**APPROVED**

**PORTERVILLE COLLEGE**

Enrollment Management

Minutes

3:00 pm – 4:00 pm Monday, April 9, 2018 SM-101A

**Present:** Sam Aunai, Kailani Knutson, Jay Hargis, Mike Carly, Kim Behrens, Joel Wiens, Stewart Knutson, Robert Simpkins, Vickie Dugan, Tim Brown, James Thompson, Lupe Guillen, Maria Roman, Ann Marie Wagstaff, Karen Bishop, Sarah Phinney, Diane Thompson

**Absent:** Bill Henry, Arlitha Williams-Harmon, Erin Cruz, Judy Fallert

1. **Call to Order**

The meeting was called to order by Sam Aunai @ 3:01p.m.

1. **Approval of Agenda**

Motion to approve the April 9, 2108 agenda with one added item:

~~Other: INST class discussion (Tim Brown)~~ withdrawn by Tim Brown

M/S/C – J. Thompson/J. Hargis

1. **Approval of Minutes**

Motion to approve the March 12, 2018 minutes with the following changes: Three additional committee members were in attendance at the previous meeting on March 12, 2018 (Maria Roman, Lupe Guillen and Karen Bishop).

M/S/C – J. Wiens/M. Roman

1. **Informational Items**
2. **Action Items**
3. **Discussion Items**
	1. AB 705 Implementation of State Guidelines (Ann Marie Wagstaff) – A handout was shared and a lengthy discussion was had - A handout and power point presentation was shared with the committee and will be posted to the Porterville College website as attachments to the minutes.

**English Faculty AB 705 Summit**

* Friday, April 13 – Language Arts Division 9-4 Training in Interest-Based Decision Making
* Math faculty invited to join
* Saturday, April 14 – English Faculty Summit to address this issue: How can the English program best prepare Porterville College students to read, write, and think critically at the transfer level when all incoming students are placed directly into transfer English?
	1. Dual Enrollment Task Force-Faculty Evaluations (Joel Wiens) – Committee discussed the dual enrollment evaluation process and how to implement this procedure. The Dual Enrollment Committee will continue to work on the evaluation process.
	2. Distance Ed Plan (Sarah Phinney) Handout was distributed entitled Porterville College Distance Education Plan and was electronically sent to all the committee members. Discussion and information was shared regarding on-line courses at Porterville College.
	3. Student Service Update – The date for PC Connection is April 16th and 17th from 4:00-8:00pm.
1. **Othe**r
2. **Future Agenda Item**

**Adjournment**

Meeting was adjourned at 4:30p.m.