

# BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

## BC SGA ACTIVITIES DEPARTMENT

Wednesday, July 27, 2016

2:30 p.m.

BCSGA Boardroom

### 1. CALL MEETING TO ORDER

The meeting was called to order at 2:34 p.m.

### 2. ROLL CALL\*

*A majority quorum must be established to hold a bonafide meeting*

The following members were present: Director Garcia, Senator Bernal, Senator Salcido, and Manager Juarez

The following members were absent: none

The following members were excused: none

In meeting a majority quorum, a bonafide meeting was able to be held.

### 3. AMENDMENTS TO THE AGENDA

*The Senate will consider any amendments to the agenda.*

- a. It was moved by Senator Salcido and seconded by Senator Bernal to amend the agenda by moving item 4. Corrections to the Minutes to be item 9.

**Discussion:** It was addressed that the minutes are lengthy and require more time to be overviewed or corrected. As such, it is requested to be placed as the last item on the agenda.

The motion passed by majority vote according to no objections.

### 4. PUBLIC COMMENT\*

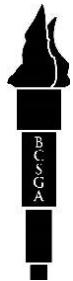
*This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*

- a. There were no comments made from the public at this time.

### 5. INDIVIDUAL REPORTS

*The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.*

- a. Director of Student Activities, Erik Garcia-Gregorio: It is necessary to review the designated duties of each member of this department. In doing so, it will allow the year to flow smoothly and concisely. Senator Bernal will be in charge of requisition forms and oversee funds, Senator Salcido will be in charge of equipment forms and tables for events, and Manager Juarez will be in charge of space reservations. I will be in charge of the event proposals. It is also necessary to have a meeting soon between myself and Senator Bernal about the current status of funds.
- b. Student Activities Manager, Juarez: The cheerleaders will be in collaboration with us, and all that is pending is to set a date and time in order to meet up. The other pending item is their CCA grant, and I am almost done with the volunteer sheet (which will be sent to Senator Bernal upon completion). There are positions available both in SGA and the Office of Student Life, which needs to be



#### Notes:

*Unless otherwise marked by an asterisk, all agenzized items are action items upon which the Senate may take action. Action items may be taken out of the order to be presented at the discretion of the Chair. BCSGA supports providing equal access to all programs for people with disabilities. Reasonable efforts will be made to provide accommodations to people with disabilities attending the meeting. Please call the Office of Student Life at (661) 395-4614 as soon as possible to arrange for appropriate accommodation.*

*Agendas are posted 72 hours before the meetings commences in accordance with the Ralph M. Brown Act.*

*Agendas are posted at the BCSGA bulletin board located in the Bakersfield College Campus Center and online at [www.bakersfieldcollege.edu/bcsga](http://www.bakersfieldcollege.edu/bcsga)*

*If you would like a copy of any of the agenda items listed, please contact Office of Student Life at 661-395-4614 or [studentlife@bakersfieldcollege.edu](mailto:studentlife@bakersfieldcollege.edu).*

promoted. The PMLA will be a four day academy, and if you are available to attend then please do. Much feedback and guidance is needed in helping us with creating the geofilters.

- c. Senator, *Salcido*: I received all the equipment reservations forms. As for Welcome Week, the acquirement of flyers is underway. I have sent out emails to various departments and am waiting on their response. It was also suggested to go out and do a personal search amongst the departments for their flyers and more.
- d. Senator, *Bernal*: There was a presented idea at the last meeting to have a PokemonGO game going on. I spoke with public safety, and right now they had suggested that it is not a wise decision since there is going to be construction until September. In the best interests of student safety, it is better to postpone or to just do a pokemon movie instead. It was suggested by Manager Juarez to have an alternative known as “RenegadesGO”, wherein students will be catching QR codes through the Renegade Mobile App. The main contact for this would be Tucker Clerico in the Office of Student Life. In meeting up with him, we can further make this idea come to fruition.
- e. BCSGA Advisor, *Mrs. Wright*: (No report)

