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| **Accreditation & Institutional Quality Committee (AIQ)**  <https://committees.kccd.edu/bc/committee/accreditation>  AGENDA  Tuesday, 3:30-5:00, February 9, 2016 | | |
| 1 | Membership: Kate Pluta (Admin Chair), Faculty Chair—Mark Staller, Khaled Hussain, Anthony Culpepper, Liz Rozell, Todd Coston, Lisa Fitzgerald, David Neville, Kimberly Nickell, Grace Commiso, Jennifer Jett, Shannon Musser, Sondra Keckley, Manuel Zavala  *Vacancies: faculty 3, classified 3, students 1*  Present:  Missing: |  |
| 2 | November 24 Minutes (Nan); January 26 Minutes (Shannon)  Today’s Note Taker?  Treats: Kate | |
| 3 | ACCJC update—our status, 18-month plan for schools to make up deficiencies, Chancellor Harris |  |
| 4 | Revising the Strategic Directions Report—see version 29 and 2.2 notes for title changes |  |
| 5 | Scheduling training/workshops |  |
| 6 | Surveys—see uploaded DRAFT survey from 2014 that includes list of BC services | 30 |
| 7 | Spring: 2 surveys: one on District Office services to BC and one on BC services to employees  probably March  **List of College Services (December 10, 2015)**   1. Bookstore, 2. Safety (Parking, Security), 3. Helpdesk (internal and external), 4. M & O (Work orders, Repairs, Cleanliness, and Maintenance), 5. Curriculum Review, 6. Enrollment Services (Assessment, A & R) 7. BC HR, 8. BC Business Office, 9. Marketing and Public Relations (Web, Graphic Design, Media Public Relations), 10. Print Shop, 11. Foundation, 12. Event Scheduling, 13. Mailroom, 14. Child Development Center, 15. Media Services, 16. Instructional Technology, 17. Financial Aid, 18. Facilities, 19. Library, 20. Food Service (Cafeteria, , Special Events), 21. Outreach, 22. Deans’ Offices, 23. President’s Office support staff   Instruction-focused:  Renegade Room | 30 |
|  | **Calendar for Strategic Directions fall and spring reports.**   * ~~September 15: Finalize report.~~ * ~~September 23: Send report form to Committee Chairs and others responsible for reporting out on Strategic Directions Initiatives.~~ * *~~October 2, 10:30-12:00 Committee Chairs meeting~~* * ~~Thursday, November 12: Committee Reports due to AIQ~~ * ~~November 24: Prepare Fall Committee Report Analysis~~ * ~~Friday, December 4: Present report to College Council~~. * ~~January 25: Strategic Directions Task Force work on report format and contents~~ * **February 9**: For AIQ approval: Prepare spring report and send to Committee Chairs * March: Surveys * Thursday, April 21: Year-End Committee Reports due to AIQ * April 26: Prepare Spring Committee Report Analysis * Friday, May 6: Second Annual Year-End Leadership Retreat; AIQ presents report to College Council |  |
|  | **Treat Schedule**:  January 26 Liz |  |
|  | February 9 Kate |  |
|  | February 23 Mark |  |
|  | March 8 Todd |  |
|  | March 21-25 spring recess |  |
|  | March 29 Shannon |  |
|  | April 12 Kim |  |
|  | April 26 Sondra |  |
|  | May 10 Khaled |  |

Rev. February 8, 2016 krp