

## Institutional Effectiveness Committee

April 5, 2011

### Agenda

#### IEC Goals 2010-11

- Analyze Program Review forms to increase clarity and reduce duplication of information.
- Offer combination of workshops and individual assistance to departments working on Program Reviews, evaluate effectiveness of aid and tailor training based on feedback.
- Orient committee members to IEC process and obtain feedback from members about processes and support.
- Determine what IEC does to help the college achieve sustainable continuous quality improvement in Program Review.

#### Process and Priorities (30 min)

- IEC Changes to committee – status update
  - Purpose and Procedures document revision
  - Decision Making Document revision
  - Senate Proposal for Change
- Possible changes to Program Review
- Process completion chart

#### Procedure and Information (15 min)

- Training and schedule for Fall 2011 cohort – Business Services, Cooperative Education (?), DSP&S, Enrollment Services, Public Safety (?) and Student Activities
- Program Review Calendar – Nothing for accreditation year 12-13?

#### Approval of March 15, 2011 minutes (5 min)

#### Discussion of Program Reviews (40 min)

- Review for commendations and recommendations
  - Foreign Languages/ASL
  - Apprenticeship
  - Biology

#### Meetings for 2010-11

All 3:30 – 5 p.m. in the Collins Conference Center

May 3, 2011