

**PORTERVILLE COLLEGE  
COLLEGE COUNCIL**

3:00 PM – 5:00 PM • Monday, April 15, 2019 • AC107

Co-Chairs: Primavera Arvizu, Robert Simpkins, Vern Butler

**MINUTES**

**Present:**

Primavera Arvizu, Sam Aunai, Kathy Benander, Vern Butler, Michael Carley, Joe Cascio, Erin Cruz, Chris Ebert, Jim Entz, Glen Hall, Jay Hargis, Stewart Hathaway, Bill Henry, Melissa Long, Jay Navarrette, Maria Roman, Robert Simpkins, Diane Thompson, James Thompson, Ann Marie Wagstaff, Joel Wiens and Arlitha Williams-Harmon and John Word

**Absent:**

ASPC President, ASPC Vice-President, Rebecca Baird, Kim Behrens, Tim Brown, Terry Crewse, Vickie Dugan, Lupe Guillen, Tiffany Haynes, Kailani Knutson, Stephanie Olmedo-Hinde, Ann VanderHorst, Miles Vega, Kimanthi Warren

**Guest:**

Karen Bishop and Reagen Dozier

**I. Call to Order**

Mr. called the meeting to order at 3:03 pm.

**II. Adoption of Agenda**

Motion made to approve the amended April 15, 2019 agenda.

**M/S/C:** Joel Wiens/Kathryn Benander

**III. Approval of Minutes**

April 1<sup>st</sup> Minutes not completed

**IV. Information/Announcement Items**

**A. District Strategic Plan Update – Primavera Arvizu/Michael Carley (5 minutes)**

The District Strategic Plan (DSP) has good information and data on our service area, population growth, income and poverty, educational attainment, unemployment, and student population.

A link to all three colleges Strategic Plans are within the plan.

There is concern how the district plan will work, since all three colleges have created their Strategic Plan first with the district aligning to the colleges plans. PC and CC stayed mostly with the goals from the 2015-18 Strategic Plan, while BC went a completely different direction.

In terms of setting district goals and aligning the district goals with the college goals and aligning the district goals with the Vision for Success things get messy.

Goal 1: Maximize Student Success; is from the last DSP while the bullets (target) under the goal are straight from the State Chancellor's Office Vision for Success Goals. The concern is with how the bullets are listed; all three colleges had to align to the Vision for Success Goal as well and the DSP has to align with all three colleges. The colleges have leeway how the goals are set. For example, if all three colleges set

a transfer goal that is lower than the states and the district set the goal to match the state, then the goals will not align to each other. This has caused lively discussion about using only the goals from the three colleges and the approach to take. VP Dr. Williams-Harmon pointed out that at some point the colleges need to align their budgets with the goals. She asked how the district goals would affect the college's budgets aligning. IR Carley stated that next year is when we have to align our budget and it is not clear from the state what that has to look like, but he doesn't think we our unaligned now. PC already had a Strategic Plan with goals similar to the states goals without the targets.

Goal 2: Access, which are measures aligned to things in the previous District Strategic Plan and not listed on the Vision for Success.

Goal 3: Workforce and Economic Development is one of the vision goals.

Goal 4: Equity Gaps is directly aligned with the vision goals.

Goal 5: Organizational Effectiveness goes back to the previous DSP.

Another issue with the DSP and all three colleges Strategic Plans is they are different. The previous, 2015-18 DSP was created first with the three colleges aligning their Strategic Plans to the districts. The colleges adopted a set of common measures where data was collected from HR, surveys, student data, etc. This time with the colleges creating the Strategic Plans first and BC not aligning at all with the other colleges that set of common measures does not align anymore. It is not clear how any of this will be measured at this point.

The group can give their feedback to VP Arvizu.

*Pdf emailed to committee*

**B. Budget Open Forum Presentation – Arlitha William-Harmon (10 minutes)**

The information within the PowerPoint will be delivered at the Budget Open Forum. Even though the State Legislature approved a new funding formula for 2018-19 there is uncertainty and possible shortfall. What was not anticipated was the total allocation for the colleges would exceed the amount allocated from the state to the community colleges.

