**Porterville College Academic Senate APPROVED**

**Minutes: January 26, 2018**

I. Jeff Keele called the meeting to order at 8:06.

II. Roll Call:

Voting Members: Jeff Keele, President; Kathryn Benander, Vice-President; Matthew Flummer, Secretary-Treasurer; Stewart Hathaway, Past President, Maria Roman, James Carson, Rickelle Syrdahl, Sarah Rector, David Kavern, Miguel Ruelas

Non Voting Members: Joel Wiens (Foundation Rep), Karen Bishop (DE Committee Chair)

Guests: Carmen Martin; Anne Marie Wagstaff, Sarah Phinney

III. The agenda was approved as amended \*(M-S-P, Maria Roman,

David Kavern).

IV. Minutes of the December 1 meeting were approved with changes.

\*(M-S-P, Kathryn Benander, David Kavern).

V. Action Items:

1. Online Education Initiative (OEI) application – discuss in divisions
2. Student Access to Canvas Sites proposal \*(M-S-P, Miguel Ruelas, Kathryn Benander)
3. Assign Education discipline to Social Science following the AA-T in Ed \*(M-S-P, Kathryn Benander, James Carson)
4. Scholar of the year nominations and call for new donors
5. Campus Committee appointment recommendations: Distance Ed and Outreach
6. Form committee to modify Senate bylaws for proxy voting
   1. Jeff Keele wrote the addition to the bylaws for future discussion

VI. Information Items:

1. Carmen Martin discussed the role of counseling faculty
2. Faculty chair elections

VII. Reports:

1. Foundation: February 2 Hall of Fame banquet at River Island
2. Equity Summit on 2/9/18
3. Baseball Home Opener today 1/26/18

VIII. Adjourn: 9:30.

Respectfully Submitted,

Matthew Flummer, Secretary-Treasurer

Just a quick report from Curriculum for Senate.

1. We are advising all faculty to download their CORs and any other documents from Curricunet and same them for future reference. They should also compare the COR in Curricunet with the COR in elumen. If a course is taught by only adjuncts, someone should download that material for the division.

2. We held a training on elumen on FLEX day and we are now live in lumen for all new courses and all course revisions. The training is taped if anyone is interested. The handout from the training is available from Judy. Judy, James, and I are available to hold trainings or just for help for anyone working in elumen.

3. [portervilletest.elumenapp.com](http://portervilletest.elumen.com) is available for practice. We are using this as a test bed for course approvals. If someone submits a course in test mode let one of us know and we will put it through the approval queue for practice.

4. We are continuing to clean up the transfer to elumen while finishing up the work in Curricunet. Programs will be next. There are bugs and elumen is working with us to smooth out the process.

5. We have updated the Unit Rational form to streamline it a bit. This includes better language on C-ID.

6. The Curriculum Committee has added the step of referencing program reviews when new courses or programs are submitted. This adds another planning link when it comes to accreditation.

Respectfully submitted

Richard Goode

Curriculum Chair

*\*In consideration of the Brown Act, Items considered to be part of routine procedural business or that incur a unanimous vote have been determined to not require delineation of votes.*