Porterville College

Basic Skills Initiative Meeting

November 18, 2016

Minutes

Present: Elizabeth Buchanan, Jon Stern, Di Reagan, Mary Jo Jordan, Carrin Blythe, Kailani Knutson, Lupe Guillen, Miranda Warren and Student Representative Mia Pallares.

# I. Call to Order: The meeting was called to order by Elizabeth Buchanan at 9:03am.

# II. Approval of Agenda: Agenda Approved M: Carrin S: Jon

# III. Approval of Minutes from last meeting: M: Carrin S: Di

IV. Informational Items:

1. BSI Budget – Kailani Knutson- Handout of both Basic Skills budgets & Allowable Expenses Form.
2. Project Request Form – Jon Stern- Handout. All Project/Request Forms should include BSSOT long term goals and how they align with these goals.

-Currently looking into the Summer Jump Start and Bridge programs for the upcoming semester.

V. Next Meeting: Will need to look at dates for the spring semester.

Meeting adjourned at 9:58am.