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| **Accreditation & Institutional Quality Committee (AIQ)**<https://committees.kccd.edu/bc/committee/accreditation>Tuesday, 3:30-5:00, January 24, 2017 |
| 1 | Kate Pluta, Mark Staller, Liz Rozell, Todd Coston, Di Hoffman, Kimberly Nickell, Sondra Keckley, Grace Commiso, Odella Johnson, Jennifer Jett, Shannon Musser, Dena Rhoades, Laura Lorigo, Keri Kennedy, Janet Fulks **New Rep for Gen Ed – Talita Pruett** | 5 min |
| 2 | Today’s Note Taker? Keri KennedyApproval of notes for December 6, 2016 (posted)Corrected Sondra’s spelling.Odella has jury duty next meeting, 2/7. Grace will bring treats and take notes in her absence.Approved as a group (all nods, no shaking of heads) |
| 3 | **Accreditation Update*** **Self-Evaluation** (SE)—standards are the characteristics of an effective institution (kate)
	+ [Self Evaluation Team 2018ver11.docx](https://committees.kccd.edu/sites/committees.kccd.edu/files/Self%20Evaluation%20Team%202018ver11.docx)
	+ **Blue-STANDARD 1** --global standards
* We need to disaggregate SLOs and we haven’t had to do that.
	+ **Yellow-STANDARD 2** -- Instruction and Student Support-
	+ A-Instructional ---need more faculty (Krista Moreland only one) Kimberly Bligh wants to be added.
	+ B-Library and Support Services
	+ C-Student Support Services---counselors and advisors need to be approached to see if they will join the team
	+ **Green-STANDARD 3**—Resources (people, facilities, tech/infrastructure, and finances)
	+ **Orange-STANDARD 4** -- Executive
	+ One of the questions was--Does the district provide effective support to the college----didn’t know how to answer in 2012. Created survey in 2015 to gather data to be able to answer this time.
* **How does AIQ fit in**?
	+ Individual teams do the problem solving. If they can’t find the answer, they ask the co-leads. Co-leads can’t help, it goes to the co-leads of the entire SE. AIQ is looped in if those co-leads are unable to help.
	+ Example: 2011 problem with curricunet. Need to get it working. AIQ helped to get some movement (reassigned time at the district to help fix it) AIP-Actionable Improvement Plans (don’t choose too many because you have to write an essay for each). Selected 5 to address this time.
* **QFE**---Student learning and student outcomes.
	+ Next step---need to submit annual report to ACCJC (that assessment is ongoing).
		- Challenge is that Depts are assessing and documenting differently.
		- Now there is a spreadsheet for tracking SLOs over the 6years (Dept. Chair needs to fill out with all SLOs--C-completed, P-Planned, I-Inactive). It will be evidence of ongoing assessments.
		- How will it work when we move to Ellumen? Do we all need to do it the same way? All SLOs every semester or a few every semester? If it needs to be the same, will need to go through the approval process.
	+ Multiple workgroups, conferences, etc. coming up in line with accreditation:
		- 4th annual symposium on SLOs (Feb 3rd in Anaheim). Di Hoffman is leading the team that is going
		- Baccalaureate in Solano
		- Next AACC Pathways Institute 2/2-2/4—team of 4
		- ACCJC conference—April in Irvin (Nick, Mark, Kate, Steven Holmes?)
		- Other people on campus in training (Lesley and Janet)
		- Teams will grow but, all faculty need to be approved by Academic Senate (let co-leads know and academic senate). Staff most likely need to be approved by CSEA.
		- Kate sending the SE list to Academic Senate tomorrow (1/25)
		- Training for Leads- Thursday, 1/26/17
* **New for us**—standards were changed in 2014. The Quality focused essay was added
* **Quality Focus Essay** (QFE)
	+ No more than 5000 words (pathways focus)
	+ Things the college is working on to make us a more effective college
	+ Student learning and student achievement focus
	+ Pathways aligns with the focus---progression, learning, and success/achievement
	+ Teams going to several pathways conferences (IEPI, AACC Pathways Institute, etc.)
	+ Pillars of pathways –2B
		- Clarifying the path, getting students on the path (intake), keeping them on the path (support), success(learning)
* **Timeline**---
* Workshops to help people write. One each in spring and fall as well as the summer institute.
* **First draft- due May 1st.**
* Teams need to start meeting ASAP. Answer questions for each standard write about the standard. It needs to include evidence.
* Identify evidence and share in SharePoint.
* Sonya wants a true first draft on May 1st.
* **Second draft in December to AIQ for feedback**.
* Sonya has specific preference for formatting. College specific color, Cambria font, etc.
* **Doc should be done in December and sent to the editor**.
* Feb/March-Two paths from there.
	+ - 1. Beautifying layout.
		- 2. Community (college) for feedback. Recommend sending it out in parts because it is SO LARGE and very rarely do people read it for feedback.
* **Needs to be finished in May to submit to the BOT in time**
* We copied Mt. SAC’s idea for out 2015 midterm and used the 2014 standards and researched them for the midterm (when they weren’t being evaluated on them). Findings on accreditation site (BC)---all 14 standards
* Fa17-finalizing accreditation report
* Sp18-editing, approving, and forwarding
* Task force to develop plan for next 3 years (learning from this time)
* In 2012, we had 8 district and 4 college recommendations
* Accred. Team presents at the end of the visit, summarizes assessment of college with recommendations. We can only request changes to errors (example: team reports 23k students and we ask them to correct to 27k).
* President then responds (in writing)
* Parallel program review (organized by the standards to build toward accreditation)
* Send any questions to Kate. ☺
 |  75 min |
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krp, January 23, 2017