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| **AIQ Meeting Schedule for 2015-16** | |
| Date/treats | Tuesdays, 3:30-5:00 in Levinson 40 |
| September 1  Nan | Review charge,  Examine Strategic Directions and Initiatives that fall in AIQ area of responsibility, Make changes to charge as needed,  Prepare Academic Senate change form to reflect proposed changes,  Decide on fall action plans,  Assign responsibilities. |
| September 15  Shannon | Develop calendar for Strategic Directions fall and spring reports.  Develop report format.  Send to chairs so they can begin working on it as the semester progresses. |
| September 29  Todd |  |
| October 13  Kim |  |
| October 27  Bill |  |
| November 10  Kirk |  |
| Thursday, November 12 | Committee Reports due to Accreditation & Institutional Quality Committee (AIQ) |
| November 24  Janet | Prepare Fall Committee Report |
| December 6 | College Council with AIQ, PRC, and Co-Chairs |
| December 8 | As needed (finals week) |
| Winter Recess | |
| January 26  Nan | Prepare spring report (assign icons to areas of responsibility) and send to Committee Chairs so they can work on it this semester. |
| February 9  Kate |  |
| February 23  Todd |  |
| March 8  Bill |  |
| March 21-25 | Spring recess |
| March 29  Shannon |  |
| April 12  Kim | Committee Chair reports due before this date; AIQ collates, analyzes, and prepares report. |
| Thursday,  April 21 | Year-End Committee Reports due to AIQ |
| April 26  Kirk | Prepare Spring Committee Report |
| May 6 tentative | Second Annual Year-End Leadership Retreat  We report out on the committee scoring of their work on the initiatives. |
| May 10 | As needed (finals week) |