

APPLICATION ANNUAL WORKPLAN

(BASED ON RFA SPECIFICATION, ONLY ONE OBJECTIVE PER PAGE. DUPLICATE FORM AS NEEDED.)

- OBJECTIVE 1:** Early Commitment to College Program that is consistent with the intent to provide K-12 students and families assistance that includes, but is not limited to, learning about college opportunities, visiting campuses, taking and completing college preparatory courses, and applying for college and financial aid.

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Activities	Measurable Outcomes	Timeline Month/Year	Responsible Person(s)
Hire Bakersfield College Transfer Promise Staff: Director, Counselor, Educational Advisor for Transfer Outreach, and DAIII	-Successful hiring of all staff by July 1, 2017 -Identify and address achievement gaps for underrepresented groups	-Summer 2017 search -Desired start fall 2017	-VP Instruction -VP Student Affairs -BC Foundation Director -Director Student Success & Equity -Dean, Counseling Director of Outreach & School Relations -HR Manager
Encourage English 1A dual enrollment during junior year	-Increase college-level English and math placement -Improve college-level English completion in 1 st year from 17.7% to 19% -Improve completion of college-level math in 1 st year from 11.8% to 13%	-Sept 2017 HS Counselor luncheon -Feb 2017 African American Leaders luncheon -Nov 2018 Latino Leaders breakfast	- Dean of Instruction (Dual Enrollment) -Director of Outreach & School Relations -Director of Student Success & Equity

Chancellor's Office
California Community Colleges

District: Kern _____
College(s): Bakersfield College _____
RFA Specification Number: 16-041 _____

<p>Partner with community organizations to deliver information about BC programs and services, specifically to disproportionately impacted student populations identified in BC Equity Plan</p>	<ul style="list-style-type: none"> -Increase HS enrollment yield from 24.3% to 26% -Increase 3 year enrollment among African Americans from 4% to 5% -Identify and address achievement gaps for underrepresented groups 	<ul style="list-style-type: none"> -Spring 2017 outreach and coalition building -Summer 2017 scheduling -Fall 2017 outreach workshops, distribution of materials 	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Director of EOPS -Educational Advisor, African American Initiatives
<p>Expand It's POSSIBLE one-day matriculation and enrollment workshops</p>	<ul style="list-style-type: none"> -Increase college attendance directly from high school -Identify and address achievement gaps for underrepresented groups - Increase 3 year enrollment among African Americans from 4% to 5% 	<p>Ongoing</p>	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Program Manager, Outreach
<p>Offer FAFSA workshops in fall term of students' senior years</p>	<ul style="list-style-type: none"> -Increase college attendance directly from high school -Reduce unmet financial need to remove barriers -Identify and address achievement gaps for underrepresented groups 	<p>-October-December annually</p>	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Director of Financial Aid -Educational Advisor – Financial Aid
<p>Revise the dual enrollment handbook; utilize in high school counselor training and in principal/superintendent annual meeting</p>	<ul style="list-style-type: none"> - Serve 4,000 high school students via dual enrollment by fall 2018 	<p>Annually, summer</p>	<ul style="list-style-type: none"> -Dean of Instruction (dual enrollment) -Program Manager (dual enrollment) -Faculty dual enrollment liaisons

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<p><i>Curriculum alignment.</i> annual counselor conference, targeted community convenings (i.e. African American Community Leaders, Hispanic/Latino Community Leaders, High School Principals, etc.)</p>			
<p>Scale Matriculation service delivery on-site to include community organizations</p>	<ul style="list-style-type: none"> -Increase college attendance directly from high school -Increase college-level placement in English and math -Identify and address achievement gaps for underrepresented groups - Increase HS enrollment yield from 24.3% to 26% - Increase 3 year enrollment among African Americans from 4% to 5% -Deliver 25 registration workshops in spring 2018 	<ul style="list-style-type: none"> -Coalition building spring-summer 2017 -Outreach work fall 2017 	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Director of Enrollment Services -Director, Delano Campus -Director, Student Success & Equity

