ANNUAL UPDATE
Bakersfield College Administrative Structure Task Force
https://committees.kccd.edu/committee/administrative-structure-review-task-force
April 16, 2020

Guiding Principle:
Review and update administrative structure for 2020-21 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for a reduction of force.

Deliverable:
Complete an annual review of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision Making documents.

Who: College Council is the sponsor of the work. This small group includes broad representation including previous task force members and members of College Council.

Taskforce:
- Chair: Todd Coston
- Classified: Bernadette Martinez
- Faculty: Jason Stratton, Krista Moreland
- Management: Andrea Thorson, Jennifer Achan, Craig Hayward
- Administrative Support: Jennifer Serratt
- Ex-officio, Financial Analysis: Mike Giacomini, Cristal Rios

When: February 7th – April 30th

Workplan:
Phase I: February 7 – February 14
February 7: Provide overview and workplan to College Council
Task Force completes initial work
- Review of current organizational structure, key institutional documents and college-wide initiatives
- Review draft and finalize work plan

Phase 2: February 17 – March 6
Engage in college-wide discussion and identify areas of need
- Communicate with various college constituencies (such as FCDC, SALT, EAC, CSEA, Academic Senate) to explain the process, answer questions and gather input

Phase 3: March 9 – March 27
Continue campus engagement and finalize details of proposal
March 6: Provide update to College Council

Phase 4: March 30 – April 30
April 3: Review final proposal with College Council

Proposed Task Force Meetings:
February 13, 2020
February 25, 2020
March 10, 2020
March 17, 2020
March 24, 2020