

Reviewing Learning Outcomes in eLumen

Faith Bradham, Assessment Committee Faculty Co-Chair | Updated 9/15/2022

1. Log in to eLumen by opening InsideBC, clicking on the Tools tab, and finding eLumen., as seen in Image 1.

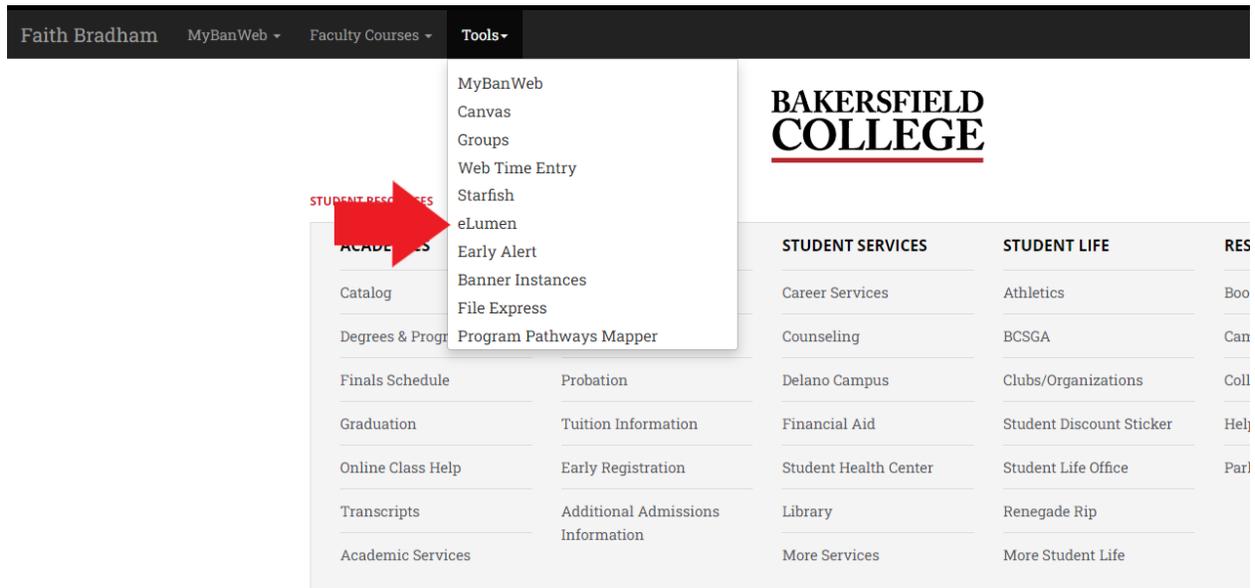


Image 1

2. Inside eLumen, toggle your role to Assessment Member (Image 2). Once toggled, you will see an Inbox with a list of courses to review (Image 2). All Assessment members have access to review all courses in this inbox. You only need to worry about the courses assigned to you each week.
 - a. *Note: As all Assessment members have access to review all courses in the Assessment inbox, we all receive an email from eLumen every time courses reach our stage in the curriculum workflow. Please ignore these emails! We cannot turn them off, but the only person that needs to worry about them is the Assessment Co-Chair.*

The screenshot displays the eLumen user interface. At the top, the eLumen logo is visible. Below it, the user's profile is shown as Faith Bradham, an Assessment Member at Bakersfield College. Navigation links for Inbox, Account Settings, Support, and Log Out are present. The main section is titled 'Inbox' and includes filters for Workflows (29), Action Plans, and RFIs. There are dropdown menus for Organizations (All) and Workflow Type (All), along with a search box labeled 'Search workflow by name'. Below the filters, a list of active workflows is shown under the heading 'Active'. The list includes several 'Course Revision - STAGE 4 - Technical Review (Tech, Assessment, & AO)' items for courses like ARTB10 Ceramics I, ARTB2 Drawing I, ARTB4 Two Dimensional Design, and ARTB44 Animation I, as well as a 'Program Creation - STAGE 4 - Assessment Review - Learning Outcomes' item for Automotive Detailing. Each item has a 'Start Review' button. A red arrow points to the 'Start Review' button for the first course.

Image 2

3. Refer to the latest Evaluation assignment sent by the Assessment Co-Chair to find out which course(s) you need to review. Courses are listed alphabetically in the eLumen inbox, or you can search for the name of the course by using the search box to the top right of the inbox (see Image 2). Once you've located your course, click the Start Review button to begin, as shown on Image 2.
4. Once you have started your review, refer to the [Learning Outcome Review Checklist](#) for guidance. Your first stop is reviewing the General Information area within the Cover Info section to get an idea of the course (Image 3).

