**PORTERVILLE COLLEGE**

Division Chair Agenda

3:00PM – 4:00PM Monday, November 13, 2017 AC-120

1. Call to Order
2. Approval of Agenda (November 13, 2017)
3. Approval of Minutes (October 23, 2017)
4. Informational Items
5. Action Items
6. Discussion Items
7. Space Utilization (Arlitha Williams-Harmon)
8. Absence Reporting (Ann Marie Wagstaff)
9. Yearly Activities/Events (Jay Hargis)
10. Division Chair Resource Guide (Ann Marie Wagstaff)
11. Recent Legislative Actions (All)
12. Year Schedule (All)
13. Instructional Concerns (All)
14. 1st Time Students/First Semester Success (All)
15. Division Updates (All)
16. Other
17. Future Agenda Items