

**PORTERVILLE COLLEGE  
COLLEGE COUNCIL**

3:00 PM – 5:00 PM • Monday, May 18, 2020 • Zoom

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

**MINUTES**

**Present:**

Primavera Arvizu, Rebecca Baird, Elizabeth Buchanan, Sheri Burgess, Vern Butler, Michael Carley, Joe Cascio, Todd Dearmore, Vickie Dugan, Lupe Guillen, Claudia Habib, Kendra Haney, Jay Hargis, Tiffany Haynes, Gerred Link, Michelle Miller-Galaz, Jay Navarrette, Stephanie Olmedo-Hinde, Maria Roman, Thad Russell, Robert Simpkins, James Thompson, Ann VanderHorst, Miles Vega, Kimanthi Warren, Shauna Williams, Arlitha Williams-Harmon, Erin Wingfield and John Word

**Absent:**

ASPC President, ASPC Vice President, Kim Behrens, James Carson, Terry Crewse, Chris Ebert and Melissa Long

**Guest:**

Reagen Dozier, Roger Perez and McKenna Salazar

**I. Call to Order**

Vern Butler called the meeting to order at 3:03 pm.

**II. Adoption of Agenda**

Motion made to approve the amended May 18, 2020 agenda.

**M/S/C:** Maria Roman/Lupe Guillen

**III. Approval of Minutes**

Motion made to approve the amended May 4, 2020 minutes.

**M/S/C:** Lupe Guillen/Jay Navarrette

**IV. Information/Announcement Items**

**A. PC Branding – Roger Perez (5 minutes)**

This was first brought to CC in February and was discussed over several meetings to get feedback. The PC brand has been refined and unfortunately with CVOID-19 we were not able to introduce the new brand with a big splash but we are moving forward with the new look this next academic year. The new brand will go live August 7, 2020 at the end of the summer session. This means after August 7<sup>th</sup> PC will no longer create material using the old logo. PIO Perez will do a limited campaign through advertisements and social media middle of July through the beginning of August. Currently PIO Perez is making sure that the new logo is placed on promotional items and materials for the fall. He also created a book that outlines the use of the brand, highlighting graphics and brand identity. PIO Perez will send a copy of the book to the committee and then once the campaign starts everyone on campus will receive a copy mid to late July. When using the new logo, a form will need to be completed and sent to PIO Perez for tracking purposes in addition to getting the correct graphics to send to vendors. Ms. Meurer and PIO Perez over the summer will be creating marketing materials for each division. There is a link in the book for a database for documents with the new logo you can download and use.

PIO Perez would like to have a couple of workshops over the summer to walk everyone through the template usage, how to use, and answer questions. He would also like to do a presentation during Flex Day.

A large format printer was purchased that PIO Perez will be using to create signage for around campus which he hopes to have mostly completed by fall.

Several members voiced that there was a better way to go about the new branding; a lot of people did not see any presentations or communication regarding the new logo. It seems that the new logo was fast tracked without much feedback from constituent groups. *Discussion ensued.*

*PowerPoint presented to committee*

## V. Discussion/Action Items

### A. 2020-21 Tentative Budget – Dr. Arlitha Williams-Harmon (5 minutes, 2<sup>nd</sup> read Discussion/Action)

The budget process is still ongoing, additional information came out Thursday and Friday after the May revise came out and we are now in the process of digesting the new information.

May 14, 2020, Governor Newsom released a significantly revised state budget amid the coronavirus pandemic, which projects General Fund revenues decline over \$41 billion over the current and budget fiscal years, and when combined with COVID-19 expenses, the projected budget deficit of about \$54 billion that will need to be addressed. In short, the CCCC's did not fare well with the reductions.

The Administration is proposing a combination of actions to address the projected state deficit:

- Cancel \$6.1 billion in program expansions and spending increases, including redirecting \$2.4 billion in extraordinary payments to California Public Employees' Retirement System (CalPERS) to temporarily offset the state's obligations to CalPERS in 2020-21 and 2021-22.
- Spend down \$16.2 billion in the Budget Stabilization Account (Rainy Day Fund) over three fiscal years and allocate \$450 million from the Safety Net Reserve to offset increased health care costs in 2020-21.
- Borrow and transfer \$4.1 billion from special funds.
- Suspend net operating losses and temporarily limit to \$5 million the amount of credit a taxpayer can use in any given tax year, to generate new revenue of \$4.4 billion in 2020-21 to support schools and colleges, and maintain core state functions. The proposal could potentially generate \$3.3 billion in 2021-22 and \$1.5 billion in 2022-23.
- Utilize \$8.3 billion in federal CARES Act.

Reductions – The Governor outlines a number of reductions for community colleges that would not go into effect (i.e. be "triggered off") if the Federal government provides sufficient funding to restore them. Some of these reductions include:

- \$167.7 million reduction in ongoing Proposition 98 General Fund, of which \$.06 million is attributable to a revised cost-of-living adjustment at the May Revision, for a 2.31 percent cost-of-living adjustment for apportionments. This is in addition to a \$9.3 million ongoing Proposition 98 General Fund cut, of which \$.01 million is attributable to a revised cost-of-living adjustment, regardless of Federal funding.
- \$31.9 million reduction in ongoing Proposition 98 General Fund for enrollment growth.
- \$83.2 million reduction in Proposition 98 General Fund (\$40.4 million in one-time funds) for support of apprenticeship programs, the California Apprenticeship Initiative, and work-based learning models.

