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| **Accreditation & Institutional Quality Committee (AIQ)**  <https://committees.kccd.edu/bc/committee/accreditation>  AGENDA  Tuesday, 3:30-5:00, February 23, 2016 | | |
| 1 | Membership: Kate Pluta (Admin Chair), Faculty Chair—Mark Staller, Khaled Hussain, Anthony Culpepper, Liz Rozell, Todd Coston, Lisa Fitzgerald, David Neville, Kimberly Nickell, Grace Commiso, Jennifer Jett, Shannon Musser, Sondra Keckley, Manuel Zavala  *Vacancies: faculty 3, classified 3, students 1*  Present:  Missing: |  |
| 2 | November 24 Minutes (Nan); February 9 Minutes (Liz)  Today’s Note Taker?  Treats: Mark | |
| 3 | ACCJC update—  Task Force on Accreditation (document moving to Consultation Council)—Digest-Accreditation-Task-Force on webpage  ACCJC Letter to CA Community Colleges 2\_22\_2016 on webpage  Annual Report form to be distributed February 29 and due March 31. | Kate |
| 4 | Strategic Directions Report--update | Shannon |
| 5 | Training/workshops: Friday, March 4 in B4,5,7,8 (no labs); flyer | Mark |
| 6 | Surveys—see uploaded Revised list of BC services | Sondra |
| 7 | Spring: 2 surveys: one on District Office services to BC and one on BC services to employees  probably March  **List of College Services (December 10, 2015)**   1. Bookstore, 2. Safety (Parking, Security), 3. Helpdesk (internal and external), 4. M & O (Work orders, Repairs, Cleanliness, and Maintenance), 5. Curriculum Review, 6. Enrollment Services (Assessment, A & R) 7. BC HR, 8. BC Business Office, 9. Marketing and Public Relations (Web, Graphic Design, Media Public Relations), 10. Print Shop, 11. Foundation, 12. Event Scheduling, 13. Mailroom, 14. Child Development Center, 15. Media Services, 16. Instructional Technology, 17. Financial Aid, 18. Facilities, 19. Library, 20. Food Service (Cafeteria, , Special Events), 21. Outreach, 22. Deans’ Offices, 23. President’s Office support staff   Instruction-focused:  Renegade Room |  |
|  | **Calendar for Strategic Directions fall and spring reports.**   * ~~September 15: Finalize report.~~ * ~~September 23: Send report form to Committee Chairs and others responsible for reporting out on Strategic Directions Initiatives.~~ * *~~October 2, 10:30-12:00 Committee Chairs meeting~~* * ~~Thursday, November 12: Committee Reports due to AIQ~~ * ~~November 24: Prepare Fall Committee Report Analysis~~ * ~~Friday, December 4: Present report to College Council~~. * ~~January 25: Strategic Directions Task Force work on report format and contents~~ * ***February 22****: For AIQ approval: Prepare spring report and send* * March: Surveys * Thursday, April 21: Year-End Committee Reports due to AIQ * April 26: Prepare Spring Committee Report Analysis * Friday, May 6: Second Annual Year-End Leadership Retreat; AIQ presents report to College Council |  |
|  | **Treat Schedule**:  January 26 Liz |  |
|  | February 9 Kate |  |
|  | February 23 Mark |  |
|  | March 8 Todd |  |
|  | March 21-25 spring recess |  |
|  | March 29 Shannon |  |
|  | April 12 Kim |  |
|  | April 26 Sondra |  |
|  | May 10 Khaled |  |

Rev. February 8, 2016 krp