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| **AIQ Meeting Schedule for 2015-16** | |
| Date/treats | Tuesdays, 3:30-5:00, in Levinson 40 |
| September 1  Kate | Update on Midterm Report  Calendar  Membership  Charge  Strategic Directions  Fall Action Plans  Assign responsibilities |
| September 15  Shannon | Develop calendar for Strategic Directions fall and spring reports.  Develop report format.  Send to chairs so they can begin working on it as the semester progresses. |
| September 29  Todd |  |
| October 13  Kim |  |
| October 27  Bill |  |
| November 10  Kirk |  |
| *Thursday, November 12* | *Committee Reports due to Accreditation & Institutional Quality Committee (AIQ)* |
| November 24  Janet | Prepare Fall Committee Report |
| December 6 | College Council with AIQ, PRC, and Co-Chairs |
| December 8 | As needed (finals week) |
| Winter Recess | |
| January 26  Nan | Prepare spring report (assign icons to areas of responsibility) and send to Committee Chairs so they can work on it this semester. |
| February 9  Kate |  |
| February 23  Todd |  |
| March 8  Bill |  |
| March 21-25 | Spring recess |
| March 29  Shannon |  |
| April 12  Kim | Committee Chair reports due before this date; AIQ collates, analyzes, and prepares report. |
| Thursday,  April 21 | Year-End Committee Reports due to AIQ |
| April 26  Kirk | Prepare Spring Committee Report |
| May 6 tentative | Second Annual Year-End Leadership Retreat  We report out on the committee scoring of their work on the initiatives. |
| May 10 | As needed (finals week) |