- \$593 million reduction in Proposition 98 General Fund (roughly 10%) for the Student-Centered Funding Formula. To maintain student access to community colleges, the Administration proposes statute to proportionally reduce district allocations through adjustments to the formula's rates, stability provisions, and hold harmless provisions.
- \$135.6 million reduction in Proposition 98 General Fund for the CCC Strong Workforce Program.
- \$3 million reduction in Proposition 98 General Fund for Calbright College (the online college).

Deferrals – The May Revision proposes to defer \$330 million from 2019-20 to 2020-21, and \$662.1 million from 2020-21 to 2021-22 for community colleges.

In summary, the purpose of the Governor's revised budget proposal is to support K-14 education [and California] through the health crisis while mitigating disruption to instruction, the system's focus on equity, or momentum toward the Vision for Success.

- The proposal includes no enrollment growth funding or COLA (cost of living allowance) for general nor categorical program staff.
- Student Centered Funding Formula rates (base, supplemental, and student success) are targeted for adjustments, effectively reducing the funding rates roughly 10%.
- May and June 2020 payment deferrals of apportionment revenue. No cash payments from CCCCO for two month - KCCD has adequate reserves that permit positive cash flow to meet fiscal obligations. i.e. payroll, insurance payments, etc.

Dr. Williams-Harmon sent to the Budget committee a summary of the May revise items. The State has established new dates for when items are due. We are moving forward, our budget will be balanced using the same factors discussed last meeting (i.e. low hanging fruit, travel, food for meetings, etc.).

All administrators came back with cuts from their departments. Dr. Williams-Harmon is getting more information on categorical funds. She is not sure what the reduction is going to be at this time, but is looking at the joint analysis program by program that came out Friday. The state has also submitted a request to the federal government to support and backfill some of the items they can. More to come.

The Budget has not met and Dr. Williams-Harmon is sending out information as it comes, keeping everyone informed.

There will be an August revise to give us more information and next steps.

The DWBC met last Thursday and discussed getting a complete Student Center Funding Formula to replace out current Budget Allocation Model internally. The DWBC continues to meet, there are three subcommittees and those sub-committees are still working on final items for discussion regarding district-wide versus district expenses. One group is looking at what expenses are out of the districts control (i.e. insurance, OPEP obligations, etc.) and what items should be in the districts budget so they start getting an allotment they have to meet. Another group is looking at stabilization (is it going to be one or two years), and allocation of growth. The last group is looking at other revenue and there are some controversial items about other revenue we are not getting through the state and how it's allocated out to the colleges.

Information is being sent to the DWBC on the May revise; same information just a different spin as they look at different things.

DWBC is not planning to meet until the fall (August), but will send out information as it comes.

**Motion:** “to move forward on the 20-21 Tentative Budget”

**M/S/C:** Joe Cascio/Michael Carley

*Budget viewed during meeting*

**B. EMT 2 Year Program Review – Lupe Guillen (5 minutes, 1<sup>st</sup> read Discussion)**

The two-year program reviews were Health Careers completes an assessment to see where the program is at. The program reviews were sent to the committee last week for review.

The of the things the department noticed was an increase, about 29.6% growth, in EMTs. The income for EMTs is about \$31, 580 according to the MIS data, which is pretty good in Tulare County. There are also 580 positions posted for EMTs.

*PDF emailed to committee.*

**C. Nursing 2 Year Program Review – Lupe Guillen (5 minutes, 1<sup>st</sup> read Discussion)**

In 2018, they looked at a RN shortage of 17% which is projected to worsen in the coming years.

The educational capacity in the Central Valley is not large enough to maintain the RN workforce.

Now with the CVOID-19 there is a real need for RNs. It is important that we have our own program so the people who live here can go to school here, work here and stay in the area.

The MIS data stated in our area the wages for an RN is \$89,000 (high-end starting wage) for RNs.

There is an average of 246 positions in this area for RNs.

*PDF emailed to committee.*

**D. Psych Tech 2 Year Program Review – Lupe Guillen (5 minutes, 1<sup>st</sup> read Discussion)**

According to the LMI data there is no indicated growth in Tulare County, but 20% growth in Kings County and 30% growth in Kern County. This is a program we can utilize in different areas and in different counties.

The individuals that go through our program our plan is for them to work for PDC, as they are nearby, but our graduates are also going to the prisons and emergency rooms.

The earnings for a Psych Tech in this area is about \$67,930 (high-end) and there are about 437 jobs in our area.

