

# Institutional Learning Outcome 2

## Artifact Submission Instructions

For the Bakersfield College Assessment Committee's Spring 2022 Assessment of ILO 2

### Explanation of ILO 2 Assessment

During Spring 2022, the Assessment Committee is conducting an assessment of [Bakersfield College's Institutional Learning Outcome 2](#). ILO 2 is: "Communicate: Communicate effectively in both written and oral forms."

To assess this ILO, the Assessment Committee is using a two-pronged approach:

1. An examination of existing assessment data held in eLumen. To do this, we pulled reports on assessment data of courses who have SLOs (student learning outcomes) that map to ILO 2. We will analyze this data over the course of Spring 2022.
2. A call to BC faculty to submit artifacts from their courses that reflect ILO 2: Communicate. Artifacts are defined as the assessment tool faculty use that assesses ILO 2, combined with a sample of student work based on the assessment. The assessment tools do not need to be created specifically to assess ILO 2: rather, we ask faculty to submit any tool & student sample that requires students to communicate. We will analyze the artifacts during Spring 2022.

Once both prongs of our assessment have been completed, the Assessment Committee will showcase the results of this assessment in a Fall 2022 Flex workshop.

### How to Submit an Artifact

As ILO 2 defines communication as both oral and written, the Assessment Committee asks faculty to submit assignments that assess either type of communication. Examples might include: research papers, reflection essays, lab reports, speeches, debates, videos, etc. We ask that all samples of student work be ones that either meet or exceed expectations in regards to communication.

To submit an artifact, please send 1) the assignment itself, 2) a sample of student work for this assignment, and 3) a completed student consent form to Assessment Committee Co-Chair Faith Bradham at [faith.bradham@bakersfieldcollege.edu](mailto:faith.bradham@bakersfieldcollege.edu). The student consent form ensures that

students are aware that their instructor is submitting their work to the Assessment Committee and that they consent to this submission.

Additionally, to preserve student privacy, we ask that you please anonymize all samples of student work. Please see the sections below for instructions on how to do this depending on whether you are submitting an example of oral or written communication.

## For Written Communication

Please remove all identifying information from any written student work, such as the student's name.

## For Oral Communication

Rather than submit a video or voice recording of a student which might allow that student to be identified, we ask that faculty who submit artifacts of oral communication instead record and submit a video, voice recording, or written explanation of the sample of student work and why it meets or exceeds expectations.

Alternatively, transcripts of the oral communication assignment may be submitted, as long as identifying information such as student names are removed.