

# Bakersfield College Assessment Committee Minutes

Meeting on September 13, 2019

- **Call to order:** by Brent Wilson at 10:38 am. Quorum met
  - Committee picture
  - **Chairs in Attendance:** Brent Wilson and Lora Larkin
  - **Members in Attendance:**  
Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, Rudy Menjivar, Denise Mitchell, Michael Westwood, Jana Richardson, Faith Bradham, Debbie Kennedy, Michael McNellis, Ximena Da Silva Tavares, Jennifer Grohol, Jordan Rude, Dianthe Hoffman, David Greenfield, Amber Hroch, Stephen Waller, Edie Nelson, Linda Allday
  - **Guests in Attendance:** Brenda Nyagwachi
- **Good, Welfare and Concerns:** Dana Heins-Gelder mentioned her husband retired.
- **Review and Approval of the Minutes**
  - m/s: Jana Richardson/Dana Heins-Gelder
  - Voice vote for approval: Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, Rudy Menjivar, Denise Mitchell, Michael Westwood, Jana Richardson, Faith Bradham, Debbie Kennedy, Michael McNellis, Ximena Da Silva Tavares, Jennifer Grohol, Jordan Rude, Dianthe Hoffman
  - Opposed: None
  - Abstentions: None
  - Motion: Passed
- **Reports**
  - Co-Chairs' Update – On the last meeting, one of our members mentioned her last college got into trouble with ACCJC about mapping. Brent did some research and found out it is not the way they were mapping (PLO-ILO), but that the college didn't have a complete set of mappings at the time of review. We are doing fine with our process. Mapping SLOs to all the other learning outcomes are fine. There are two ways to do mapping, either the split model or the hierarchy model. Brent gave examples on how we do the current mapping. At this time, because BC chose to use the split model in eLumen, we cannot map PLOs to ILOs directly in eLumen (hierarchy model), even if this would provide us additional information.
  - Last week at the Curriculum Committee meeting, Brent presented the mapping document, directions and talked about the need to imbed the process into curriculum.
  - Discussion on whether or not administrators should have a vote during Assessment Committee business that requires approval. The committee charge currently states that all members, administrators included, have voting rights. Email Brent if you have concerns.

- SLO-PLO/SLO-ILO/SLO-GELO Mapping Update—download the mapping form on the committee website. Brent showed the committee where to find the form and asked committee members to go back to their departments and have faculty fill out the form if they know they modified SLOs last year. Ximena wants to know if there is a way in eLumen that you can check to see what the mapping looks like. Brent showed a way that faculty can review the current mappings of all learning outcomes for courses that they teach. Michael McNellis requested Brent to give a presentation to the FCDC about mapping. Brent passed out the roundtable sign-up sheet.
  
- **Additions to the Agenda-** none
  
- **New Business**
  - Revised 19-20 Committee Charge (second read/vote)
    - m/s: Ximena Da Silva Tavares/Faith Bradham
    - Voice vote for approval: Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, Rudy Menjivar, Denise Mitchell, Michael Westwood, Jana Richardson, Faith Bradham, Debbie Kennedy, Michael McNellis, Ximena Da Silva Tavares, Jennifer Grohol, Jordan Rude, Dianthe Hoffman
    - Opposed: None
    - Abstentions: None
    - Motion: Passed
  
  - Revised 19-20 Committee Goals (second read/vote)
    - m/s: Michael Westwood/Jordan Rude
    - Voice vote for approval: Kellie Smith, Darrin Ekern, Dana Heins-Gelder, William Rockey, Rudy Menjivar, Denise Mitchell, Michael Westwood, Jana Richardson, Faith Bradham, Debbie Kennedy, Michael McNellis, Ximena Da Silva Tavares, Jennifer Grohol, Jordan Rude, Dianthe Hoffman
    - Opposed: None
    - Abstentions: None
    - Motion: Passed
  
  - Assessment and eLumen Training- Brent went over how to use the Program Review Assessment Report Feedback form. Discussion of what would be classified as meet or doesn't meet expectations was normed and will be used when providing feedback to the program review assessment reports. Brent will email the Assessment Report in Program Review form to the committee after the meeting, but noted that all responses should be submitted in eLumen. Jennifer Grohol said Gavilan College gives adjunct faculty a stipend for reporting SLO assessment data.
  
- **Courses/Programs to be reviewed-**
  - See SLO/PLO Review Assignments
  - Brent shared some tips in eLumen as the Assessment Member role on easier ways to look for a course to review: use the filter to search for a course, or just type in a number.
  - How do I know what SLO is in eLumen or if it was assessed in a specific term? As the Faculty role in eLumen, select SLOs & Assessment tab, scroll down, select the term, it

will show all the SLO assessment data reported by all faculty members who teach that course.

- ILO study will be in our work plan for the year; the goal is to have planning in the fall and implementation in the spring.

- **Adjournment**

- Brent Wilson adjourned the meeting at 11:50 a.m.
- Next Meeting: September 27, 2019 at L160.