*PDF emailed to committee.*

**E. 2020-21 Core of the Core Task Force and Timeline – Dr. Claudia Habib (15 minutes, 2<sup>nd</sup> read Discussion)**

The Core of the Core Task Force members are:

- Administrators – Dr. Arlitha Williams-Harmon, Primavera Arvizu, Dr. Thad Russell, and Erin Wingfield
- Faculty – Dr. Joel Wiens, Elizabeth Buchanan, James Thompson, Rebecca Baird, and Miles Vega
- Classified – Vern Butler and Charlene Carrasco
- Student – Melissa Avelar

Considerations:

- Decisions made are student centered.
- Align with the Community Colleges Vision for Success Goals.
- Keep innovation and collaboration at the forefront.
- Keep in mind we are working on Guided Pathways as the framework of the college (to ensure access, equity and success).

Dr. Habib ask the task force to get together and develop a framework on how to look at the different areas of the operation. Create a timeline to come up with recommendations by beginning of the fall.

Dr. Williams-Harmon will call the first meeting and then they will decide on how many chairs and how they will be.

The Core of the Core will look at budget reductions for the 21-22 fiscal year. The 20-21 budget reductions to this year's budget has already been made.

## **VI. Subcommittee Reports**

### **A. Accreditation**

- No report

### **B. Budget**

- See item V.A. above.

### **C. Strategic Planning**

- No report

### **D. Enrollment Management**

- Angela Street, EAB, gave a presentation on Guided Pathways and Enrollment Management.

### **E. Pathways, Success and Equity**

- No report

### **F. Grant Oversight/Grant Progress Reports**

- No report

### **G. Facility Planning Advisory**

- Restroom demos are going well and plumbers started to install pipes in the walls and floors.
- TI Building received new heaters.
- Still waiting on materials for the SM exhaust fans.
- The SM air handler preconstruction meeting is scheduled for next week.
- Completed annual fire alarm testing inspection last week and PC did really well with the exception of a couple of batteries that need to be replaced.
- Utilities repair project coming up that will include digging up some gas valves, water valves, and repairing some high voltage electrical in the electrical vaults. The site visit was last week and the bid opening is June 4, 2020.
- The Allied Health plans will be going to DSA by September 2020. Expecting a construction start date of August 2021 with a move-in date January 2023.

### **H. Information Technology**

- Starting the WIFI project in the AC parking lot tomorrow with a completion date the second week in June 2020.
- Received 100 laptops that will be prepped for student check-out.
- Received most of the laptops checked out for the spring semester back.
- Received for the non-credit ESL students 150 chrome books which are in the process of being configured and how they will be distributed.
- Over the summer IT will work to install instructor computers in offices.

### **I. Title IX Advisory/Safety and Security**

- No report

### **J. Outreach**

- Next Outreach meeting is May 21<sup>st</sup>.
- Focused on three main recruitment efforts: ESL and outreach to the rural communities and businesses, Dual Enrollment for fall semester, and general recruitment for summer and fall.

- Director Wingfield has been working with PIO Perez on social media, billboard, radio and bus ads regarding summer/fall registration.
- Working on some drop reports from spring so staff can contact those students who dropped and have not registered yet for either summer or fall.
- Also, calling students that have 45 or more units to try and get them back on track with degree completion or certificate completion.

## **VII. Other Reports**

### **A. President**

- 650 unduplicated students received degrees and a total of 867 degrees. 52 students received a total of 57 certificates.
- There will be a Drive-Thru Commencement event June 10<sup>th</sup> and 11<sup>th</sup> where they will receive a memento for graduating. Each student will receive a page containing a diploma cover, tassel and newspaper that has a two-page spread listing all graduates. A full Commencement ceremony will be spring 2021.
- The fall semester has not yet been decided as Dr. Habib is still waiting for information from the Governor and State Chancellor. Everything points to PC being virtual for fall but we are still hoping to at least be hybrid.
- We were awarded \$2.8 million in CARE funds; \$1.4 million going directly to help students and the other \$1.4 million will go to cover expenses incurred. The district was getting ready to release the funds when they got direction from the Federal Government that the funds were going to be delayed and put conditions on the funds that were going to limit help for our students. VP Arvizu, Director Wingfield and Director Haynes worked to find other funds to help those students who do not qualify for the CARE funds.  
We can no longer use the CARE funds to cover the loss of revenue.  
Applied for another CARE grant that is for Hispanic institutions.

### **B. Academic Senate**

- No report

### **C. Outcomes**

- No report

### **D. CCA**

- Had elections at the end of April to vote for officers and representatives. Jay Hargis is a representative and CCA Chair. Rebecca Baird is continuing as the secretary and Sherie Burgess will continue as the treasurer.

### **E. CSEA**

- Currently in negotiations for our contract and have met twice.
- Passed the COVID-19 MOU, an MOU for an interpreter at BC and an MOU for summer hours.

### **F. ASPC**

- Focusing on wrapping up the end of the academic year.
- Working with district advisors to plan the next ASPC retreat hosted by Cero Coso.
- The census program has extended through the summer term.

### **G. Other**

- Please come to campus during the hours M&O is on campus. Dr. Habib also, encourages everyone to wear a mask.

**VIII. Future Agenda Items**

**A. Mission Statement Evaluation Results**

**IX. Adjournment**

Meeting adjourned at 4:22 pm.