

ACADEMIC SENATE of BAKERSFIELD COLLEGE

April 18 2012, 3:30 P.M.
Collins Conference Center

APPROVED MINUTES

PRESENT: Corny Rodriguez(EB); Michael Korcok(EB); Gayla Anderson; Leah Carter(EB); Bill Kelly; Bill Barnes(EB); Christian Zoller; Marsha Eggman; Rick Brantley(EB); Reggie Bolton;; Melinda Fogle; Terry Meier; Phil Whitney; Kate Pluta(EB); Lisa Harding; Kris Stallworth; Wesley Sims(EB); Matthew Morgan(EB); Jason Stratton; Jeannie Parent; Anna Poetker; Luis Guajardo; Susan Pinza; Nancy Guidry; Janet Tarjan; Klint Rigby; Kathy Freeman; Ron Grays

ABSENT: Kimberly Hurd (EB); John Gerhold (EB); Bill Moseley (EB); Nick Strobel (EB); Maria Perrone; Shane Jett; Patrick Fulks; Kimberly Hurd; Sue Granger-Dickson

GUESTS: Stephen Holmes

CALL TO ORDER

The meeting was called to order at 3:38p.m.

REVIEW OF THE MINUTES

A motion was made to approve the minutes as presented. M/S/C: Rigby/B. Kelly

****A motion to suspend agenda to address C&B Revision. M/S/C: Whitney/Korcok*

REPORTS

President (Rodriguez)

- Dean of Instruction, Stephen Eaton, has accepted the position of Vice President of Academic Affairs at Barstow College. His last day at BC will be April 27.
- The Executive Board is reviewing the Senate reassigned time at the request of Dr. Jensen.
- Dr. Jensen is holding two Budget Forums on April 25 in Forum West at 12:40 and 5:30.
- The issue of students on waitlists for online classes is not yet resolved. Although Banner does have the capability to process different policies for each college it is difficult to manage. It would be ideal for all three colleges to agree on one policy; however, Cerro Coso and Porterville have not yet agreed to the policy approved by the BC Academic Senate.

Accreditation (Pluta)

Kate reported that the self-evaluation is being fine-tuned and will go to the Chancellor on Friday, April 20 and then to the Board of Trustees subcommittee.

Budget (Rodriguez)

Corny explained that reductions to sections, programs and staffing will happen. Corny asked that faculty share the message that cuts should be farthest from students when discussing budget reductions. There was a question about whether cuts will be made to administration and at the district office. Corny indicated that he expected cuts to be made in those areas as well. Dr. Jensen has indicated that the college plan is only a recommendation to the Chancellor and may come back looking differently. It is anticipated that the district will respond to the colleges with a districtwide plan the second week of May. It was suggested that Corny request on behalf of the Senate a date when the college can expect the district's response. Corny indicated he would ask the Chancellor at their next meeting.

Corny suggested that the Senate set a few tentative meeting dates for the summer and cancel then if they are not needed. It was then suggested the Executive Board been given the authority over the summer.

Curriculum (Moseley)

The Curriculum Committee continues to work on reviewing and approving courses that have not been reviewed for six or more years. Many of these are scheduled to be taught in the fall. The committee has discussed the best course of action to ensure the college is in compliance before the fall term begins. The Curriculum Committee will supply each department a list of which courses are out of compliance. The committee is asking that faculty first identify which courses on the list they intend to eliminate or update by the last day of the spring term. Courses will then need to be updated, entered into CurricUNET and approved by both the chair and the dean by August 1. The Curriculum Committee has committed to approving all courses in CurricUNET by December 2012.

Bill also noted that new catalog deadlines will change the typical approval timeline. Updates for the 2013-14 catalog will need to be submitted by the end of fall 2012.

Enrollment Management (Korcok)

Michael will report at the next meeting on the districtwide external scan.

Secretary (Sims)

Wesley reported that he sent on behalf of the Senate condolence cards to Pam Boyles and Vera Diaz. It was noted that he should also send a card to Pam Davis.

Wesley asked for guidance from the Senate on whether to send a card of support for the students pepper-sprayed at Santa Monica College Academic Senate. Since it was suggested by the Executive Board that the card be sent to the Academic Senate instead, Wesley is researching the Santa Monica College Senate's position on the matter before proceeding.

CCA Update

Nancy Guidry reminded Senators of the CCA Organizing Workshop on April 21 from 10:00am – 4:00pm in Levinson 40. Anyone interested in attending should contact Lora Larkin.

Nancy also shared the results of CCA elections for Bakersfield College: Rene Trujillo, President; Lynn Krausse, Treasurer; Gloria Dumler, Secretary; Lora Larkin, Campus Chair; Nancy Guidry and Moya Arthur, Campus Reps; and Kirk Given, Part-time Rep.

Student Government Association

Derrick Kenner, SGA General Counsel, presented the timeline and work of the B-COUGH committee regarding the Smoke-Free Policy. Derrick emphasized how a positive environment positively impacts growth, pride and sense of excellence of the institution, the students and employees. Derrick expressed his excitement about Bakersfield College moving forward with a Smoke-Free Policy and asked for Senate support of the policy.

