|  |  |
| --- | --- |
| NAME OF TASKFORCE | BC Winter Intersession Task Force (BCWITF) |
| COMMITTEE / TASKFORCE CHARGE | The BC Winter Intersession Task Force is an ad hoc task force of the Academic Senate. The primary purpose of this taskforce is to explore and address BC-specific concerns as well as inform the conversations at the districtwide task force. The districtwide task force will focus on districtwide issues of implementing a winter intersession.  The taskforce will:   * examine scheduling bottlenecks and other possible catalysts for the winter intersession proposal. * identify, explore, and address concerns from various BC **constituency groups** ~~(both instructional and non-instructional).~~ * carefully research the admission and records processing and financial aid issues. * assess multiple winter intersession models and lengths with respect to logistics and pedagogy. * share BC-specific issues with the districtwide taskforce. * gather student input. |
| SCOPE OF AUTHORITY | Make recommendations to Academic Senate concerning the Academic Calendar as it relates to the proposal of a Winter Intersession including the implementation timelines no sooner than the 2023-24 school year.  The recommendation is to be given by the April 22nd Academic Senate Meeting. |
| REPORTS TO | The taskforce reports to the Academic Senate. |
| COMMUNICATES WITH | Additionally, the taskforce will communicate regularly with areas through the Faculty Chairs and Deans Council and College Council. |
| MEMBERSHIP | The taskforce is co-chaired by 1 Administrative Co-Chair, 1 Faculty Co-Chair, and 1 Classified Co-Chair.  All members have voting privileges unless otherwise indicated. Unfilled positions will not count towards quorum. Quorum will be half the filled positions.   * 2 Administrative Representatives * **1 Admissions & Enrollment Services Representative** * **1 Financial Services Representative** * **1 Scheduling Representative** * **1 Enrollment Management Representative – Instruction (Faculty)** * **1 Enrollment Management Representative – Student Affairs (Management)** * 2 Classified Representatives * 1 representative from each Academic Department * 1 representative to represent all programs not in a department * 1 Office of Institutional Effectiveness Representative * 1 CCA Union Representative * 1 CSEA Union Representative * 2 Student Government Association Representative   Four faculty from the BC task force will also be part of the districtwide task force on the winter intersession. |
|  |  |