ACADEMIC SENATE of BAKERSFIELD COLLEGE
September 25, 2019
Levan Center-3:30 p.m.

MEMBERS:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Status</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Steven Holmes</td>
<td>Present</td>
<td>Behavioral Sc./CJ</td>
</tr>
<tr>
<td>Vice President</td>
<td>Victor Diaz</td>
<td>Present</td>
<td>Biology</td>
</tr>
<tr>
<td>Secretary</td>
<td>Matt Garrett</td>
<td>Present</td>
<td>Business Mgmt.&amp;Tech.</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Charles Kim</td>
<td>Absent</td>
<td>Communication</td>
</tr>
<tr>
<td>ASCCC Rep</td>
<td>Lisa Harding</td>
<td>Present</td>
<td>Engineering Systems</td>
</tr>
<tr>
<td>Member-Large</td>
<td>John Giertz</td>
<td>Absent</td>
<td>English</td>
</tr>
<tr>
<td>AiQ Chair</td>
<td>Grace Commiso</td>
<td>Present</td>
<td>English</td>
</tr>
<tr>
<td>ACOMM Chair</td>
<td>Brent Wilson</td>
<td>Present</td>
<td>Education</td>
</tr>
<tr>
<td>BADV Chair</td>
<td>Michael McNellis</td>
<td>Present</td>
<td>EMLS</td>
</tr>
<tr>
<td>BCOMM Chair</td>
<td>Teresa McAllister</td>
<td>Absent</td>
<td>FACE</td>
</tr>
<tr>
<td>CCOMM Chair</td>
<td>Jennifer Johnson</td>
<td>Absent</td>
<td>Foreign Lang/ASL</td>
</tr>
<tr>
<td>CCOMM Chair</td>
<td>Erica Menchaca</td>
<td>Absent</td>
<td>Health/PE</td>
</tr>
<tr>
<td>EMC Chair</td>
<td>Krista Moreland</td>
<td>Absent</td>
<td>Industrial Tech</td>
</tr>
<tr>
<td>EODAC Chair</td>
<td>Bryan Hirayama</td>
<td>Present</td>
<td>Library/Academic Tech.</td>
</tr>
<tr>
<td>EQ Chair</td>
<td>Michael Ivey</td>
<td>Absent</td>
<td>Math</td>
</tr>
<tr>
<td>FSC Chair</td>
<td>Pam Kelley</td>
<td>Absent</td>
<td>Math</td>
</tr>
<tr>
<td>ISIT Chair</td>
<td>Pam Boyles</td>
<td>Absent</td>
<td>Nursing</td>
</tr>
<tr>
<td>PDC Chair</td>
<td>Matt Jones</td>
<td>Absent</td>
<td>Nursing</td>
</tr>
<tr>
<td>PRC Chair</td>
<td>Kim Nickell</td>
<td>Absent</td>
<td>Performing Arts</td>
</tr>
<tr>
<td>SC Chair</td>
<td>Rebecca Monks</td>
<td>Absent</td>
<td>Philosophy</td>
</tr>
<tr>
<td>SGA Officer</td>
<td>Daniel/Harris</td>
<td>Present</td>
<td>Physical Science</td>
</tr>
<tr>
<td>Adjunct Rep</td>
<td>Glen Samples</td>
<td>Absent</td>
<td>Physical Science</td>
</tr>
<tr>
<td>Agriculture</td>
<td>Heather Baltis</td>
<td>Present</td>
<td>Social Science</td>
</tr>
<tr>
<td>Allied Health</td>
<td>Heather Shaftstall</td>
<td>Present</td>
<td>Social Science</td>
</tr>
<tr>
<td>Art</td>
<td>Jeff Huston</td>
<td>Present</td>
<td>Student Services</td>
</tr>
<tr>
<td>Behavioral Sc/CJ</td>
<td>VACANCY</td>
<td></td>
<td>Student Services</td>
</tr>
<tr>
<td>Vice President</td>
<td>Victor Diaz</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Secretary</td>
<td>Matt Garrett</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Charles Kim</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ASCCC Rep</td>
<td>Lisa Harding</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member-Large</td>
<td>John Giertz</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AiQ Chair</td>
<td>Grace Commiso</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACOMM Chair</td>
<td>Brent Wilson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BADV Chair</td>
<td>Michael McNellis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BCOMM Chair</td>
<td>Teresa McAllister</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CCOMM Chair</td>
<td>Jennifer Johnson</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CCOMM Chair</td>
<td>Erica Menchaca</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMC Chair</td>
<td>Krista Moreland</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EODAC Chair</td>
<td>Bryan Hirayama</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EQ Chair</td>
<td>Michael Ivey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FSC Chair</td>
<td>Pam Kelley</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ISIT Chair</td>
<td>Pam Boyles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PDC Chair</td>
<td>Matt Jones</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRC Chair</td>
<td>Kim Nickell</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SC Chair</td>
<td>Rebecca Monks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SGA Officer</td>
<td>Daniel/Harris</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adjunct Rep</td>
<td>Glen Samples</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agriculture</td>
<td>Heather Baltis</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allied Health</td>
<td>Heather Shaftstall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art</td>
<td>Jeff Huston</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Behavioral Sc/CJ</td>
<td>VACANCY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

