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| **Accreditation & Institutional Quality Committee (AIQ)**<https://committees.kccd.edu/bc/committee/accreditation>Tuesday, 3:30-5:00, November 24, 2015 |
| 1 | Membership: Kate Pluta, Nan Gomez-Heitzeberg, Zav Dadabhoy, Anthony Culpepper, Liz Rozell, Todd Coston, Lisa Fitzgerald, David Neville, Kimberly Nickell, Janet Fulks, Mark Staller, Bill La, Jennifer Jett, Shannon Musser, Sondra Keckley, Manuel ZavalaPresent:Missing: |  |
| 2 | November 10 Minutes (Liz Rozell and Todd Coston) Today’s Note Taker?  |
| 5 | Analyzing the Strategic Directions reports and preparing a written report and presentation for December 4 College Council meeting. | 60 |
| 6 | Preparing for the survey on college services and district services provided to collegeThis fall: letting college knowSpring: probably March—survey**Potential List (some new ones):**1. Bookstore,
2. Safety (Parking, Security),
3. Helpdesk (ISIT Questions),
4. M & O (Work orders, Repairs, Cleanliness, and Maintenance),
5. Curriculum Review,
6. Enrollment Services (Assessment, A & R)
7. BC HR,
8. BC Business Office,
9. Marketing and Public Relations (Web, Graphic Design, Media Public Relations),
10. Print Shop,
11. Foundation,
12. Event Scheduling,
13. Mailroom,
14. Child Care,
15. *\**Media Services,
16. \*Instructional Technology,
17. Financial Aid.

\*Added at Academic Senate meeting, November 18, 2015 | 15 |
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|  | **Calendar for Strategic Directions fall and spring reports.*** ~~September 15: Finalize report.~~
* ~~September 23: Send report form to Committee Chairs and others responsible for reporting out on Strategic Directions Initiatives.~~
* *~~October 2, 10:30-12:00 Committee Chairs meeting~~*
* ~~Thursday, November 12: Committee Reports due to AIQ~~
* November 24: Prepare Fall Committee Report Analysis
* Friday, December 6: Present report to College Council.
* January 26: Prepare spring report and send to Committee Chairs
* Thursday, April 21: Year-End Committee Reports due to AIQ
* April 26: Prepare Spring Committee Report Analysis
* Friday, May 6: Second Annual Year-End Leadership Retreat; AIQ presents report to College Council
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