

Strategic Planning Committee

Minutes

1:30 PM – 2:30 PM • Wednesday, April 8, 2020 • Zoom

Present:

Primavera Arvizu, Michael Carley, Joe Cascio, Kendra Haney and Catherine Hodges

Absent:

Andrea Anaya, Anja Goebel and Esmeralda Rodriguez

I. Call to Order

Mr. Carley called the meeting to order at 1:39 pm.

II. Approval of Agenda

Motion made to approve the amended April 8, 2020 agenda.

M/S/C: Kendra Haney/Primavera Arvizu

III. Approval of Minutes

Motion made to approve minutes from February 19, 2020.

M/S/C: Kendra Haney/Joe Cascio

IV. Discussion Items

A. IPAA Document

The IPAA document was revised last fall and describes PC's planning process college wide and how everything fits together. Something came up in the Presidents Executive Council regarding updating the goals in the Strategic Plan. The State has not yet uploaded data for this year's Student Success Metrics so there is not a lot of purpose in updating the Strategic Plan Goals yet. The IPAA Document has a description of our plans, timelines and surveys. IR Director Carley would like to revise the IPAA Document in the fall and would like to get a consensus of what items need to be revised. He would also, like to make a list of plans that will be on the 20-21 Academic year to be updated.

1. Committees Flow Chart – Change SEC to PSEC. Discuss if Grant Oversight sub-committee should be an ad hoc committee. The Executive Council is discussing the grant process in regards to the Grant Oversight Sub-committee. The grant process will be addressed in a future College Council meeting.
2. Insert the current CC approved Program Review Process Chart
3. Review the Strategic Planning Calendar and revise as necessary.
4. Planning Documents – Strategic Plan, Distance Ed Plan and IT Plan are all due for updating in 2020-21. VP Arvizu will check with the District Strategic Planning Committee for guidance on the District-wide process (All colleges SP's tied to District or each college completing own SP first and then District will tie their SP with the colleges). IR Director Carley will reach out to the co-chairs of the sub-committees responsible for each plan to inform them their plans are due to Strategic Planning spring of 2021. Distance Ed co-chairs are Sarah Phinney and Karen Bishop, IT co-chair is Jay Navarrette and Strategic planning co-chairs is Michael Carley.
5. Discuss if the SSSP/Equity/BSI Integrated Plan will become the SEA Plan and the timeline.
6. Surveys – There will be two changes to surveys; 1) adding Staff Development Survey Fall 2020, and 2) push back timeline on CCSSE to next spring due to the current

pandemic which will push back the Student Satisfaction Survey. This chart will be updated in the fall.

B. Fall 2020/Spring 2021 Meeting Dates

We will keep our spring meetings on the calendar as we are still expecting two more program reviews that are due this year. We will cancel meetings as they come up if there is nothing to discuss.

IR Director Carley will send out a Doodle Poll to determine the best day and time for the Fall 2020 and Spring 2021 meetings.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 2:06pm.