GUESTS:

- Paul Beckworth, Veterans Resource Center Faculty Lead
- Marissa Marquez, Interim Director of Student Services
- Jessica Wojtysiak, Dean of Instruction
- Richard Marquez, English Professor
- John Brown, Math Professor

CALL TO ORDER
The meeting was called to order at 3:34 p.m.; Quorum was met.

GOOD, WELFARE AND CONCERNS
There were no good and welfare items.
OPPORTUNITY TO ADDRESS THE SENATE
Levan Center Faculty Colloquium (Marquez)
Richard Marquez announced Fall 2019 Faculty Colloquium Dr. Bernadette Towns to present on Concept Building: A Systematic Approach for Improving Instruction
10/18/2019
Levan Center
10:30am-1:30pm
Levan Center for the Humanities website: https://www.bakersfieldcollege.edu/levancenter

Air Force ROTC (Beckworth/Marquez)
Beckworth and Marquez provided information on students having access to the Air Force ROTC program and scholarship opportunities.
Visit the Academic Senate Committee website to view the Air Force ROTC Crosstown Agreement.

MSC: J. Maddan motioned to approve suspend the agenda to New Business a., C. Kim seconded; motion carried.

BCSW TF (Wojtysiak)
Jessica Wojtysiak was available for questions. This item was a First Read.
Visit the Academic Senate Committee website to view the TF Charge.

ADDITIONS TO THE AGENDA
There were no additions to the agenda

CONSENT ITEMS (One agenda item approvable in one action; for the purpose of routine items)
➢ Minutes of September 11, 2019- this item was TABLED
➢ Faculty Appointments (Standing/Screening Committees)
➢ Faculty Co-Chair Appointment
MSC: L. Harding motioned to approve consent items, W. Ellis seconded; motion carried.

FACULTY APPOINTMENTS
Standing Committee Appointments
Visit the Academic Senate Committee website to view the full committee list.

Screening Committee Appointments
Lab Tech I (Math & Sciences)
Stephen Waller (Dean)
Jo Saldivar (Department Chair)
Anna Calderon (Classified-Lab Tech I)
Carlos Medina (Classified-CTE Job Development Specialist)

Faculty Co-Chair Appointment
Grace Commiso, AIQ Faculty Co-Chair
STANDING COMMITTEE CHARGES

- Senate Executive Board Charge
  
  *MSC: M. Garrett motioned to approve charge revisions, O. Garcia seconded; motion carried.*

- Senate Charge
  
  *MSC: M. Garrett motioned to approve charge revisions, O. Garcia seconded; motion carried.*

- Assessment Charge
  
  *MSC: L. Harding motioned to approve charge revisions, N. Strobel seconded; motion carried.*

- Bookstore Charge
  
  *MSC: W. Ellis motioned to approve charge revisions, M. McNellis seconded; motion carried.*

- EMC Charge
  
  *MSC: M. Garrett motioned to approve charge revisions, W. Ellis seconded; motion carried.*

- Program Review Charge
  
  *MSC: M. Garrett motioned to approve charge revisions, L. Harding seconded; motion carried.*

UNFINISHED BUSINESS

A. Senate Goals (Holmes)

  Description: Beginning of each academic year (Fall) the Senate is asked to review its goals.

  *MSC: M. Garrett motioned to approve Senate Goals with amendments, L. Harding seconded; motion carried.*

NEW BUSINESS

a. BCSW TF (Holmes)

  Description: Beginning of each academic year (Fall) the committee charges are reviewed & revised as needed.

  First Read

REPORTS

President's Report

- BC President/AS President-Discussions taking place regarding Guided Pathways Implementation Team.