<p>Bundle concurrent/ dual enrollment offerings to align with pathways</p>	<ul style="list-style-type: none"> -Increase college attendance directly from high school -Increase college-level placement in English and math -Reduce number of undeclared students - Improve 12 college-level unit completion in 1st term from 9.6% to 11% - Improve 30 college-level unit completion in 1st year from 15% to 17% 	<ul style="list-style-type: none"> -Evaluation of College Futures gen ed bundles: summer 2017 -Fall 2017 pilot 	<ul style="list-style-type: none"> -Dean of Instruction (Dual Enrollment) -Director of Delano Campus -Program Manager, Delano/AEBG
<p>Promote BC Transfer Promise program to encourage students to complete college prep courses</p>	<ul style="list-style-type: none"> -Increase college attendance directly from high school -Increase college-level placement in English and math -Improve associate degree/certificate attainment --Reduce number of undeclared students 	<ul style="list-style-type: none"> -Develop print materials February 2017 -Embed in orientation materials March 2017 -Include in Summer Bridge 2017 	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Director of Student Success & Equity -Dean of Counseling -Director, Transfer Center
<p>Scale integrated academic support services to high school students in dual enrollment</p>	<ul style="list-style-type: none"> -Increase college attendance directly from high school -Increase college-level placement in English and math 	<ul style="list-style-type: none"> -Fall 2017 pilot online support service offerings (PLATO, TurnItIn.com) 	<ul style="list-style-type: none"> -Director of Academic Support Services -Director of Title V -Dean of Instruction (Dual Enrollment)
<p>Expand discipline-specific outreach in KHSD to promote early major identification</p>	<ul style="list-style-type: none"> -Reduce number of undeclared students -Reduce excess unit accumulation 	<ul style="list-style-type: none"> Fall 2017 and ongoing 	<ul style="list-style-type: none"> -Director of Outreach and School Relations; -Discipline Faculty
<p>Engage newly hired discipline faculty as small-group facilitators and instructors of summer bridge</p>			

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OBJECTIVE 3: Utilize evidence-based placement and student assessment indicators at the community college district that include multiple measures of student performance, including grades in high school courses, overall grade point averages, results from common assessments, and input from counselors.

Activities	Measurable Outcomes	Timeline Month/Year	Responsible Person(s)
Participate in Common Assessment Initiative	-Increase college-level placement in English and math -Integration of CAI with multiple measure automated algorithyms	-In line with state: 2017-18	-Director of Enrollment Services -Dean of Institutional Effectiveness -Counselor, SSSP
Promote assessment test preparation	-Increase college attendance directly from high school -Increase college-level placement in English and math	November- December 2017	-Director of Academic Support Services -Program Manager, Peer Education
Apply multiple measures of assessment to all incoming students using statewide criteria	- Multiple measures applied to 100% of incoming students -Increase college attendance directly from high school -Increase college-level placement in English and math -Identify and address achievement gaps for underrepresented groups	-MMs applied each spring to all incoming students -Analyze for equity impact: ongoing	-Director of Enrollment Services -Dean of Counseling -Counselors, Ed Advisors -Dean of Institutional Effectiveness -Director, Student Success & Equity
Review multiple measures application and associated success rates for disproportionate impact	-Identify and address achievement gaps for underrepresented groups	Annually; spring	-Dean of Institutional Effectiveness -Institutional Researcher -Director of Student Success & Equity

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OBJECTIVE 4: Provide students who are enrolled at the community college district with access to courses, including, but not limited to, priority registration, and allowing them to register for a full academic year of courses at once, in order to keep them on track to graduate, transfer to a public postsecondary university, or earn a career technical education certificate in California.

Activities	Measurable Outcomes	Timeline Month/Year	Responsible Person(s)
Clarify degree offerings via Course Catalog	-Improve associate degree/certificate attainment -Reduce number of undeclared students -Reduce excess unit accumulation	-Spring 2017 catalog redesign -Summer 2017 web development	-Curriculum Committee -Web Content Editors
Implement meta-majors or areas of study as an organizing tool	-Improve Associate's Degree/Certificate Attainment -Reduce number of undeclared students -Reduce excess unit accumulation	-Spring 2017 -Catalog and web promo summer 2017	-Dean of Institutional Effectiveness -Faculty Chairs and Directors Council
Provide priority registration and registration support to BCTP students	-Improve 3 yr completion rate from 15% to 17% -Reduce excess unit accumulation -Ensure BCTP participants have a full course schedule with courses on ADT pathway -Ensure BCTP participants complete English and math in first year -Improve both college-level math and English completion in 1 st year from 5.9% to 6.5% - Improve 12 college-level unit completion in 1 st term from 9.6% to 11%;	Bi-annually in April and November	-Director of Enrollment Services -Assistant Director of Admissions and Records