ARTB10 Ceramics I

Course - Revise (Effective Spring 2022)
Course Revision



Workflow Tools

Cover Info

General Information *indicates required field

Course Code (CB01) *	Course Title (CB02) *	TOP Code (CB03) *
ART B10	Ceramics I	(1002.30) Ceramics
<small>Subject Number</small>		
CIP Code	Department *	Course Description *
(50.0711) Ceramic Arts and C...	Art	An introductory level ceramics course in which students design and construct hand-built and wheel-thrown ceramic objects. Students learn form and surface enrichment, use glazes, and load kilns. Serves students interested in developing fundamental ceramic skills.
SAM Code (CB09) *	Course Control Number (CB00)	
Non-Occupational	CCC000184712	

Image 3

5. Next, scroll to the Transferability & Gen. Ed. Options sections to check on 2 things.
 - a. First, find out whether the course is a Gen Ed course and needs GELO mappings. The System/Institution Pathway should list whether the course is on the Gen Ed Pathway (might also say IGETC)--see Image 4..
 - b. Secondly, if it is Gen Ed, check which area it is marked as (Image 4). If it is a Gen Ed Area F or IGETC Area 7, know that the course will be required to have at least 3 of its SLOs copy pasted from the SLOs listed in p. 41 of the [CSU GE/IGETC guiding notes document](#).

Transferability & Gen. Ed. Options

Course General Education Status (CB25)
 Y

Request for Transferability (CB05)

Transferability: Transferable to both UC and CSU
 Transferability Status: Approved

Request for General Education Transferability

System/Institution: Bakersfield College General Education Patt...

Categories: Area C.1 Arts

Name	Description	Status	Approval Date
Area C.1 Arts	Arts	Approved	-

Comparable Course: No Comparable Course defined

Image 4

6. Now you are ready to look at the SLOs. Scroll to the Learning Outcomes section and hit the Review button (Image 6).
 - a. Ensure there are Objectives listed (you do not need to evaluate them, just make sure there are some listed), then go to the CSLOs (Image 6).
 - b. If there are any SLOs with “Deleted” in the Status column, as shown in Image 6, please ignore these and only look at SLOs marked “New” or “Revised” in the Status column.
 - c. Use the [Learning Outcome Review Checklist](#) to review these SLOs.
 - d. When you are finished, please add a comment by typing in the comment box that appears after you click the Review button for this area. If you have revisions for the SLOs, type these here. If you do not, please type something that indicates that these SLOs have been reviewed and are good to go.

CSLOs Review

Start writing the new CSLOs name to add it Add New CSLOs

CSLOs	Term	Status	Expected SLO Performance	
<u>Upon completion the student will be able to: Differentiate clay varieties and ceramic processes.</u>	Active from Fall 2013	Deleted	70	^ v x
<u>Create ceramic forms utilizing pinch, coil, soft slab, hard slab and throwing techniques.</u>	Active from Fall 2013	Deleted	70	^ v x
<u>Produce and apply surface treatment to a variety of different forms.</u>	Active from Fall 2013	Deleted	70	^ v x
<u>Examine and describe historical and contemporary developments, trends, materials, and approaches in ceramics.</u>	Active from Fall 2013	Deleted	70	^ v x
<u>Assess and critique ceramics in group, individual, and written contexts using relevant critique formats, concepts and terminology.</u>	Active from Fall 2013	Deleted	70	^ v x
<u>Safely handle and use all studio equipment, tools, and materials.</u>	Active from Fall 2013	Deleted	70	^ v x
<u>1. Upon successful completion of the course students will be able to: Differentiate and use a variety of clay and surface treatments.</u>		New	70	^ v x
<u>2. Upon successful completion of the course students will be able to: Create ceramic forms utilizing pinch, coil, soft slab, hard slab and throwing techniques using a variety of standard equipment and tools.</u>		New	70	^ v x
<u>3. Upon successful completion of the course students will be able to: Examine and describe historical and contemporary developments, trends, materials, and approaches in ceramics.</u>		New	70	^ v x
<u>4. Upon successful completion of the course students will be able to: Assess and critique ceramics in group, individual, and written contexts using relevant critique formats, concepts and terminology.</u>		New	70	^ v x

1 Comment Hide

Erica Menchaca Custom | 14:20 09/08/2022

Please confirm this course meets the course descriptor requirements - <https://c-id.net/descriptors/final/show/311>

