**ADVISORY BOARD MEEETING MINUTES**

5:30PM – 6:30PM

PHS/RM D-6

 **11-16-2017**

**Meeting Called By:** AERO Advisory Board

**Type of Meeting:** Agenda/Round Table Discussion

**Facilitator:** Tom Reed –AERO Academy Program Director

**Recorder:** Lisa Recendez –AERO Assistant and Job Developer

**Attendees:** Tony Navarro, Tom Reed, Ruben Alvarez, Maria Espinoza, Lisa Recendez, Tamara Smee, Carl Hammer

**5:30 Meeting Called to Order by Tom Reed**

**5:35 Minutes from September and October (2017) are approved.**

**5:40 AERO Academy Lead Report**

* Students are studying the plans for the Pathway House and prepping the jobsite trailer.
* AERO juniors will tour the SCE Edison Educational Center and US Farm Systems in Tulare on December 6, 2017.
* Forklift training and certification is December 6, 2017 for AERO seniors.

**5:45 Porterville College Report**

* The Industrial Maintenance Open House was a success.
* PC is hoping to hire a full time Industrial Maintenance Instructor.
* PC has received funding through the Strong Workforce Grant (7 years).

**5:50 Pathways Office Report**

* Ruben Alvarez announces that he would like to place students in internships over winter break –PUSD provides insurance to business partners when they complete the liability form and sign a contract –if anyone is interested in hosting interns.
* The application process for Pathways Enrollment went well with approximately 1200 8th graders applying.
* Pathway Site Tours are scheduled for Dec. 1st and 8th, 2017.

**6:00 Advisory Board Business – Roundtable**

* By-laws are discussed and amended:
	+ AERO Advisory Board Meetings will now be held on the ***second Friday*** of the month from 3:30pm – 4:30pm.
	+ The number of Board members shall be between 10 and 15 of which ideally 80% shall be from the ***energy industry.***
	+ A ***simple majority*** of the Advisory Board members shall constitute a quorum for conducting Advisory Board business.
* All are in favor and amendments go into effect in 30 days.

**6:15 Meeting Adjourns**

**Next Meeting:** January 12, 2018 @ 3:30p.m./PHS Room D-6