

- I. Jeff called the meeting into order at 8:04
- II. Roll Call:
  - a. Voting Members: President, Jeff Keele, VP, Kathryn Benander, Secretary Matthew Flummer, James Carson, Miguel Ruelas, Rickelle Syrdahl, Beverly Ward, David Kavern, Mariah Roman, Sarah Rector
  - b. Non-Voting Members: Joel Wiens (Foundation Rep), Richard Goode (Curriculum)
  - c. Guests: Stephanie Olmedo Hinde, Anna Ceballos, Karen Bishop
- III. The agenda was approved as amended \*(M-S-P, Benander/Martin)
- IV. Minutes from 9/8/17 were approved \*(M-S-P, Kavern/Carson)
- V. Action Items:
  - a. DRC Attendance Lenience Policy
    - i. We need a committee to come up with
      1. A clear policy
      2. Rules about what can be accommodated
    - ii. Committee: Maria Roman, Kathryn Benander, Rickelle Syrdahl
    - iii. Timeline: One Month (second meeting in October)
  - b. Karen Bishop distance education issues
    - i. Out of State students taking online classes: Since we're not a member of the multi-state special group, SARAH, we're not in a position to insure that we're in compliance so it is not feasible to allow out of state students to take online classes. We don't want to risk accreditation among other things.
    - ii. Problems: Athletes, Veterans, Catalogue, etc.
    - iii. Proposal: create a team to explore work-a-rounds (Dave Kavern and Jim Carson with Jeff Keele to meet with A&R)
    - iv. Canvas courses give instructors the ability to access course items at specific times. If instructors close the access to the course at the end of the semester, then students cannot see grades.
    - v. Distance ed wants us to have a policy and better education for instructors
    - vi. Proposal: DE committee will bring forward a concrete proposal for action.

- c. Catalogue Rights policy: Insert Statement that “Prerequisites override catalog rights”. Curriculum unanimously supported it. \*(M-S-P, Kathryn, Maria)
- d. Request to approve hiring EOPS counselor/coordinator replacement. Recommendation to go straight to tenure track in Jan \*(M-S-P, Jim, Kathryn)
- e. DACA
  - i. Consider PC Senate Statement
  - ii. Consider Publicly posting/endorsing
  - iii. Discuss FERPA training or reminding faculty
  - iv. Anna discussed what research she had done on this issue.
  - v. Recommendation to come up with a FERPA statement
- f. Copyright issues: we need a statement to the effect that faculty doesn’t violate copyright law. Volunteers to put together a statement? Jeff will write a statement.

VI. Information Items:

- a. Actual budgeted support for graphics was for two part-timers, but we want to make it a single full timer
- b. CCA welcome event for recent faculty hires. Invite will be contingent upon size of venue.

VII. Reports:

- a. Foundation: lots of money going to scholarships
- b. Curriculum: sub-committee formed to go through the catalogue.
  - i. Migration from Curricunet to Elumen. We have to go through and compare courses from one to the other so that they match.
- c. Senior Day is coming up
- d. College fair is coming up 10/16