

# Bakersfield College Assessment Committee Minutes

Meeting on November 20, 2020

**Members:**

Position	Name	Attendance	Position	Name	Attendance
Co-Chair	Lora Larkin	Present	Industrial Technology	VACANT	
Co-Chair	Brent Wilson	Present	Library	Faith Bradham	Present
Adjunct	Maria Wright	Present	Mathematics	Isaac Vannasone	Absent
Agriculture	Greg Cluff	Absent	Nursing	Debra Kennedy	Absent
Allied Health	Kellie Smith	Present	Performing Arts	Brian Sivesind	Present
Art	Darrin Ekern	Present	Philosophy	Bryan Russell	Absent
Behavioral Sciences	Dana Heins-Gelder	Present	Physical Sciences	Mike Daniel	Present
Biological Sciences	William Rockey	Present	Social Sciences	Jennifer Grohol	Present
BMIT	Jen Menjivar	Present	Classified	Christian Flores	Present
Communication	Christine Cruz-Boone	Present	Classified	Edie Nelson	Present
Counseling	Jeff Stambook	Present	Student Government	Gian Gayatao	Present
Education	Teresa McAllister	Present	Student Government	Emma McNellis	Absent
Engineering Systems	Justin Flint	Absent	Member-at-Large	Jordan Rude	Present
English	Denise Mitchell	Present	Member-at-Large	Dianthe Hoffman	Present
EMLS	Michael Westwood	Present	Member-at-Large	Michael Huerta Jr.	Present
FACE	Alex Gomez	Present	Member-at-Large	Juan Rodriguez	Present
Public Safety	Jana Richardson	Present	Institutional Effectiveness	Sooyeon Kim	Present
Foreign Language	Pam Davis	Present	Administrator	Stephen Waller	Present
Health & PE	Tyler Thompson	Absent	Administrator	VACANT	

**Guests in attendance:** Chris Holland (Communication), Yuki Takeuchi (Foreign Language)

**I. Call to Order**

Brent started the meeting at 10:33 am. Quorum met.

**II. Good, Welfare, & Concerns**

Brian Sivesind’s wife had a baby. Jennifer Grohol is thankful for the BC family and the community here making her feel welcome for the holidays.

**III. Review and Approval of the Minutes**

November 6, 2020 Minutes

**m/s:** Faith Bradham/Denise Mitchell

**Vote for approval:** Alex Gomez, Brian Sivesind, Christian Flores, Christine Cruz-Boone, Dana Heins-Gelder, Darrin Ekern, Denise Mitchell, Edie Nelson, Faith Bradham, Gian Gayatao, Jana Richardson, Jeff Stambook, Jen Menjivar, Jennifer Grohol, Jordan Rude, Juan Rodriguez, Kellie Smith, Maria Wright, Michael Huerta Jr., Michael Westwood, Mike Daniel, Pam Davis, Sooyeon Kim, Stephen Waller, Teresa McAllister, William Rockey

**Abstained:** Dianthe Hoffman

**Opposed:** None

**Motion Passed**

**IV. Reports**

**a. Faculty Co-Chair**

The revised Committee Charge was approved by Academic Senate on November 4, but still needs to go to College Council. Yesterday, Brent sent an email with more detailed information about the four-part seminar series; please encourage everyone in your area to attend and participate. Brent will be presenting a Flex workshop in January for new committee members to get caught up to speed. All committee members are

also invited for a refresher or to help provide suggestions to newer members. The committee has completed SLO and PLO reviews for 297 courses and 37 programs this semester. Good job, everyone!

b. **Administrative Co-Chair**

Lora commended Brent on doing a great job with his report during President Christian's Virtual Seminar Series on November 5. Also, thank you to everyone for being here; it has been a rough semester.

c. **SLO-PLO/SLO-ILO/SLO-GELO Mapping**

Nothing new. Brent will work on making a list for our next meeting in January.

d. **ILO Sub-Team**

Pilot survey has ended. Sooyeon gave an update, 230 responses received out of about 800. Full launch of survey will be in spring after ILO sub-team makes necessary changes based on feedback of pilot survey.

