

Bakersfield College Assessment Committee Minutes

Meeting on October 25, 2019

- **Call to order:** by Brent Wilson at 10:36 am. Quorum not met
 - **Chairs in Attendance:** Brent Wilson
 - **Members in Attendance:**
 - Darrin Ekern, Dana Heins-Gelder, William Rockey, Rudy Menjivar, Teresa McAllister, Denise Mitchell, Brenda Nyagwachi, Jana Richardson, Pam Davis, Faith Bradham, Isaac Vannasone, Michael McNellis, Ximena Da Silva Tavares, Daniela Matt, Linda Allday.
 - **Guests in Attendance:** None
- **Good, Welfare and Concerns:**
 - Dana Heins-Gelder mentions there is a free online teaching webinar till 4 pm today. It is offered by the State of California.
 - Darrin Ekern shares there is an art display by BC faculty at the Jones Art Gallery.
 - Brent reminds the committee members to sign in for the meeting.
- **Review and Approval of the Minutes:**

October 11, 2019 – Quorum not met (tabled)
- **Reports**
 - Co-Chairs' Update- Brent shared with the committee that 195 courses with SLOs had been reviewed and 18 programs with PLOs had been reviewed. Programs are a little bit tricky because they are broken in eLumen. When someone makes comments in the program revision, the comments disappear. Brent has to email Erica Menchaca, Jennifer Johnson, Edie Nelson, and Linda Allday and then they send comments back to the faculty for revision. Brent thanks the committee for doing a great job with SLO/PLO reviews.
 - This week's assignments have been posted on the website. There is only course per team. Please complete them as early as possible. The Curriculum Committee is meeting next Thursday and they are trying to get all courses approved before the deadline. Brent reminds the members to make a comment after they reviewed the courses, even if everything looks good. It will make it clear to the other people reviewing curriculum that the courses have been reviewed by the Assessment Committee members.
 - Assessment plans- they were sent out two weeks ago, there are 78 plans that need to be updated and there are only 3 completed so far with 2 plans in the final editing stage. Assessment plans are due to Brent via email by November 8, 2019.
 - A request had been sent to Pam Rivers to schedule rooms for the SLO assessment drop-in workshops. There are 5 workshops expected to be held the week of November 18th, Monday-Friday from 8-11 am. First week of December, it will be on Monday-Friday from 1-4 pm. During finals week, the workshops for Monday and Tuesday are in the morning, and the workshops for Wednesday and Thursday are in the afternoon. Faith Bradham mentioned L217 has computers and may be available if they are not currently booked. She asked Brent to send her an email to request to use L217 for the workshops. Brent also mentioned that he scheduled a couple of evening sessions to reach out to adjunct faculty or full-time faculty who have conflicts with the other times offered.

- Assessment Charge was approved and is now updated on the AC website with the new link.
 - SLO-PLO/SLO-ILO/SLO-GELO Mapping Update- none. Remember to submit the mapping as early as possible so Brent can get a head start instead of waiting until the spring rush.
 - Roundtable –Brenda Nyagwachi. CHDV B42-Child, Family and Community. SLO #1, #2, and #3 were used. Students required to write a ten-page assignment for the course based on the Bronfenbrenner’s ecological model systems. CHDV B42 uses the Written Signature Portfolio Assignment Grading as the Rubric. Students’ must pass their paper with a 70% or better. Brenda shared her data with the committee. 90% of the students passed the portfolio assignment with a grade of “C” or better. This presentation has been posted to the committee website.
- **Additions to the Agenda- None**
 - **Unfinished Business**
 - Assessment Committee Handbook Update – Tabled
 - Discussion of ILO Study - Tabled
 - **New Business**
 - Program Review Assignments – Working Session
 - Discussion on how to complete the Program Review Assessment Report Feedback Form. Ximena will send a summarizing guideline that was discussed as a committee to Brent. He will send an email to all members and post it to the AC website.
 - Program Review Assessment Report assignments are to be completed by the end of Friday 11/8/19. Please email completed feedback forms to Brent.
 - **Courses/Programs to be reviewed**
 - See SLO/PLO Review Assignments
 - **Adjournment**
 - Brent Wilson adjourned the meeting at 12:02 p.m.
 - Next Meeting: November 8, 2019 at L160