## 6. UNFINISHED BUSINESS

*Items listed have already been discussed once and thus are considered for approval by the Senate*

- a. No motions were made for ACTION ITEM: Discussion and Allocation of \$1,000 to the BC social Justice Institution for the Campus Collaboration Act Grant Screening of “McFarland USA” and Panel Discussion
  - i. **Discussion:** This movie will be covered by the movie pack that was approved at the last meeting. As such, no further action is required.
- b. Planning and structure of events
  - i. New Student Convocation
    - Discussion:** It was suggested to hold a booth/table at the New Student Convocation, which will serve for BCSGA and department advertising. “Swag” bags could be given out at this booth, and give out any information about the first week of school. Manager Juarez has already submitted the event proposal and space reservation. It will be on August 18<sup>th</sup> from 6 to 8 p.m. Volunteers will be needed. Canopies have also already been reserved.

## 7. NEW BUSINESS

*Items listed have not already been discussed once and thus are considered for approval by the Senate.*

- a. Manager Juarez please fill out a space request for New Student Convocation
  - Discussion:** It has been completed.
- b. Planning for Welcome week and new events
  - i. Monday, the 22<sup>nd</sup>: Donuts and Orange Juice from 9 am to 11 am (with setup at 8:30 am) and quotes of orange juice is all that needed (where purchase and requisitions forms will be done at the next meeting). There will be three different booths (one by the library, one by the gym, and one by the FA building) and at least two people are needed for each table. Priority for scheduling volunteers will be for having people there the entire time, but at least an hour where each volunteer schedule will have a slight overlap in order to make sure we have the table covered at all times. Most volunteers will be officers, so they should wear their polos. A questionnaire will also be done towards the students.
    - 1. Cheerleader Performances: The department is working on scheduling 4 dates and times for the cheerleaders to perform at the various BCSGA events (which are Welcome Week, Welcome Back Week, Spring Fling, and Homecoming). A list of dates has been given to them to choose from, so we are just awaiting their response.

2. BCSGA Emcee: The department is working on getting the “voice” for all of our events, and they will essentially serve as our face.
  3. Webisodes: Advertisements for this can be done the Monday and Tuesday of Welcome week. These will be like small vlogs of the department advertising about the events on campus. The sandy candy can also be sold on these days. The webisodes will be screened through a projector for the big events, but it can also be screened at the end of the month (where it will highlight the next month’s upcoming events).
- ii. Tuesday, The 23<sup>rd</sup>: Water Bottle Giveaway at the Welcome Tents (these are special made water bottles with a designed BCSGA logo) and it will need the same setup as the Orange Juice/Donut giveaway. The order will be started hopefully next week, and it takes about 1-2 weeks for delivery. It will 9 am to 10 am, with setup at 8:30 a.m. A questionnaire will also be done at these booths. “Renegades thirst for knowledge” is the approved name.
    1. The Mentalist: The Office of Student Life is also holding the Mentalist event from 11:30 am to 12:30 pm in the Cafeteria. So it is necessary to help bring students out to those events in support of the office.
  - iii. Wednesday, the 24<sup>th</sup>: Originally designated as the Student Organizations carnival day from 8 am to 3 pm, and the club day that was set for Monday the 29<sup>th</sup> has been removed. The decision behind doing so is because it has already been requested of the clubs to participate in the Student Involvement Festival on the 31<sup>st</sup>, as well as that there will be a DJ out on Wednesday the 24<sup>th</sup> with geo filters of “Get your club on”. This event will be promoted at the ICC meeting tomorrow. Cotton candy and popcorn will be provided (on the condition that students go out to at least three different clubs, get a stamp/signature, then they can cash it out for the food—wherein these stamp cards will be made through cardstock). Decorations for purchase will be decided at a later meeting.
  - iv. Thursday, the 25<sup>th</sup>: Tie Dye Event which will be held from 12 pm to 1:30 pm. Setup is at 11:30 pm. There is a contact person (also a BC student) to help with actually showing how to tie dye and assisting the department. The price for the event is \$5, or \$2 with a KVC card. Shirts have already been purchased, and the supplies for tie dye paint is already underway and taken care of. A flyer is almost ready for this event as well. Sign in sheet is also something that is needed for this event
    1. Taco Truck: A sign in sheet will be required for this event. This is funded by BCSGA, and all that is needed is promotion for this event. It may be from 9 am or 10 am to 2 pm.
  - v. Reign of the Renegades Week (29<sup>th</sup> through September 1<sup>st</sup>): Designated name for the second week of school
  - vi. Monday, the 29<sup>th</sup>: Tabling event of selling the candy.
  - vii. Tuesday, the 30<sup>th</sup>: Meet & Greet with BCSGA, where it will be a Hot Dog Event from 10 am to 3 pm, with setup at 9:30 am. A request for food services has already been submitted. It will have the same approach of a cardstock ticket, where students will need to approach at least three SGA members, and upon reaching that number then they can get a hot dog. The food is going to be free, so it is a no cost event.
  - viii. Wednesday, the 31<sup>st</sup>: Student Involvement Festival is the Office of Student Life’s event, but the department is wanting to have a booth out there simply for promotion as well. At least two or three volunteers will be needed. It is from 10 am to 2 pm, with setup at 9 am. Officers will need to wear their polos and their nametags. Water will be provided for all participants

