

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.*

**Accessibility Note:**

If you are an individual with a disability and need accommodations, please contact Jodie Logan at 559-791-2208

**Present:** Primavera Arvizu, Leah Camarena, Michael Carley, Joe Cascio, Ana Ceballos, Rosaura Ceballos Baca, Stephanie Cortez, Monica Daniels, Osvaldo Del Valle, Reagen Dozier, Katherine Figueroa, Ethan Hartsell, Denise Jackson, Jeffrey Jacobs, Ricardo Marmolejo, Michelle Miller-Galaz, Jonathan Miranda, Christine Okialda, Roger Perez, Cody Ridenour, Antonio Salazar, Robert Simpkins and Erin Wingfield

**Absent:** Kim Behrens and Tiffany Haynes (*vacant 1 classified, and 4 student mentors*)

**I. New Discussion Items**

- a. Call to Order  
The meeting was called to order by VP Arvizu at 2:37 pm.
- b. Approval of Agenda  
The 9/6/22 agenda was approved.  
**M/S/C:** Michael Carley/Antonio Salazar
- c. Approval of Minutes  
No vote was taken for the 5/11/22 minutes as the membership is mostly new.
- d. Overview: Where are we?
  - o Everyone has access to the Guided Pathways teams where you can find the agenda and minutes. Everyone will also have access to their team channel. Please notify Jodie if you have not received the committee handbook and/or invite to the GPC or Pathways Teams first meeting.
  - o The reason the committee was restructured was to have all the pathways team members, co-chairs, campus community partners and the Equity Director to touch all points of the Guided Pathways framework. Outreach and Onboard is also part of the structure. The next page shows the committee structure.

Individual committee members may be part of one or more of these meetings, depending on their role. Their schedule is illustrated in the spreadsheet below:

Guided Pathways Committee (GPC) Structure & Schedule	Monthly Schedule				Hours/ Month
	Wk 1	Wk 2	Wk 3	Wk 4	
Who	GP Committee	Outreach & Onboarding	Data Team	Pathway Teams	
<b>Pathway Leadership Team</b>					
Co-Chair, Administrative	1				1
Co-Chair, Faculty	1				1
Administrative Assistant/Classified Staff	1				1
<b>Pathway Teams</b>					0
Public Safety (Orange) Pathway, Instructional Faculty Lead	1	1	1	1	4
Public Safety (Orange) Pathway, Counselor Faculty Lead	1	1	1	1	4
Public Safety (Orange) Pathway, Educational Advisor	1	1	1	1	4
Public Safety (Orange) Pathway, Student Peer Mentor	1	1			3
Business, Information Systems, and Industry (Blue) Pathway, Instructional Faculty Lead	1	1	1	1	4
Business, Information Systems, and Industry (Blue) Pathway, Counselor Faculty Lead	1	1	1	1	4
Business, Information Systems, and Industry (Blue) Pathway, Educational Advisor	1	1	1	1	4
Business, Information Systems, and Industry (Blue) Pathway, Student Peer Mentor	1	1			3
Health, Natural Science, and Math (Green) Pathway, Instructional Faculty Lead	1	1	1	1	4
Health, Natural Science, and Math (Green) Pathway, Counselor Faculty Lead	1	1	1	1	4
Health, Natural Science, and Math (Green) Pathway, Educational Advisor	1	1	1	1	4
Health, Natural Science, and Math (Green) Pathway, Student Peer Mentor	1	1			3
Arts, Humanities, Social Sciences & Education (Purple) Pathway, Instructional Faculty Lead	1	1	1	1	4
Arts, Humanities, Social Sciences & Education (Purple) Pathway, Counselor Faculty Lead	1	1	1	1	4
Arts, Humanities, Social Sciences & Education (Purple) Pathway, Educational Advisor	1	1	1	1	4
Arts, Humanities, Social Sciences & Education (Purple) Pathway, Student Peer Mentor	1	1			3
Dean, Instruction (Orange/Blue/Green)	1				2
Dean, Instruction (Purple)	1				2
<b>Pathway Support Members</b>					0
Dean, Student Success & Counseling	1	1			2
Director, Communications and Community Relations	1	1			2
Director, Institutional Research	1		1		2
Director, Enrollment Services (or Designee)	1	1	1		3
Director, Equity & Student Success (or Designee)	1	1	1		3
Director, Financial Aid (or Designee)	1	1			2
Director, Title V (or Designee)	1	1			2
Director, Athletics (or Designee)	1	1			2
JEC Center Program Coordinator (or Designee)	1	1			2

- There are outside initiatives such as Reach that are working within the Guided Pathways framework. Program mapper is also within the Guided Pathways framework.
- e. Guided Pathways Committee Handbook
  - Dr. Simpkins sent out the draft after the summer pre-meeting. If you do not have the handbook it is available in Teams or Dr. Simpkins will email it out.
  - There is a section that explains each individual role, please use it for reference.
  - We want to get away from a reporting structure and want to move to more of an interaction and discussion drawing from expertise from the collective expertise; this will help when we develop our plan for ensure learning.
  - Let Dr. Simpkins know if you have any questions, clarification, and/or feedback so we can avoid duplication and communication gaps. Denise Jackson recommends to make the title of the Academic Pathways Public Service and image which is labeled Public Safety match; other wise the handbook is easy to read and understandable.
- f. Meeting Structure
  - The Guided Pathways committee will meet the 1<sup>st</sup> Tuesday of every month. Everyone should have received the invites.
  - Outreach and Onboarding will meet the 2<sup>nd</sup> week. Invites have not yet been sent out. The leads are Erin Wingfield, Student Success and Counseling Dean, and Roger Perez, Communications and Community Relations Director.
  - Data Team will meet the 3<sup>rd</sup> week. Invite has been sent. The lead is Michael Carley, Institutional Research Director.
  - Pathway Teams will meet the 4<sup>th</sup> week. Invites have been sent. Deans Kim Behrens, Michelle Miller-Galaz, and Osvaldo Del Valle will work with the counseling leads, ed advisor leads, faculty leads, and student peer mentors (TBD).
  - Meeting will be through Zoom during the fall term. Dr. Simpkins asks everyone to please coordinate your schedules with each other so we can meet in person during the spring term.

