Accreditation & Institutional Quality Committee Meeting Minutes

September 29, 2015

Present: Manuel Zavala, Kate Pluta, Liz Rozell, Todd Coston, Shannon Musser, Kim Nickell, Mark Staller, Sondra Keckley

Today’s note-taker: Sondra Keckley

**Update on Mid-term:**

* Kate passed out copies of Betty Inclan’s letter with recommendations—revised part in yellow—did not include part about Nick Strobel
* Taking to Academic Senate & College Council for approval—even though already approved by Board of Trustees

**Info on BC and ACCJC:**

* Liz submitted to ACCJC a substantive change proposal for our Baccalaureate Program, including library support of the program (books and database)
* Discussed, but not included in Liz’s proposal, setting up an interlibrary loan arrangement with CSUB—Sondra mentioned that we already have an agreement with CSUB for BC students to pay half-price ($25 instead of $50) for a community card, allowing them to check out up to 5 books
* We received a letter back from ACCJC wanting more info on CTE data and employee tracking
	+ A survey was sent out via Survey Monkey, and cold calls made to those that did not fill out the survey
	+ 497 CTE degrees or certificates from BC
	+ 261 students contacted
	+ 230 employed
	+ ACCJC wanted the data disaggregated by subject area
	+ This data needs to go on score card
	+ Kate recommended we save for future reference the script for the cold calls and the survey

**2015 Task Force on Accreditation Report:**

* The report was sent to the U.S. Department of Education by the CCC Chancellor, after being approved by the Board of Governors and Chancellor’s Office
* The report suggests getting rid of ACCJC and finding a different regional auditor
* We went over the 9-page document—Kate gave background info, especially on the San Francisco City College trial
	+ Kate questioned last bullet on pg 8 (“The California Community College system and its member institutions have lost confidence in the ACCJC.”) as whether this is true, as some colleges are coming out as supporting the ACCJC—Mark asked, “Can we ask what the evidence was?”
	+ Todd asked, “Couldn’t this backfire?” if we move to WASC and they don’t understand our programs, CTE, 2-year vs. 4-year, etc.
* The ACCJC has an open meeting Friday, October 9, to discuss the 2015 Task Force on Accreditation Report
	+ The CCC Chancellor’s Office says not going to go
	+ Kate and Sonya Christian are going to the meeting
	+ It was pointed out that Sonya is a new commissioner of ACCJC, and that Sandra Serrano is a commissioner of WASC
* We looked at the ACCJC Newsletter online at [www.accjc.org](http://www.accjc.org)
	+ Spring/Summer Newsletter, pg. 5--Trends in Deficiencies Leading to Sanction data

**Strategic Directions Reports Updates:**

* There is a training meeting on Friday, October 2, for all the co-chairs and titles and anyone who has to fill out the SD Reports
* We discussed potential problems that may arise
	+ Initiatives that need more than one group—ideally they would work together on the report—What if they don’t?
	+ Reports due November 12—Is that enough time?
	+ Reports are set up just for progress, not action plans—What will happen, will they notice?
	+ If select “in progress” or “not yet started”—need action plan
	+ If select “completed”—need to send evidence—How?

Meeting adjourned at 5:05pm