Guiding Principle:
Review and update administrative structure for 2020-21 that promotes the values, mission and strategic directions of the college. This is not a review with the intention to downsize the college for a reduction of force.

Deliverable:
Complete an annual review of the administrative organization to include a document that proposes options for the administrative structure of Bakersfield College with pros and cons for each option along with the budgetary impact. The options will reflect the institutional priorities as defined in the Strategic Directions, Core Values, Program Review Summary, and Decision Making documents.

Who: College Council is the sponsor of the work. This small group includes broad representation including previous task force members and members of College Council.

Taskforce:
- Chair: Todd Coston
- Classified: Bernadette Martinez
- Faculty: Jason Stratton, Krista Moreland
- Management: Andrea Thorson, Jennifer Achan, Craig Hayward
- Administrative Support: Jennifer Serratt
- Ex-officio, Financial Analysis: Mike Giacomini, Cristal Rios

When: February 7th – March 16th

Workplan:
Phase I: February 7 – February 14
- February 7: Provide overview and workplan to College Council
- Task Force completes initial work
  - Review of current organizational structure, key institutional documents and college-wide initiatives
  - Review draft and finalize work plan

Phase 2: February 17 – March 6
- Engage in college-wide discussion and identify areas of need
  - Communicate with various college constituencies (such as FCDC, SALT, EAC, CSEA, Academic Senate) to explain the process, answer questions and gather input

Phase 3: March 9 – March 27
- Continue campus engagement and finalize details of proposal
- March 6: Provide update to College Council

Phase 4: March 30 – April 3
- April 3: Review final proposal with College Council

Proposed Task Force Meetings:
- February 13, 2020
- February 25, 2020
- March 10, 2020
- March 17, 2020
- March 24, 2020