

Assessment Minutes 9-14-2018

CALL TO ORDER: by Brent Wilson at 10:32 am.

CHAIRS IN ATTENDANCE: Billie Jo Rice and Brent Wilson.

MEMBERS IN ATTENDANCE: Lori Pesante, Kellie Smith, Greg Cluff, Darrin Elkern, Dana Heins-Gelder, Rudy Menjivar, Helen Acosta, Denise Mitchell, Michael Westwood, Jana Richardson, Pam Davis, Faith Bradham, Robert Stewart, Isaac Vannasone, Brian Sivesind, Tanya Silva, Ximena Da Silva Tavares, Armando Dimas, Jordan Rude, Maria Wright.

GUESTS IN ATTENDANCE: Jason Stratton and Todd Coston.

REVIEW AND APPROVAL OF THE MINUTES:

m/s Faith and Jana.

Motion passed.

REPORTS:

- CO-CHAIRS –Brent talked about the Program Pathways Mapper career information and program scheduling. He also mentioned that you could preview the Program Mapper on the Office of Institutional Effectiveness website. Steven Holmes mentioned in an Executive Board meeting that the BC Southwest location is very packed during peak times as there are only 11 classrooms. BC may be acquiring a new building with 60,000 sq. feet, up to about 30 classrooms. The location of our October 12 committee meeting will be in Business 7.
- Accreditation-Jason Stratton presentation documents will be posted to the web. The ISER, what you need to know. Accreditation self-evaluation and preparing for the visit. If not approved by Accreditation, it is possible to lose financial aid funding that could affect 32,000 registered students. BC needs to have continuous evaluation and improvement. We have four standards. Sonya Christian is a Commissioner for ACCJC and we need to do a good job. BC has submitted its ISER to the State. The site visit is from Oct 1-4 and remember anyone can be asked questions. The Federal government will review ACCJC because of our bachelor's degree. How is Assessment in the ISER? You can find the ISER under the Resources tab. "Assessment Committee" was mentioned 35 times and "assessment" 134 times. Jason listed the standards the assessment committee were listed under. Standard B1B2 is similar to our charge. Be ready. It's our story.
- Roundtable- Helen Acosta-Has a large department of 32 faculty that is growing. Past and present best assessments are most frustrating. Best five of six outcomes are assessed. They use an International survey that supplies data. Shows the strong and the weak. Neutral regard is considered a weak area. Ximena asked why tolerance is negative. Those teaching Public Speaking are mostly adjunct. Assessment is difficult each year. Helen mentioned that when she wasn't chair she had trouble collecting data, now as chair she is getting what she requests—not because of what she was saying, but rather by having another "hat" on. She wants everyone to do eLumen reflection and refine, and assess at least one SLO. Greg Cluff mentioned he is following his 6 yr. plan and asked Helen if she was doing all SLOs? No, at least one. One of Communication's department meeting is they talk about assessments. Brent mentioned everyone is different and that is what the roundtable is all about, learning and sharing. Rudy Menjivar's department (BMIT) is having problems getting adjunct doing assessment.

OPPORTUNITY TO ADDRESS THE COMMITTEE: None

ADDITIONS TO THE AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Brent mentioned SLO review training in eLumen and the checklist. Greg Cluff asked about discipline reviewing their own area. Billie Jo said no, that it needs outside review. Billie Jo started the discussion about the curriculum workflow and how the assessment committee's role in reviewing fits together while keeping timelines in mind.

Brent-Talked about the teams. Showed the work plan. Reviewed courses will be moved to the second agenda for discussion. Courses should be reviewed by 2 weeks, or our next meeting. Brent supplied a training handout and checklist for review of each course. Assessment Members have four sections to review: Cover Info – Course Description, Cover Info – Rationale and Notes, Learning Outcomes – Objectives, and Learning Outcomes – CSLOs. The first three sections should be read as informational items to provide an evaluation of the Course Student Learning Outcomes (CSLOs). Don't say good or bad on the first 3 sections, you are just using it to coordinate with the SLOs. He went over how to use the Learning Outcome Review Checklist.

FIRST AGENDA-ART B26, ART B43, ART B44, ART B49/48WE, COMM B1, COMM B2, COMM B4, COMM B5, COMM B6, COMM B7, COMM B9. The ART courses will act as training, but not to be reviewed.

SECOND AGENDA-None

GOOD AND WELFARE AND CONCERNS: None

ADJOURNMENT: NEXT MEETING SEPTEMBER 28, 2018.
Brent Wilson adjourned the meeting at 12:02 pm.