Co-Chairs: Thad Russell, Elizabeth Buchanan, Vern Butler

**MINUTES**

**Present:**

Claudia Habib, Thad Russell, Osvaldo Del Valle, Michelle Miller-Galaz, Vern Butler, Jasmine Quinones, Frank Ramirez, Jay Navarrette, Michael Carley, Robert Simpkins, Karen Bishop, Vickie Dugan, James Thompson, Melissa Long, James Carson, Joe Cascio, Elizabeth Keele, Patty Serrato, Kendra Haney, Elizabeth Buchanan, Shauna Williams, Erin Wingfield, Sherie Burgess, Chris Ebert, Melissa Long, and Tiffany Haynes.

**Absent:**

ASPC Vice President, Primavera Arvizu, Jay Hargis, Kim Behrens, Jonathan Miranda, John Word, Julian West, Johanna Fisher, Errin Sullivan-Arcos, and Carlos Rodriguez.

**Guest:**

1. **Call to Order**

Thad Russell called the meeting to order at 3:04 pm.

1. **Adoption of Agenda**

Motion made to approve the April 18, 2022 agenda.

**M/S/C:** Michael Carley/Elizabeth Keele

1. **Approval of Minutes**

Motion made to approve the April 4, 2022 minutes. Minimal changes were made to minutes.

**M/S/C:** Karen Bishop/James Thompson

1. **Action Items-First Read/Final Approval**
2. **New Faculty Co-Chair (Thad Russell)**

Thad Russell asked the council for recommendations for new faculty Co-Chair to replace Elizabeth Buchanan starting in fall 2022. She will no longer be the division chair next term. Council was asked to volunteer or make nominations by the May 2, 2022. During the next College Council meeting a selection will need to be decided upon.

1. **Fine & Applied Arts Program Review (James Thompson)**

James Thompson presented the updated Fine & Applied Arts program review with required headers that were missing at the April 4, 2022 College Council meeting to the council for final review.

**M/S/C:** Kendra Haney/Elizabeth Keele. Report was accepted as presented.

1. **Learning Center Program Review (Michelle Miller-Galaz)**

Michelle Miller-Galaz presented the Learning Center Program review with the council.

Service Area Outcomes and course success rates were reviewed with the council. There is a 5% improvement in student success for those students utilizing the learning center versus those who did not. College Reading and Learning Association training was initiated last year. 96.2% of students are aware of Learning Center free tutoring service. Future focus will include increasing number of students utilizing the online services that are available that was started during the pandemic. Goal is to increase 11 month learning center technician to a 12 month position and hire a dedicated director however budget is lacking.

**M/S/C:** Michael Carley/Kendra Haney**.** Report was accepted as presented.

1. **ACCJC Midterm Report (Thad Russell)**

Thad Russell asked council to review the edited ACCJC Midterm Report for first read approval. Final draft will be sent out by end of day for final approval on the May 2, 2022 meeting. Portions of the report will remain in draft form for several weeks after second read due to this being a continued working report and information collection still in process.

1. **New Business-Announcement/Information/Discussion Items**
2. **ILO’s (Melissa Long)**

Melissa Long reviewed ILO#5 Personal Growth with council asking for suggestions to improve existing programs to help students with more opportunities to demonstrate and develop skills of self-understanding and ethical behavior. Suggestions will be collected and presented at next meeting.

1. **Subcommittee Reports**

No questions or comments on subcommittee reports.

1. **Other Reports**
2. **President**

Dr. Claudia Habib shared with council that Wednesday May 4, 2022 will be the staff recognition ceremony. Overview of discussion Mackenzie Scott grant investment possibilities was presented to the council. Multicultural center, career, transfer & Jobs center expansion, Professional development, scholarship expansion, monuments and signs were several of the repeated suggestions. List of project descriptions and estimated budget needed was presented to council as suggestions to utilize these funds including structural remodeling, endowments, scholarship expansion, and President’s circle funds. Dr. Habib highly suggested to provide the foundation with investment interest from the first year to recoup losses from COVID. Council was asked to provide feedback on these suggestions so that decisions can be granted and projects can begin. Endowments may incur a 1% to 1.5% administrative fee from the Foundation for administration of the endowments.

1. **Academic Senate**

No update.

1. **Outcomes**

No update.

1. **CCA**

Absent.

1. **CSEA**

No update.

1. **ASPC**

Current week is Spring Fling Week. Free lunch will be provided to students on Wednesday April 20, 2022. Earth day event occurring on Thursday April 21, 2022.

1. **Additions**
2. **Future Agenda Items**

None.

1. **Adjournment**

Meeting adjourned at 4:23 pm.