

Bakersfield College Assessment Committee Minutes
March 7, 2014

Members present: John Carpenter, Cochair; David Koeth, Bryan Hirayama, Susan McQuerry, David Neville, Karimeh Amin, Paul Beckworth, and Dawn Dobie.

1. John Carpenter called the meeting to order at 9:00 am.
2. Minutes: The minutes from January's meeting were not available. They will be at the next meeting.
3. Co-Chairs' Report: (Bonnie Suderman was at CSUB at another function.)
 - A. John Carpenter reported that he and Bonnie met with FCDC to review what constitutes a valid assessment as well as what to do with conclusions from assessments. John reminded departments that the deadline for entering assessment data into Curricunet is two weeks before final exams (unless the final exams contain part of or the complete assessment). Departments need reliable data, not feelings of department members, in their assessments. They also need to make sure that there is a representative sample of students within the group(s) being assessed. Finally, they reminded departments to review if course SLOs align with Program Learning Outcomes (PLOs), and that they, in turn, align with Institutional Learning Outcomes (ILOs).
 - B. John will be doing a presentation at the data summit about the alignments of ILOs, PLOs, and SLOs.
 - C. David Neville asked if Assessment Committee members should plan to work with various departments as they tackle assessment projects in their areas. John agreed that this was a good approach, as long as the committee members acted as "coaches, not critics."
 - D. David Koeth suggested that John send out an email reminder of the deadlines for assessment gathering and data input to departments around campus.
 - E. John reported that Governet, the company that owns Curricunet as well as ASSIST is not currently meeting its contractual obligations with KCCD. He recommended that departments keep hard copies of all curriculum, assessments, and other related reports and data that have been submitted to Curricunet.
4. Unfinished Business
 - A. Annual Assessment Event: John asked committee members what form the annual Assessment event should take. Members suggested having a breakfast during Flex Week in the fall during which outstanding departments or programs could showcase their assessment work.
 - B. Susan McQuerry asked if all of the members of a class pass an assessment, but some get 90%, some 80% and others 70%, how those results should be reported. John suggested that while an instructor can choose simply to report 100% passing, the instructor could also report the percentage of students who passed at different levels.

5. New Business
 - A. Regarding the General Education Assessments of the Multicultural requirement that were done during Flex week in January, the committee voted to accept the assessments provided for ART B37, JAPN B1, and SPAN B1.
 - B. The committee found that MUSC B2 does not currently meet the General Education multicultural requirement (3 SLOs appear in the COR, but only 2 on the syllabus). Skills development courses do not qualify for Gen Ed. John Carpenter is going to speak with music department faculty about making changes to the course syllabus and curriculum to meet the requirements. Because this course is part of an ADT, it needs to address this issue. John C. said he would also present the situation to the Curriculum Committee.
6. Good and Welfare Concerns
 - A. Dawn Dobie notified the committee that the final Writing Think Tank session on the Rubric for writing across the disciplines will be offered on Friday, March 21 from 9-11 am.
7. The meeting was adjourned at 10:00 am.

Recorded by Dawn Dobie