

**PORTERVILLE COLLEGE
 ADJUNCT FACULTY FALL 2017 ORIENTATION
 AUGUST 17, 2017
 PROPOSED
 @ SCCR**

Time	Agenda Topic
5:30 PM – 5:45 PM	Refreshments/Light Meal
5:45 PM – 5:50 PM	Welcome/Introductions
5:50 PM – 6:00 PM	Faculty Contract (Adjunct)
6:00 PM – 6:15 PM	Admissions & Records <ul style="list-style-type: none"> • Rosters • Adds/drops/withdrawals • Census • Key Dates • Grade Submission & Documents
6:15 PM – 6:30 PM	Student Learning Outcomes (SLOs) <ul style="list-style-type: none"> • Course SLO • Assessment
6:30 PM – 6:40 PM	Instructional Resources & Expectations <ul style="list-style-type: none"> • Syllabus Checklist/Course Outline • Absences • PC Communication/Point of Contact • Copies/Mailroom • Textbooks/Supplies • Canvas/Online Modules
6:40 PM – 6:55 PM	Instructional & Student Support Services <ul style="list-style-type: none"> • Tutoring/Pass Leaders • Early Alert • EOPS/CalWorks/Care • DRC • JEC Center
6:55 PM - 7:00 PM	Questions Close/Dismiss