

Bakersfield College Assessment Minutes
May 2, 2014

Members present: John Carpenter, Cochair; Bonnie Suderman, Cochair; Karimeh Amin; Dawn Dobie; Connor Whelan; Paul Beckworth; David Koeth; Pam Davis; Brian Hirayama; David Neville.

1. John Carpenter called the meeting to order at 9:03 a.m.
2. Minutes: The minutes from the last two meetings were approved.
 - a. Motion to approve: Brian
 - b. Second: David
3. Cochairs Report:
 - A. John Carpenter reviewed his work in developing an accurate list of programs in CurricUNET. He is working with the office of VP of Education and Matt Jones working with CurricUNET. He will send an email to each of the chairs when complete, listing the programs that are active and reminding them that they need to provide an assessment plan for each.
 - B. The Library, ESL and ACDV are in CurricUNET now as programs under Admin/Student Services.
 - C. A discussion was held on the due dates for assessment plans for 2014/15. It was decided to recommend that programs run their assessment in the fall, with plans due early spring. This will require a culture change and marketing.

ACTION ITEM: John and Bonnie to inform FCDC and Office of Instruction of change and get it on the calendar of due dates for the 2014/15 year.

4. Additions to the agenda: none
5. Unfinished Business
 - a. Mission Statement - the Mission Statement team developed a draft statement and presented it to College Council. No more action from the Assessment Committee needed on this item.
 - b. PLO Assessment - John reviewed his presentation on PLOs and how to effectively pair SLOs and PLOs so that they are reviewed in 6 years.
 - i. Put all courses in the PLO matrix for the program
 - ii. Choose the PLO to be assessed that year
 - iii. Contact faculty teaching the courses that cover that PLO and have them all assess that PLO and SLO that semester
 - iv. Report back the results for both PLOs and SLOs.

It was recommended that John present this to the chairs-at their retreat in the fall?

- c. FLEX activity - Idea that were provided for the FLEX workshop in the fall:
 - i. Assessment by numbers; step by step
 - ii. Link your assessment results to student learning
 - iii. Round table discussions
 - iv. Provide mentors for the assessment process
 - v. Add in one member from each department onto the assessment committee for better communication and involvement
 - vi. Better utilize our website/BLOG - have a committee member responsible for online communication. Brian interesting in learning more

ACTION ITEM: John , Brian , Connor, Paul , Pam to work over the summer to develop the FLEX workshop.

ACTION ITEM: John to start the process with Academic Senate to ask for one representative from each department to serve on Assessment.

- d. Think Tank -

In order to review the assessment plans as a group, it was decided to meet at Tony's Pizza on May 22nd for lunch. The goal is to determine areas of weakness in the plan so that we can strengthen them next year, and to determine the theme for the Think Tank for 2014/15

ACTION ITEMS: Pam - book Tonys' back room for 12-2
Bonnie - order at least a Chile Verde and Combo

- 6. New Business
There was no new business
- 7. Good and Welfare Concerns
There were no Good and Welfare Concerns
- 8. Adjourned at 10:15

Recorded by Bonnie Suderman