**Present:**

Michael Carley, Anja Goebel, Catherine Hodges, Joe Cascio, Kendra Haney, Primavera Arvizu, Melissa Long, Jay Navarrette

**Absent:**

Jodie Logan, Esmeralda Rodriguez

1. **Call to Order**

Mr. Carley called the meeting to order at 2:04 pm.

1. **Approval of Agenda**

Motion made to approve the May 6, 2021 agenda.

**M/S/C:** Catherine Hodges/Anja Goebel

1. **Approval of Minutes**

Motion made to approve minutes from April 22, 2021.

**M/S/C:** Kendra Haney/Joe Cascio

1. **Discussion Items**
2. **Information Technology**

Director, Jay Navarrette will submit revised Program Review.

The committee recommended the following:

* Program Mission Statement – meets requirements
* SAO’s – meets requirements, list some kind of cycle or plan of assessment
* Data Review – meets requirements, quote data
* Program strengths and Areas of Improvement – meets requirements, minor corrections
* New Goals – meets requirements, do not check mark or date
* Staffing – meets requirements
* Professional development – meets requirements
* Budget request – meets requirements, add 0 to the 6000 account

The IT program review meets standards and will be forwarded to CC after all recommended changes.

 **V. Announcements** – Need to replace Joe as member of Strategic Planning. May look at CalWORKs program review next, check with Frank next week

**VI. Future Agenda Items**

**Adjournment:**

 **Meeting adjourned at 2:52 pm.**