

Bakersfield College
Faculty Chairs/Directors Council
May 7, 2010 10:30 a.m.

Meeting Notes

Nan Gomez-Heitzeberg - Call to Order – 10:45 a.m.

Items of Discussion:

Waitlist Maximum/Button: Nan reported a button will appear in Banner on the 5th day of instruction for fall semester. All students must be enrolled by census date. It is advised to run a roll sheet multiple days prior to this date for each course. Faculty should contact Sue Vaughn for any problems by giving her specific information regarding the registering issue. It is important to drop students from a course for attendance. Sue announced that waitlist's will be impacted for fall semester due to a 36% increase of enrollment from last fall. Nan announced that June and July is the time to review low enrollment classes and involve discussions with deans in order to reallocate and/or offer new sections prior to fall semester. The turnover waitlist number varies (there will be a 5 seat limit) with each course, specific questions should be addressed with Sue Vaughn. There will not be a button in Banner for the summer session.

Time Blocks and Scheduling: Deferred for next meeting. Mike Moretti not in attendance.

DSPS-Deaf Services Update: Angelica reported that the operation of DSPS has been reduced to approximately 41%, but the department has been maximizing their resources with language interpreters. DSPS has been looking at IEP's (Individual Education Plans) to develop a master schedule for fall. She said that staff has met with students to work on choosing classes that work toward completing their educational goals. The department will be providing language interpreter's to students to meet mandated accommodations. The end result is that approximately 6 to 7 deaf students with interpreters will be in various classes during the fall semester.

Angelica announced that the department is also working on a flex activity to take place a week before fall semester for instructors to learn how to address accommodations and the learning differences of their DSPS students.

End of Year Wrap Up: Nan asked if the committee thought it was necessary to continue to have two elected/appointed FCDC representatives, Brent Damron and Pam Boyles. A motion was made to approve continued representation first – Tom Moran – second

Becki Whitson. Motion was moved. There was a unanimous decision to have Brent and Pam continue to be the elected/appointed FCDC representatives.

Anna Agenjo announced that she will send out a workshop schedule for the Library. A meeting was held regarding basic skills funding for databases next year. There is still a question of where the resources for funding will come from. A decision still needs to be made regarding summer hours for the Library. An announcement is expected to go out to the public prior to graduation.

Past discussions have included rotating finals week schedule to switch and/or alternate T/R and M/W each year. Every year courses end up with the same day for finals. The current schedule has both benefit and problem issues for faculty members. The proposed changes would have to be decided by the Academic Senate and John Gerhold will forward the proposal to Corny Rodriguez for consideration. It is also noted that Sue Vaughn's timeline in order to receive the information in time for publication of admission sheets is October 1.

Proposed Administrative Assignments: A copy of the Proposed Instructional Administrative Assignments (2010-2013) had been emailed to committee members for review. Nan discussed that some of the assignments listed are atypical in their complexity and the reorganization is scheduled to take place July 1, 2010. One of the things considered when reorganizing assignments were the logistics on campus in terms of efficiency. Greg Chamberlain is requesting feedback on the proposal and he will make his final announcement regarding the assignments before the end of the semester.

Some classified employees will also be affected by the reorganization and will all be notified prior to May 15, 2010, which follows the 45 day notification requirement.

For good of the Order:

The FCDC calendar for the following year is being scheduled. Nan asked the committee if they would like to change the starting time from 8:30 a.m. to a later time at 9:30 a.m. The committee agreed to make the change immediately to the 9:30 a.m. start time and will continue to be held on Friday's.

Two tentative FCDC dates have been scheduled for June 11, 2010 and July 9, 2010 at 9:30 a.m. If no pending issues arise where the committee must meet, then the meetings will begin again next fall.

In addition, the following have been scheduled:

Faculty Chair Fall Orientation - Tuesday, August 17, 2010 10 a.m. to 2 p.m.
Adjunct Faculty Fall Orientation - Tuesday, August 17, 2010 6 p.m. to 8 p.m.