- ix. Thursday, September 1<sup>st</sup>: Pancake Feed (cheerleaders will help us cook pancakes and get a student spirit up, along with a drumline performance—which is pending—but it's also to help rally up about our athletics), Mobile Scavenger Hunt, and a showing of the Junglebook will occur on this day. Location and logistics of showing of the movie will be more concrete by the next meeting. The showing is going to be completely free, but BCSGA can fundraise through selling popcorn or other items. Volunteer forms will be needed. The pancake feed is going to be a 50/50 event with food services.
- c. Monthly event: September - Scavenger Hunt
  - i. Structure: still tentative
  - ii. Rewards: 6 departments will have a QR code. Each department will ask the students two to three questions, and if they get it right then they can scan that part of the QR code. It is still tentative as to whether give departments small prizes that they can get along the way, or to hold off the rewards until the very end. The first 50 who reach the end get a big prize/ full swag bag of prizes not given out, but those who do so afterwards still get the small prizes. (The department decided to do small individual prizes along each department with the large prize at the end). The actual rewards are various and still yet to be decided. Newest swag may be for the big prizes, and older swag may be used for the departments first.
- d. It was moved by Senator Salcido and seconded by Senator Bernal to approve ACTION ITEM: Allocation of funds not to exceed \$2,990 from TA-100 student activities for the purchase of sandy candy for school year 2016-2017  
**Discussion:** The department is buying per semester, and the current discussion is on flavors. The goal is to sell for about one dollar each, or 50 cents with a KVC sticker, where it will help to bring funds back for the investment in purchasing the candies. Students will be able to customize their candy. Once the vendor code has been received back, then purchasing can be made. This follow up will be done through the Office of Student Life.  
**The voting was as follows-**  
Senator Bernal- Yes  
Senator Salcido- Yes  
Manager Juarez- Yes  
The motion passed by majority vote, with the votes tallied as 3 yes, 0 no, and 0 abstentions.

## 8. PUBLIC COMMENT

*This segment of the meeting is reserved for persons desiring to address the Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Senate may briefly respond to statements made or questions posed, however, for further information, please contact the BCSGA Vice President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3)*

- a. No further comments were made by the public.

## 9. CORRECTIONS TO THE MINUTES

*The Senate will discuss and correct minutes from previous meetings.*

- a. It was moved by Senator Salcido and seconded by Senator Bernal to approve the unapproved minutes from the meeting held on 7/13/16.

**Discussion:** No further discussion occurred.

The motion passed by majority vote according to no objections.

## 10. ADJOURNMENT

- a. In seeing no further business, the meeting was adjourned at 3:43 p.m.