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| **AIQ Meeting Schedule for 2015-16** |
| Date/treats | Tuesdays, 3:30-5:00 in Levinson 40 |
| September 1Nan | Review charge, Examine Strategic Directions and Initiatives that fall in AIQ area of responsibility, Make changes to charge as needed, Prepare Academic Senate change form to reflect proposed changes, Decide on fall action plans, Assign responsibilities. |
| September 15Shannon | Develop calendar for Strategic Directions fall and spring reports.Develop report format.Send to chairs so they can begin working on it as the semester progresses. |
| September 29Todd |  |
| October 13Kim |  |
| October 27Bill |  |
| November 10Kirk |  |
| Thursday, November 12 | Committee Reports due to Accreditation & Institutional Quality Committee (AIQ) |
| November 24Janet | Prepare Fall Committee Report  |
| December 6 | College Council with AIQ, PRC, and Co-Chairs |
| December 8 | As needed (finals week) |
| Winter Recess |
| January 26Nan | Prepare spring report (assign icons to areas of responsibility) and send to Committee Chairs so they can work on it this semester. |
| February 9Kate |  |
| February 23Todd |  |
| March 8Bill |  |
| March 21-25 | Spring recess |
| March 29Shannon |  |
| April 12Kim | Committee Chair reports due before this date; AIQ collates, analyzes, and prepares report. |
| Thursday,April 21 | Year-End Committee Reports due to AIQ |
| April 26Kirk | Prepare Spring Committee Report |
| May 6 tentative | Second Annual Year-End Leadership Retreat We report out on the committee scoring of their work on the initiatives. |
| May 10  | As needed (finals week) |