ATTACHMENT "A"
Academic Year 2017-2018

Program (Discipline) or Department Name	TOPS (Required for programs)
Business Management and Information Technology	0501.00

List the projects included in your 2017-2018 by name and number

Number	Project Name	Total Perkins Funds Requested
1.0	Professional Development	$ 4,000
2.0	Classroom Furniture replacement	25,000
3.0		
4.0		
5.0		
	Total Amount of Perkins Funds Requested	$ 29,000

Perkins Discipline/Department Planning/Implementation Team

VTEA Primary Contact Name	Phone	Email Address
Lynn Krausse	395-4377	lkrausse@bakersfieldcollege.edu

List other departments/discipline members/key staff who will be involved in the 2017-2018 Perkins plan and implementation:

Name	Phone	Email Address
Michael Ivey	395-4363	mivey@bakersfieldcollege.edu
Phillip Whitney	395-4042	pwhitney@bakersfieldcollege.edu

Signatures (Required)

Your signature below indicates that this proposal has the support of the department/discipline and that the plan is aligned with overall college objectives:

Lynn R Krausse

12/20/2016

_____   _____

Department Chair   (Date)   Dean, Career Technical Education   (Date)

ATTACHMENT "B" (Limit to one project)
Academic Year 2017-2018

Program (Discipline) or Department Name	TOPS (Required for programs)
Business Management and Information Technology	0501.00

Description of Project

Number	Project Name	Total Perkins Funds Requested
1.0	Professional Development	$4,000

Limit to one project

Briefly describe gap to be addressed (Briefly describe program improvement issue(s)	• *Brief Summary of Request: Professional Development* • *Brief Rationale of Program: Only one faculty member from the BMIT area has attended an academic-area conference in the last five years. If funds are available, more faculty could be encouraged to attend conferences specific to the academic areas they teach.* • *Improvement Issue(s): Recent developments in specific academic areas are not communicated to faculty without professional development.* • *Core Indicators to Address: Labor Market: Students need up-to-date information specific to areas they study.*
Briefly describe how the gap(s) will be addressed (Briefly describe how the issue(s) will be addressed)	Attendance at an academic conference will lead to improved information for faculty to incorporate into curriculum and teaching presentations.
Measurement or Evidence of Project Success	• *Identify specific core indicator measures to be improved/evidence: Faculty attending conferences can bring back information to share with fellow faculty members and students.* • *Other measures to be improved/evidence: The communication of this information will be documented and posted to the public CTE folder.*

Description of Project Activities and Spending Plan (add or delete rows as needed):

No.	Describe Activity	Timeline	Must Reference Requ'd. Use	Approx Amount of Funds Requested	Object Code	Description of Vendor
1.0	Conferences to be attended by faculty	2017-2018 school year		$4,000		To be determined

Describe project details including:
- **who will responsible for project**
- **when it will be done**
- **what outcomes are expected or targeted and**
- **how/when/who assessment will be reported**

The BMIT faculty will be responsible for making sure that the conferences are attended to maximize the quality of information communicated to faculty and students. Faculty attending conferences can bring back information to share with fellow faculty members and students. The communication of this information will be documented and posted to the public CTE folder.

Conferences will be attended during the 2017-2018 school year, or shortly thereafter.

Program (Discipline) or Department Name	TOPS (Required for programs)
Business Management and Information Technology	0501.00

Description of Project

Number	Project Name	Total Perkins Funds Requested
2.0	Classroom Furniture replacement	$25,000

Limit to one project

Briefly describe gap to be addressed (Briefly describe program improvement issue(s)	• *Brief Summary of Request:* Classroom Furniture replacement • *Brief Rationale of Program: Many of the desks and chairs in the classrooms used in this program are broken and pose a danger to students. Replacements need to be made.* • *Improvement Issue(s): Many of the desks and chairs in the classrooms used in this program are broken and pose a danger to students. Replacements need to be made.* • *Core Indicators to Address: Labor Market: Students need to be able to sit on chairs that do not break and use desks that do not have broken and sharp corners.* • *Supporting Labor Market Data (data provided by SOC Code):* • *EMSI Data:*
Briefly describe how the gap(s) will be addressed (Briefly describe how the issue(s) will be addressed)	Replacement of broken chairs and desks will lead to less classroom disruption.
Measurement or Evidence of Project Success	• *Identify specific core indicator measures to be improved/evidence: Class time devoted to dealing with broken chairs and desks will be minimized. The number of persistent student comments in faculty evaluations regarding the broken equipment will decrease.*

Description of Project Activities and Spending Plan (add or delete rows as needed):

No.	Describe Activity	Timeline	Must Reference Requ'd. Use	Approx Amount of Funds Requested	Object Code	Description of Vendor
2.0	Classroom Furniture replacement	2017-2018 school year		$25,000		To be determined

Describe project details including:
- **who will responsible for project**
- **when it will be done**
- **what outcomes are expected or targeted and**
- **how/when/who assessment will be reported**

The BMIT faculty will be responsible for making sure that the appropriate furniture is purchased to replace broken pieces. This will be done during the 2017-2018 school year. When the broken equipment is replaced, faculty will scan their evaluations to see if there are still student complaints of broken equipment in the classrooms.