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| BC ASSESSMENT COMMITTEE MEETING  September 9th, 2016 1030-1200 in Lev 40  ***Agendas, Minutes and Meeting Materials on the Committee Website***  <https://committees.kccd.edu/bc/committee/assessment> | | | |
| **Bakersfield College Mission**  Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students’ abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world.  **ASSESSMENT COMMITTEE**  **GOALS 2016-2017**  **Goal 1:** Ensure that learning outcome assessment is consistent with the mission of the college  *BC Strategic directions: 1,2*  **Goal 2:** Address the needs of students and the community  *BC Strategic directions: 1,2,5*  **Goal 3:** Meet the requirement of law and regulation  *BC Strategic directions: 4,5* | 1 | Call to Order & Welcome! (Kate & Di) | 5 min |
| 2 | Introductions (All)  Attendance: Kate Pluta, Di Hoffman, Michelle Hart, Darrin Ekern, Eleonara Hicks, Zannie (Alexandra) Dallara, Gayle Richardson, Helen Acosta, John Hart, Tim Capehart, Pam Davis, Reggie Bolton, Justin Flint, Mindy Wilmot, Faith Bradham, Nigie Shi, Ronnie Knabe, Brian Sivesind, Peter LeGrant, Ximena Da Silva Tavares, Marisa Marquez, Lawrence Salcedo, David Neville, Liz Rozell, Edie Nelson | 15 min |
| 3 | Today’s Note Taker? Helen Acosta | 5 min |
| 4 | Treats List (Di) | 5 min |
| 5 | Review and approval of 5/24/16 retreat minutes (skipped) | 5 min |
| 6 | Review charge  Kate discussed need to create methods to disaggregate data for disproportionate impact by SLO (WASC 2014)  For elumen implementation we need all of our mappings in an excel spreadsheet by **SEPTEMBER 23**. Edie is taking on this Herculean effort. Discussion about Google Drive, crowd sharing of work to expedite process, time crunch (Program Review, Mode As) makes sharing of workload improbable.  For implementation we also need to provide an assessment workflow that is coordinated with curriculum workflow.  Assessment recommendation from Action plan regarding pulling assessment plan to separate form for Program Review has been implemented for this year’s program reviews so that we can review the Assessment section of all program reviews this year.  Do we need to make any changes to charge?  Will bring back this question to the next meeting.   * Kate explained that the last revision (2014) was made to mirror curriculum committee charge so that all disciplines are now represented on Assessment committee. * Discussion of centering the charge more on improving student learning rather than mere compliance. Also addition of supporting the college community through assessment training. Helen and Brian S. volunteered to wordsmith first paragraph.   If so, we need to prepare Academic Senate change form to reflect proposed changes | 10 min |
| 7 | Examine Strategic Directions Spring 2016 Report and plan for the year (Kate)  1.8, 1.8, 1.9, 4.1, 4.1, 4.13, Other #1, Other #2  Due dates for fall and spring Strategic Directions Reports (Kate) | 15 min |
| 8 | Training (Di) How to Write Student Learning Outcomes and Course Objectives draft and discussion  Di presented a draft of a training aid, discussion:   * SLOs vs Course Objectives * Necessity of understanding difference when dealing w/ C-ID courses (as they only use objectives...but many of the Transfer Model Curriculum, TMC, really have SLOs that are called Objectives).   Discussion of Committee website and where we will house the 2015-2016 assessments. Discussed need for additional tab on committee website to meet this need.  Process for course approval, where we fit in  SLO, Course objectives worksheet | 20 min |
| 9 | Next Steps & Timeline: (Di)   * Pair up and approve discipline SLO’s * Develop BC Assessment Handbook * Flex workshops on SLO’s development, Assessment * ? Flex workshops on highlighting best practice * \_\_\_\_\_\_\_\_\_\_\_ | 10 min |
| 9 | Action Items for next meeting;   * Workshop proposed language revisions for committee charge * Committee page SLO assessment tab revision (?) * Review SLO, objective education sheet and make changes * Assessment Workflow * Discuss course SLO status (?) |  |
|  | Next Meeting: September 23rd, 2016 from 1030-1200 in Fireside Room |  |