

Bakersfield College
Faculty Chairs/Director Council
Friday, September 30, 2011
8:30 a.m. – 10:00 a.m.
Collins Conference Center
Unofficial Minutes

Present: Angelica Gomez, Sue Vaughn, Nan Gomez-Heitzeberg, Nancy Perkins, Brent Damron, Jennifer Johnson, Kenward Vaughn, Dan O'Connor, Bonnie Suderman, Joe Saldivar, Pam Boyles, Primavera Arvizu, Anna Agenjo, A. Todd Jones, Hamid Eydgahi, Cindy Collier, LaMont Schiers, Pat Coyle, Tom Moran, Greg Cluff, John Gerhold, Bill Moseley, Liz Rozell, Jeannie Parent, Robert Torres, Kimberly Van Horne, Reggie Williams, Becki Whitson, Stephen Eaton, Joyce Coleman, Joyce Ester, Barbara Braid, Mike Moretti.

Absent: Ann Morgan (ex-officio), and Joan Wegner, Richard McCrow, David Koeth, Tim Capehart,

Recorder: Danielle Hillard

Opening

Dan O'Connor welcomed the group on behalf of Nan Gomez-Heitzeberg who was attending a conference out of town. The meeting will be brief.

Curriculum Training

William (Bill) Moseley conducted a brief CurricuNet training for the faculty chairs on the proper way to utilize the software correctly. Bill presented the training through PowerPoint. He also offered individual training at a later date for the chairs who still had questions. Please email him a request for questions about CurricuNet.

Book Order Process

Jennifer Johnson emailed to FCDC the book order process for Barnes & Noble here on the Bakersfield College campus. Several members at the meeting agreed that the document still needed some tweaking on the layout of the form as well as the chosen verbiage. Some of the FCDC did not find that the book order form should make the document accommodate our campus structure for book ordering.

Action item: Thomas Moran will find out the details on the form from the bookstore with Laura Lorigo.

Incident Reports

Pamela Boyles spoke to the Incident Reporting process for students that she had sent out to FCDC a couple of days prior to this meeting. Pamela Boyles stressed the importance of documenting incidents with students from dishonesty in the classrooms to behavioral incidents. Proper documentation can help control future incidents from taking place. Thomas Moran requested that the documents be made available electronically. Joyce Coleman in the Dean of Students office is in the process of working on that.

Chair Issues

Michael Moretti decided that the issue that he wanted to present was in regards to a comment about the chosen verbiage used at a recent Strategic Planning Committee meeting asking for the Math & English departments to "water down" the courses to retain student success. Pamela Boyles attempted to address Moretti's concerns by sharing some of the information from her meeting with Greg Chamberlain on the student success under the strategic planning committee. It was suggested to table this item for EVP Gomez-Heitzeberg to address at a later date.

Meeting was adjourned.

Next Meeting:

Friday, October 14, 2011
8:30am – 10:00 am
Collins Conference Center