**Porterville College Academic Senate APPROVED**

**Minutes: March 9, 2018**

I. Jeff called the meeting to order at 8:05.

II. Roll Call:

Voting Members: Jeff Keele, President; Kathryn Benander; Maria Roman, James Carson , Rickelle Syrdahl, Sarah Rector, David Kavern, Miguel Ruelas.

NOTE: Stewart Hathaway and Matthew Flummer were away at conferences on behalf of the campus.

Non-Voting Members: None present

Guests:, Sam Aunai and Stephanie Olmedo-Hinde

III. The agenda was approved as amended \*(M-S-P, Kathryn Benander, Maria Roman).

IV. Minutes of the February 9 meeting were approved with changes \*(M-S-P, Kathryn Benander, James Carson).

V. Action Items:

1. Guided Pathways Effort (AKA Initiative)
   1. VP Sam Aunai presented the idea, describing it as an “effort” to inprove student success by providing better services, information and clear guidance for successfully completing student’s desired graduation or certificate goals.
   2. A committee led by Dean Kailani Knutson and Director Erin Cruz, with faculty participation by Kathryn Benander, Maria Roman and Cindy Pummill will prepare and submit to the senate an action plan/proposal. The plan will be accessible to the Senate by 3/20 for consideration at the Senate Meeting on 34/23/2018.
2. Disability Policy Issues:
   1. Stephanie Olmedo reported on our need to develop and publish a policy on course substitution and competency waivers to comply with state and federal law.
   2. Resolution: the Senate President asked Stephanie to chair a committee to develop policy. The Senate president will request the participation of the Curriculum Committee Representatives from the Math and Languange Arts Division, along with one other Faculty member recommended by the Curriculum Chair.
   3. The Committee, under Stephanie Olmedo’s leadership will be charged to develop policy proposals with all deliberate speed and report back to the Senate.
3. Campus Security Issues
   1. A wide-ranging discussion was held as prompted by the security related incident and miscommunications regarding risk and lock down that occurred on 2/23/2018.
   2. Consensus emerged that all staff need to be able to lock their rooms (ESP Classrooms) from the inside.
   3. There was consensus that training of all staff, including adjunct faculty, is necessary. Such planning and training should include assessment of appropriate responses in EACH instructional space on campus , room-by-room, since each space is unique with distinctive challenges.
4. Senate bylaws for proxy voting
   1. An amended proposal was presented but time constraints required postponement.

VI. Information Items:

VII. Reports:

1. Senate President: Lively Board meeting on 3/8 including discussion of Cerro Coso Community College potentially partnering with a Hemp Farm to provide research opportunities for CCCC students. – Conversations with Campus leaders, including President Henry, regarding Security Planning, are ongoing.
2. Counselling: PC Connection event upcoming in April.

VIII. Adjourn: 9:45.

Respectfully Submitted,

Jeff Keele, President