The colleges, based on the funding formula, said they should receive X amount of dollars and the state realized it was bigger than the pool. Now we do not know what will be allocated to us because the state does not have enough money. There is also concern that the revenues received at the state are coming in lower than estimated which can impact the overall state budget and possibly impact the colleges.

The governor's budget proposes significant investment in student success at the California Community Colleges with ongoing support for the Vision for Success Initiative. The governor's FY19-20 budget proposal continues the allocation for Prop 98 resources and one-time funds.

Below is the parts of the funding formula, notice the changes to the percentages and how quickly it is being implemented by alignment with the aspirational goals in the Vision for Success.

- Part 1: Base – Enrollments (FTES). 70% system wide
- Part 2: Supplemental – Counts of low-income students. 20% system wide

- Part 3: Student Success – Is the point system that counts how well the college does in those identified success outcome areas with “premiums” for outcomes of low-income students. 10% system wide, this part of the formula will increase as we move forward. Every year part 3 student success goes up part 1 enrollments will go down (i.e. This year is 10%, next year is supposed to be 15-20% so the funding formula will be Part 1: 65%, Part 2: 20%, Part 3: 15%). There is talk about keeping the funding formula (70, 20, 10) the same as there is so much uncertainty.

Some next steps the colleges/district can take:

- Improve awareness and understanding of the SCFF district wide
- Discuss the statewide Vision for Success
- Develop a district internal revenue allocation model

The FY19-20 Proposed Budget consist of:

1. Labor adjustments: Increases in step & column and benefits.  
Faculty salary increase is 4.67% based on the contract formula while classified and management are still to be determined. There is a health cap change where healthcare premiums will increase. Adjunct will have increases in dual and concurrent enrollment but AB705 is still an unknown in how this will affect the budget. Compliance with Full-time Faculty Obligation Number (FON) that is based on enrollments and comes out every year. FON could change since we are now getting only 70% of our funding from FTES and unfortunately, we just do not know how this will play out.
2. Non-labor adjustments: Budgets  
No additional funding was added to anyone’s budget (4000, 5000 and 6000’s) last year unless it was a mandatory requirement (i.e. compliance issues). This year PC is honoring the increases that the budget managers requested.  
The Chancellors Office indicated college would receive a hold harmless that is equaled to 2017-18 funding plus COLA for the 2019-20 year. No resolution until after the Governors May budget revision in the middle of May.
3. Importance of reserves.

## V. Discussion/Action Items

### A. ILO #2 Cognition (Think independently, creatively, and critically in order to analyze, synthesize, and evaluate ideas and information) – Melissa Long (20 minute Discussion)

The group is moving on with ILO #2 with hopes of finishing this cycle of assessment today.

During the last meeting, the group began to identify ways to help our students meet this ILO. Today the group will continue to brainstorm ideas and develop an implementation plan.

Actions to help our students to meet ILO #2:

1. Tie into Pirate Maps
  - a. Provide tools to help students think critically about their pathway



- Faculty will model reading. Division Chairs are conversing how to do this effectively.

Update on progress fall 2019

4. Increase communication

across the disciplines

Division Chairs

Check-in Fall 2019

- Create a list of commonly used terms/phrases for each discipline.

5. Help students to communicate

Sam Aunai and

within the college culture

Primavera Arvizu

Check-in 4/15

- The draft of commonly used terms/phrases within the college setting will be forwarded to the group and discussed at the next meeting, 5/6/19.

*PowerPoint presentation*

**B. Draft Student Equity Plan – Erin Cruz/Kimanthi Warren (10 minute Discussion/Action)**

Director Warren and Director Cruz worked together to draft the equity plan. The plan is currently going through the necessary circulation to get review and feedback to ensure it is as inclusive as possible. There have been data changes that have come from the state and IR Carley has been working very hard to ensure the workgroup is staying on top of any changes so the created report reflects the most appropriate data.

A compiled list of activities that are in place to support our students both in the disproportionately impacted group and not is included within the report.