<p>Cohort students into meta-major or affinity groups with assigned Completion Coaches</p>	<ul style="list-style-type: none"> -Improve associate degree/certificate attainment -Identify and address achievement gaps for underrepresented groups -Reduce excess unit accumulation -Improve retention rates -Improve education plan completion for all groups -Increase 3 yr degree/certificate completion among African American students from 38.8% to 40.8% -Increase 3 yr Latino degree/certificate completion from 33.7% to 36.5% 	<ul style="list-style-type: none"> -BCTP attributes in May 2017 -Fall 2017 all students enter will be attributed in Banner 	<ul style="list-style-type: none"> -Dean of Counseling -Dean of Institutional Effectiveness -Director of Enrollment Services
<p>Scale Summer Bridge, including targeted cohort bridges for special populations</p>	<ul style="list-style-type: none"> -Identify and address achievement gaps for underrepresented groups - Improve overall persistence from fall to spring from 70.2% to 72% 	<p>Annually in summer (May-Aug)</p>	<ul style="list-style-type: none"> -Director of Title V -Director of Student Success & Equity -Program Manager, SSSP -Program Manager, Equity
<p>Develop experiential learning opportunities for BCTP participants</p>	<ul style="list-style-type: none"> -Improve associate degree/certificate attainment -Improve retention rates -Increase utilization of on-campus support services, including academic support 	<ul style="list-style-type: none"> -Fall 2017 pilot offerings -spring 2018 develop tracking mechanism 	<ul style="list-style-type: none"> -Director of Student Life -Director of Academic Support Services

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OBJECTIVE 5: Provide outreach to students who are enrolled at a community college within the community college district regarding the Associate Degrees for Transfer and the California Community College Transfer Entitlement Cal Grant program.

Activities	Measurable Outcomes	Timeline Month/Year	Responsible Person(s)
Develop educational outreach strategy on benefits of ADTs for currently enrolled students	<ul style="list-style-type: none"> -Improve associate degree/certificate attainment --Reduce number of undeclared students -Reduce excess unit accumulation • 	<ul style="list-style-type: none"> -Develop spring 2017; -Deliver in Summer Bridge 2017 -Deliver in KHSD, Sept-Nov 2017 	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Dean of Counseling -Deans of Instruction -FCDC
Formalize counseling department liaisons to ensure accuracy of transfer degree information available in DegreeWorks			
Train discipline faculty in DegreeWorks			
Host transfer Workshops on campus: CSU Transfer Talk, UC TAG, etc.as well as a CSUB on-site admission day for eligible students	<ul style="list-style-type: none"> - Improve transfer rates - Increase bachelor's degree attainment <ul style="list-style-type: none"> -- Increase percentage of Engineering and Ag Business students who transfer to CSUB 	<ul style="list-style-type: none"> Ongoing -At least two per term 	<ul style="list-style-type: none"> -Dean of Counseling -Director, Transfer -Counselors -Director of Outreach & School Relations
Develop joint application agreement between BC and CSUB	<ul style="list-style-type: none"> - Improve transfer rates - Increase bachelor's degree attainment 	<ul style="list-style-type: none"> -February 2017 education roundtables 	<ul style="list-style-type: none"> -VP of Student Affairs at BC -Associate VP for Enrollment Services at CSUB

<ul style="list-style-type: none"> -Establish a systematic communication plan targeting students who plan to transfer 	<ul style="list-style-type: none"> - Improve transfer rates -Improve 3 year completion rate 	<ul style="list-style-type: none"> -Expand and brand transfer publications: summer 2017 -Distribute fall 2017 	<ul style="list-style-type: none"> -Director of Outreach & School Relations -Graphic Designer -Director, Transfer -Counselors
<ul style="list-style-type: none"> -Set-up individual appointments with representatives from UC & CSU admissions 	<ul style="list-style-type: none"> - Improve transfer rates - Increase bachelor's degree attainment 	<ul style="list-style-type: none"> -Spring 2017 outreach -Summer 2017 meetings 	<ul style="list-style-type: none"> -Director of Outreach & School Relations
<ul style="list-style-type: none"> Develop 10 UC Transfer Pathways 	<ul style="list-style-type: none"> -Increase 6 year transfer rate from 39.3% to 42% -Improve transfer rates for Latino students from 33.7% to 36.5% 	<ul style="list-style-type: none"> -10 UC pathways by fall 2018 	<ul style="list-style-type: none"> -VP of Instruction -Deans of Instruction -Lead Faculty