

# Isabel Saldivar

Bakersfield, CA 93314

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## OBJECTIVE

Reliable employee offering strong multi-tasking, problem solving and communication skills, as well as strengths in promoting products and finalizing sales. Successful at upselling target items and giving customer positive experiences to drive loyalty and repeat business. Trained in customer service areas and flexible with changing business needs.

## EDUCATION

Liberty High School,  
Bakersfield, CA  
Class of 2022, GPA 3.8

Bakersfield College,  
Bakersfield, CA  
Class of 2024, GPA 3.3  
Political Science Major

## EXPERIENCE

*08/2020-04/2021*

Customer Service • McDonalds

- Delivered exceptional customer service to every customer by leveraging extensive knowledge of products and services and creating positive welcoming experiences.
- Investigated and resolved customer inquiries and complaints quickly
- Recommended products to customers, thoroughly explaining details.

*07/2022-Present*

Customer Service • Sequoia Sandwich Co.

- Delivered exceptional customer service to every customer by leveraging extensive knowledge of products and services and creating positive welcoming experiences.
- Investigated and resolved customer inquiries and complaints quickly
- Recommended products to customers, thoroughly explaining details.

*11/2022-Present*

Hostler • self employed

- Maintained clean, neat and operational facilities to serve animals needs.
- Responsible for the care and quality of life for large animals

## KEY SKILLS

Flexible & Adaptable  
Self-Motivated  
Positive Team Player  
Productivity and Time  
Management

## COMMUNICATION

Currently pursuing a communication certificate through Bakersfield College to expand my communication skills and better my communication in professional and personal settings.