The report needs to be uploaded into board docs to meet the agenda deadline.

The plan was sent out last week and other than a few changes, the plan is complete. There is some confusion when entering the data into NOVA. Three of our goals were percentages but translated over into NOVA the data became raw numbers. IR Carley will have to change the raw numbers to reflect the percentages within the report.

The workgroup discussed with Senate the Equity Plan is sticking to the principles and may have only slight data changes depending on what the state changes last minute. The Senate agreed to approve the Equity Plan knowing this information. In addition to what was discussed during this meeting, the Equity Plan was discussed in-depth during the last meeting.

The Senate passed the plan on the bases that a few details in the data will change that do not match because there have been changes since the plan was first written, but the principles behind the plan are the same. Therefore, the group is being ask to approve the Equity Plan based on the same premise. For example, one of the goals is to cut the equity gap in half. If the baseline number changes then number in our goal will change.

Division Chair Dr. Wagstaff informed the committee; the Pathways to Success and Equity (PSE) have been discussing and following the development of the plan including the issues with the data over the last several meetings. She stated the majority of the plan has been done for a while. The plan is extensive and detailed; there is no reason not to pass it today.

*Motion, "Move to pass the Equity Plan under those circumstances."*

**M/S/C:** Ann Marie Wagstaff/Kathryn Benander  
*Pdf emailed to committee*

**C. PC Survey Policy – Michael Carley (10 minute Discussion)**

The Survey Policy is a draft coming to CC for its first read. The Survey Policy is based on what another college put together.

With SLOs, ILOs, PLOs, all the categorical programs and program reviews using data to measure all students. In addition, to all the grants and outside agencies that do surveys we are getting survey fatigue.

The purpose of the policy is to establish a consistent procedure for managing surveys. The benefits are improved existing and new data, coordination of survey schedules, reduce survey fatigue, and consistent privacy protection.

All surveys should go through the IR Office, which already has several survey on a three-year cycle.

A few exceptions are faculty who survey their own class and no one else, administrator surveying only the people they supervise, and employee evaluations. The approval criteria is on the last page. Please address questions to IR Carley.

*Pdf emailed to committee*

**VI. Subcommittee Reports**

**A. Accreditation**

- The follow-up report was submitted to the Board
- The virtual site visit will be in September

**B. Budget**

- Finished going over the Budget Request

**C. Strategic Planning**

- Continue work on assessing program reviews
- Finished the Vision for Success Metrics
- Fall goal is to create a program review handbook

**D. Enrollment Management**

- Adopted the revised final exams schedule for fall
- Discussed the withdrawal process and why students withdrawal
- Talked about ILOs and presentation from Health Career on project-based learning.

**E. Pathways to Success and Equity**

- Went over the Data Team recommendations

**F. Grant Oversight/Grant Progress Reports**

- District was awarded an additional Rural Development Grant and PC received another \$90,000.
- Creating a list of all grants and what they fund

**G. Facility Planning Advisory**

- April 27<sup>th</sup> the Gym flooring, coaches row and foyer project will begin

**H. Information Technology**

- Will meet April 26<sup>th</sup>

**I. Title IX Advisory/Safety and Security**

- Tomorrow, April 16<sup>th</sup>, 11-12:20pm in CA4 the District Attorney's Office is presenting a multi subject presentation discussing human trafficking, text messaging and dating safety. 90-minute presentation is open to staff, faculty and students.

**J. Outreach**

- No report.

**VII. Other Reports**

**A. President**

- No report

**B. Academic Senate**

- Discussed the note card policy with DRC Counselor Stephanie Olmedo-Hinde.

**C. Outcomes**

- No report.

**D. CCA**

- Had an election and most positions have been filled; Jay Hargis is the PC Chair and Rebecca Baird is the PC Representative.

**E. CSEA**

- No report.

**F. ASPC**

- No report.

**G. Other**

**VIII. Future Agenda Items**

**A. CC Structure & Membership – Co-chairs** (review/update specific task, etc.)

**IX. Adjournment**

Meeting adjourned at 4:29 p.m.