V. **Assessment Roundtable**

None at this time. We will try to schedule them again in spring.

VI. **Opportunity to Address the Committee** (2 minutes per item)

a. **Adjunct SLO assessment (Takeuchi)**

In her area, there are no full-time faculty teaching JAPN. Yuki has to enter the information in eLumen herself, even if it is not her responsibility. She has been here for 15 years. She is overwhelmed a little bit. She mentioned she is not paid for it. Lora thanked her for sharing and would like to find out how many other departments do not have full-time faculty in a subject where it falls to the adjunct to submit assessment information. Brent would like to discuss potential options later in the meeting.

b. **Adjunct SLO assessment (Holland)**

In the Communication department, Chris is surrounded by many full-time faculty in her area. She also thinks there should be compensation. Brent feels there needs to be a college-wide process.

VII. **Additions to the Agenda** (immediate action required, which did not come to the attention of the Co-Chairs until after the agenda was posted; requires 2/3 vote of members present)

None.

VIII. **First Agenda (non-voting item)**

None.

IX. **Second Agenda (voting item)**

a. **SLO Completion Tableau – Tabled until next meeting.**

This information is to be used as a launching point for discussion. What percentage of SLOs is being assessed for each subject? What percentage of *courses* are being assessed for each subject? Lora mentioned there should be clarification when reading data. Many committee members proposed drafting a narrative to go along with the Tableau dashboard. Do we want to vote on the Tableau or wait? The consensus was to wait until a narrative is created. Lora asked volunteers to get together and review the data to see what it may look like to someone else. Jordan Rude and Dana Heins-Gelder volunteered. Information will be brought back to next meeting in January. This item is to be tabled until our next meeting.

X. **Unfinished Business**

None.

XI. **New Business**

a. **Adjunct SLO Assessment Process Discussion**

Yuki Takeuchi and Chris Holland talked about their areas. What can be communicated to areas? Brent shared screen with three situations. 1) Adjunct enter their own SLO data. 2) Adjunct hand off to someone

(department chair?). 3) Adjunct hands off to full-time faculty volunteer in department. What happens when there is no full-time faculty? Does the department chair enter the information? Lora asked, have we ever put out a survey to adjunct only? How long does it take faculty to enter information? It might be helpful to figure out a plan. Brent mentioned the old survey that was sent to all faculty a few years ago. This is just a starting point. We will have further discussion next meeting.

**b. Reminder to Update 2020-21 Assessment Plans**

Brent has posted everything he has received. A yellow highlight in the document means he hasn't received it yet. Please reach out to your area if it is still yellow. 12/4/2020 is the deadline to return updated assessment plans. Brent will send out an email during finals week to remind faculty to enter SLO data in eLumen.

**c. Reminder to Submit SLO Assessment in eLumen**

Please remind your area to enter their SLO data.

**d. Spring 2021 Flex – SLO Assessment Workshops**

Brent put in a request to Pam Rivers for flex workshops in spring. Are there any volunteers to help? Two people per session. Please respond in Zoom chat if you would like to help. Volunteers can earn double flextime per workshop. Denise, Teresa, and Faith volunteered.

**e. ILO Metric Data for ISS from OIE**

Brent put in a request to Sooyeon who shared an update. She shared a screen with SLO performances spreadsheet. Everyone wants to have it sent to them and time to review the spreadsheet as it had much data. Lora asked if it could be broken down by CTE/Transfer/Local. Answer was not really. Most members seem to like a version with weighted data. Brent is suggesting both versions for now so we can compare. Think about it, then return with thoughts at the next meeting.

**XII. Assignments for SLO/PLO Review**

List posted to committee website.

**XIII. Adjournment**

Brent ended the meeting at 12:20 pm. Next scheduled meeting is January 22, 2021.