**g. Guided Pathways Workplan**

- This group will be required to submit a Guided Pathways workplan at the beginning of the year (January).
- The Guided Pathways funding ended last year but colleges were able to extend funding through December if they had any remaining funds.

Funds will be distributed in three steps:

- 1) Phase 1: takes place beginning in August with the District receiving advanced apportionment (60% of allocation). We will have to wait to see what PC's portion will be.
- 2) Phase 2: 32% of allocation - P1 distributions
- 3) Phase 3: 8% of allocation - P2 distributions.

Phase 3 distributions will be calculated with new methodology that as yet to be determined. For advanced and P1 distributions, the calculations will follow the old formula:

- 20% equal distribution to all participating colleges
- 35% based on % of FTEs
- 45% based on % Pell Grant recipients

- The requirements for each phase of distribution are as follows:

- 1) Phase 1: Colleges submit acknowledgement of assurance, verification we will comply with program requirements and commit to further institutionalizing GP into structures and practices, in NOVA by 9/30/22 to verify participation.
- 2) Phase 2: Colleges submit Guided Pathways Workplan in NOVA by March 2023 and be required to complete a final report. Colleges are asked to prioritize GP integration with the following efforts:
  - SEA Program
  - Associate degrees for transfer
  - Zero textbook cost programs
  - Adult Education
  - Strong Workforce

The template has not yet been posted.

- 3) Phase 3: CCCC will conduct analysis of GP workplan and also send out information about final reporting requirements.

- With the funding comes expectations; that these are goals we are expected to make progress on, to show we are making improvements/accomplishing these goals.
- We want to make sure the committee agrees before we submit our assurances; as there is not actual approval lines/signature lines for Academic Senate, etc.
- One of the major items you will see within the workplan is implementing system equity priorities with fidelity. The state wants to see us actively involved in some of the areas, shown in the picture below.

**Implementing System Equity Priorities with Fidelity**

× Our college is actively involved in staying updated and informed on key system equity priorities, including but not limited to:

- Equitable placement and completion
- DEIA-minded Equal Employment Opportunity programs and practices
- Embedding DEIA competencies and criteria into employee evaluations and tenure review process
- Campus and classroom climate review and evaluation
- Updates to the student grievance process
- Re-evaluating and embedding DEIA in district EEO plans
- Embedding DEI in curriculum, teaching and learning practices
- Upskilling faculty and staff through DEIA Professional Development opportunities

The college and/or district are already working on some of the items listed within NOVA. The different areas in NOVA the committee will be addressing in the workplan.

- All documents will be added to GP Teams for the committees review and then an electronic vote (Doodle Poll) will be held before VP Arvizu submits to the State Chancellors Office.

### h. Student Equity Plan

- The Student Equity Plan is due November 30<sup>th</sup> and currently working on a tight schedule to get submitted and through all approvals. Ricardo states some of the information comes from the Guided Pathways Committee.
- College Council will be presented with the Student Equity Plan on September 19<sup>th</sup> and provide feedback. The plan will be submitted to the Board in October to meet the deadline.
- The Student Equity Plan will be looking at five different metrics and the data provided by the State Chancellors Office for the disproportionately impacted student population. As we go through the data the student might be disproportionately impacted in one of the metrics or some of them.
- The Metrics are:
  - 1) Successful enrollment
  - 2) Transfer level Math and English in the first year
  - 3) Persistence from fall to spring
  - 4) Enrollment in the fall.
  - 5) Award completion
- We looking at the some of the assurances, equity plan development, equity plan reflection, COVID impact, different population of students, metrics, evaluating the structure of the college, and plans and actions to minimizing gaps to name a few. The draft will be shared when more is completed.

### i. Pillar 4: Ensure Learning Plan

- The Pathways Teams, Data Team, Onboarding will share their discussions and strategies to this committee. The goal is to keep moving the work forward with the format of Guided Pathways and the major arching areas we are concentrating on for this year. The Areas are: The Pathways Teams, Pillar 4: Ensure Learning, and program mapper, etc.
- Pillar 4 is our primary focus this year. What can we do to help our students perform?
- Please submit your input on how we can ensure learning (affective practices) so we can address this in our plan.

### j. Next Steps

- Marketing - what are the brochures going to look like/say, what our we going to put on the website? How are we going to market this to incoming freshman and current students? We want to anticipate the needs of the new students coming next fall.
- Outreach and Onboarding invites this week, then Data Team week three and Pathway Teams will meet week four. VP Arvizu, Ricardo, and the Deans will be at the first meeting after that the teams will be meeting in their own.
- The documents discussed and the GP assurances will be in Teams with the electronic vote the following week.
- Review the handbook and see if you have any questions/feedback

## II. Old Discussion Items

## III. Future Agenda Items

- Being Equity Minded/What is the message



## Guided Pathways Committee

### GP Minutes

Tuesday September 6, 2022

2:30 pm – 3:30 pm – Zoom

The meeting was adjourned at 3:26 pm