**BC Winter Intersession Task Force (BCWITF)**

**COMMITTEE / TASKFORCE CHARGE**
The BC Winter Intersession Task Force is an ad hoc task force of the Academic Senate. The primary purpose of this taskforce is to explore and address BC-specific concerns as well as inform the conversations at the districtwide task force. The districtwide task force will focus on districtwide issues of implementing a winter intersession.

The taskforce will:
- examine scheduling bottlenecks and other possible catalysts for the winter intersession proposal.
- identify, explore, and address concerns from various BC departments (both instructional and non-instructional).
- carefully research the admission and records processing and financial aid issues.
- assess multiple winter intersession models and lengths with respect to logistics and pedagogy.
- share BC-specific issues with the districtwide taskforce.

**SCOPE OF AUTHORITY**
Make recommendations to Academic Senate concerning the Academic Calendar as it relates to the proposal of a Winter Intersession including the implementation timelines no sooner than the 2023-24 school year. The recommendation is to be given by the April 22nd Academic Senate Meeting.

**REPORTS TO**
The taskforce reports to the Academic Senate.

**COMMUNICATES WITH**
Additionally, the taskforce will communicate regularly with areas through the Faculty Chairs and Deans Council and College Council.

**MEMBERSHIP**
The taskforce is co-chaired by 1 Administrative Co-Chair, 1 Faculty Co-Chair, and 1 Classified Co-Chair. All members have voting privileges unless otherwise indicated. Unfilled positions will not count towards quorum. Quorum will be half the filled positions.
- 2 Administrative Representatives
- 2 Classified Representatives
- 1 representative from each Academic Department
- 1 representative to represent all programs not in a department
- 1 Office of Institutional Effectiveness Representative
- 1 CCA Union Representative
- 1 CSEA Union Representative
- 2 Student Government Association Representative

Four faculty from the BC task force will also be part of the districtwide task force on the winter intersession.