Senators asked why the survey had three voting options rather than an either/or question and questioned whether the results truly indicate a support of a smoke-free policy when 57% of the votes were in favor of keeping the current policy or having designated smoking areas. It was noted that the voting tally of each option does not equal the total number of voters who participated. Derrick will verify with IT on the voting tally. Derrick also confirmed that it is legal for the college to set a stricter policy than what currently exists.

It was suggested this topic be added to the agenda. Senators were asked to share this information with their constituents and be prepared to vote at the next meeting.

OPPORTUNITY TO ADDRESS THE SENATE

There were no requests to address the Senate.

ADDITIONS TO THE AGENDA (*must be added with a 2/3 vote of members present*)

A motion was made to add as New Business Item E, Senate Reassigned Time and Staffing; Item F, Dean of Instruction at District Office; Item G, Program Discontinuance Policy; Item H, Senate to Senate with Santa Monica College; and Item I, SGA Smoking Policy Proposal. M/S/C: Wesley/Korcok

COMMITTEE APPOINTMENTS

A motion was made to approve the committee appointments as presented. M/S/C: Carter/Guidry

UNFINISHED BUSINESS

There were no unfinished business items to address.

NEW BUSINESS

Constitution & Bylaws Revision

Corny reviewed the document and explained that primary changes were made to the terms of office and the list of committees. It was suggested that on page 4, Article V, Section 6 the term “representative” be changed to “Senator” as it is throughout the document. Stephen Holmes from the revision committee suggested that all officers should serve two-year terms. There was discussion about the need for two-year terms and whether to stagger terms among the officers.

A motion was made to change the terms for all officers to two years. M/S: Stratton/B. Kelly. Discussion continued on whether two-year terms were necessary or even beneficial. It was noted that two-year terms may allow for continuity but may be less appealing to those interested in serving in the future. It was suggested that single terms allow faculty to vote for someone new if warranted.

With only 3 votes in favor, the motion did not pass. Senators were asked to share the document with their constituents and be prepared to vote at the next meeting.

Enrollment Management – Course Prioritization Criteria

Michael Korcok explained that Michael McNellis presented to the Senate last spring the criteria included in the packet. The Senate did not take any action at that time. The Enrollment Management would like the Senate to take action now, especially regarding prerequisites. Senators were asked to review the document, share with their constituents and be prepared for discussion and possible action on how best to proceed with prerequisites.

BC Strategic Plan/Values, Vision, Mission

The Strategic Planning Work Group (SPWG) was assembled by Dr. Jensen and asked to complete the plan in a short amount of time. Kate Pluta reviewed the document explaining that much of the information used to compile the plan already existed such as college goals, annual program review trends, collegewide committee reports and the self-evaluation actionable improvement plans (AIPs). This is evidence of the college processes beginning to integrate. The values, vision and mission have been updated based on the survey and other research done by SPWG.

The College Goals Work Group has recommended five goals for the next three years. Page 10 of the Strategic Plan shows a table with objectives and measurable outcomes for each of the five goals with alignment to the KCCD strategic goals and the self-evaluation AIPs. Additionally, SPWG is asking for Academic Senate and College Council input on an assignment for each goal. ASC has been charged with monitoring progress, but each goal should also have a champion to ensure it does not get lost.

Senators should be ready at the next meeting to vote on the entire Strategic Plan including the values, vision and mission, the measurable outcomes and to make recommendations for the assignment of each goal.

Senators from English and Math expressed concern with objective 1.6 (which aligns with KCCD strategic goal 1.2). Corny explained that the districtwide group felt that English and Math goals were important given that when students are successful in Math and English they are successful elsewhere. Janet Tarjan shared an email form Math Department Chair, Michael Moretti outlining specific concerns with the objective. The Math department feels it does not have control of students in their classes and that they are being singled out.

***A motion was made to extend the meeting time by 10 minutes. M/S/C: Tarjan/B. Kelly*

It was noted that the KCCD strategic goals cannot be changed now as the plan has already gone through the governance process and was approved. The SPWG will take the concerns of Math and English, along with all other feedback, into consideration.

ASCCC Spring Plenary Resolution

John Gerhold asked senators to review the resolutions posted in the public folders and give feedback by Friday April 20.

Senate Reassigned Time And Staffing

Corny received a request from Dr. Jensen to review the Senate reassigned time and staffing. The Executive Board has discussed options for reassigned time including stipends. The staffing request relates to the Senate Administrative Secretary providing support to the President's office as well as the consideration of moving the Senate office to the President's office.

Dean of instruction at district office

The Board of Trustees was asked why a Dean of Instruction was hired at the district office. The position will provide leadership for the implementation of the C6 Consortium Grant. There was significant concern expressed about hiring the position and questions about what existing program at the district warranted a position of this title. It seems that the title corresponds with the appropriate compensation and was used for that purpose. There was also a question about whether the position is contingent on funding or not. In an email, the Chancellor indicated the district's obligation to the position is based on performance and the position is subject to a March 15 notice.

Program Discontinuance Policy

This item was not addressed due to a lack of time.

Senate to Senate Communication with Santa Monica College

This item was not addressed due to a lack of time.

SGA Smoking Policy Proposal

This item was not addressed due to a lack of time.

GOOD AND WELFARE AND CONCERNS

ADJOURNMENT at 5:21

Respectfully Submitted,
Jennifer Marden