- District Consultation Council (DCC)-Discussion regarding Faculty Obligation Number (FON). The state allocated 31 new FON by mistake and therefore we over
hired 30 faculty which amounts to $3.5 million. The Revised 2019 Full-Time Faculty Obligation (full version) is located on the DCC website: [https://committees.kccd.edu/committee/district-consultation-council](https://committees.kccd.edu/committee/district-consultation-council)

- College Council (CC)- no updates
- Board of Trustees (BOT)-no updates
- District-wide Budget Committee (DWBC)-no updates
- Campus Safety- no updates

**Committee Reports**

**AIQ (Commiso)**
Website: [https://committees.kccd.edu/bc/committee/accreditation](https://committees.kccd.edu/bc/committee/accreditation)
No report.

**ACOMM (Wilson)**
Website: [https://committees.kccd.edu/bc/committee/assessment](https://committees.kccd.edu/bc/committee/assessment)
No report.

**BADV (McNellis)**
Website: [https://committees.kccd.edu/committee/bookstore-advisory-committee](https://committees.kccd.edu/committee/bookstore-advisory-committee)
No report.

**BCOMM (McAllister)**
Website: [https://committees.kccd.edu/bc/committee/budget](https://committees.kccd.edu/bc/committee/budget)
No report.

**CCOMM (Johnson/Menchaca)**
Website: [https://committees.kccd.edu/bc/committee/curriculum](https://committees.kccd.edu/bc/committee/curriculum)
No report.

**EMC (Moreland)**
Website: [https://committees.kccd.edu/bc/committee/enrollment](https://committees.kccd.edu/bc/committee/enrollment)
No report.

**EODAC (Hirayama)**
Website: [https://committees.kccd.edu/bc/committee/eodac](https://committees.kccd.edu/bc/committee/eodac)
No report.

**ISIT (Boyles)**
Website: [https://committees.kccd.edu/bc/committee/isit](https://committees.kccd.edu/bc/committee/isit)
No report.

**PDC (Jones)** - *report submitted as written*
Website: [https://committees.kccd.edu/bc/committee/pdc](https://committees.kccd.edu/bc/committee/pdc)

---

**Professional Development Committee Report**

Matt Jones, Professor, Academic Technology
Fall 2019 Flex Week Report

Fall 2019 Flex week ran from August 19th-August 21st with one outlier on August 14th. We had 811 separate enrollments on our sign in system. This did not include 2 early workshops totaling 10 people, the 39 New faculty at New Faculty Seminar or the 100 adjunct faculty at the adjunct faculty seminar.

During Flex week we offered 91 total workshops. We had several presenters from outside the college come and present, including presentations from the CCC Accessibility Center and Inger Stark from Peralta College District who presented on Equity and the Equity rubric created by the district.

Some of the most attended workshops were: CCC Accessibility for Word, New Faculty Seminar, Active Shooter Response and the Effects of Childhood Trauma. We have multiple Canvas workshops and those were all very well attended with most having at least 20 attendees. Of those who attended the workshops, 193 filled out the Flex evaluation form with largely positive reviews of the workshop week. Respondents generally felt that we had a good variety of workshops scheduled during the week. A suggestion made by several individuals was for a more substantial workshop platform that allows for emails, scanning into entry for workshops and being able to check back see what workshops were attended.

Key findings from Flex week 2019:

• We need an updated workshop registration system.
• We need to find a better way to communicate information to faculty and staff. We are open for suggestions here.
• Offering some of the more popular workshops throughout the year might help alleviate some of the frustration with those who couldn’t attend everything they wanted.
• When possible, attendees would like seminars to be hands on if they involve a skill or technology they are trying to learn.

PRC (Nickell)
Website: https://committees.kccd.edu/bc/committee/programreview
No report.

OFFICER REPORTS
Vice President (Diaz)
No report.

Treasurer (Kim)
No report.

Secretary (Garrett)
Meeting summary emailed to faculty following the meeting.

ASCCC Rep (Harding)
No report.

CCA
Holmes reported the CCA Union President has contacted the DO regarding demand to bargain related to the 13 week course offering (5 week intersession/13 week semester).
Effectively, until issue has been bargained, scheduling of 16 week semester will remain (13 week full load not negotiated); Article 1, Section 12; Article 8N.

**BCSGA** (Daniel/Harris)
Student Event’s Calendar: [https://www.bakersfieldcollege.edu/studentevents](https://www.bakersfieldcollege.edu/studentevents)

**ANNOUNCEMENTS**
Plenary 11/7-9

**ADJOURNMENT**
The meeting was adjourned at 4:59 p.m.
Meeting minutes recorded by T. Perry