Reply

Add comment

Image 6

7. Finally, scroll to the Assessment Mapping section and hit Review (Image 7).
 - a. If the course is a Gen Ed course, the ISLO Classes drop down menu will be set to show mappings to both GELOs and ILOs, whereas if it is not Gen Ed, it will only show mappings for ILOs (see Image 7).
 - b. Please scroll through the mappings to check that each SLO is mapped to at least 1 ILO and, if applicable, that each SLO is mapped to at least 1 of the GELOs for its Gen Ed area.
 - c. If all of the mappings are there, you do not need to make a comment.
 - d. If there are mappings missing, please make a comment asking for mappings to be added.

8. Now you are ready to submit! Scroll to the very bottom of the page and hit the blue Submit button (Image 8). Once you have hit this button, the course will move to the next stage of eLumen and it will disappear from all Assessment members' inboxes.
 - a. If the submit button is greyed out and won't let you click on it, you may have forgotten to hit Review in all of the correct places. Simply hit "Review All" and the Submit button should let you click on it (Image 8).

Assessment Mapping

Assessment Mapping Review

Mapping Destination: ISLO

ISLO Classes: BC GELO, Core ISLO

CSLOs	BC GELO			
	A.2 - Written Communication			D.2 - Foundations in the S
	A.2.1 - Identify the controlling idea and the main points of college-level expository and argumentative essays	A.2.2 - Evaluate expository and argumentative essays through the application of critical thinking techniques	A.2.3 - Write logical and coherent expository and argumentative essays, summaries, and paraphrases using correctly the standard conventions of written English	D.2.1 - Demonstrate an understanding of the perspective, theories, methods, and core of the social sciences
1. Upon successful completion of the course students will be able to: Differentiate and use a variety of clay and surface treatments.				
2. Upon successful completion of the course students will be able to: Create ceramic forms utilizing pinch, coil, soft slab, hard slab and throwing techniques using a variety of standard equipment and tools.				
3. Upon successful completion of the course students will be able to: Examine and describe historical and contemporary developments, trends, materials, and approaches in ceramics.				
4. Upon successful completion of the course students will be able to: Assess and critique ceramics in group, individual, and written contexts using relevant critique formats, concepts and terminology.				

Comment

Add comment

Image 7

C-ID

Categories
Studio Arts

Status
Not transferable

Approval Date

Comparable Course
Arts 230

Cancel Review all Save as Draft Submit

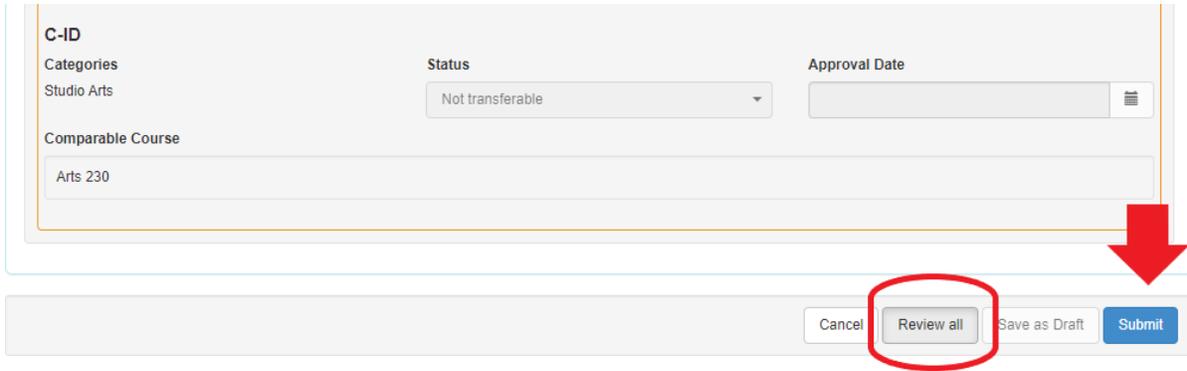
A screenshot of a web-based form for course approval. The form is titled 'C-ID' and contains several fields: 'Categories' with the value 'Studio Arts', 'Status' with a dropdown menu showing 'Not transferable', 'Approval Date' with an empty date field and a calendar icon, and 'Comparable Course' with the value 'Arts 230'. At the bottom of the form, there are four buttons: 'Cancel', 'Review all', 'Save as Draft', and 'Submit'. The 'Review all' button is circled in red, and a large red arrow points down towards it from the right side of the form.

Image 8