**Present:**

Michael Carley, Kendra Haney, Julian West, Jodie Logan

**Absent:**

Anja Goebel, Primavera Arvizu, Melissa Long, Carlos Rodriguez

1. **Call to Order**

Mr. Carley called the meeting to order at 9:09 am.

1. **Approval of Agenda**

Motion made to approve the April 14, 2022 agenda.

Add Accreditation Instruction Standards to the agenda

**M/S/C:** Jodie Logan/Kendra Haney

1. **Approval of Minutes**

Motion made to approve minutes from April 7, 2022.

Add the last bullet to announcements on the minutes

**M/S/C:** Jodie Logan/Kendra Haney

1. **Discussion Items**
2. **Program Review – Program review forms, rubric, handbook and accreditation institution standards**
* Program review forms (instructional) – three changes to part of the mission statement
* Revised date at the bottom of the page
* Resource request – expanded columns
* Budget – take out extra parenthesis
* Program review forms (non-instructional) – changes
* Revised date at the bottom of the page
* Staffing looks fine
* Budget – take out extra parenthesis
* Program review assessment rubric – outcomes – move “accurately” before documents
* Program analysis and trends – looks fine
* Resource request – added professional development last time
* Rubric – ready to go to CC
* ISS Metric – has already gone to CC

**VI. Announcements** – Fall meetings possibly Thursday 8-9 am or after 1 pm. Cancel next week’s meeting

**VII. Future Agenda Items** - Talk about the handbook and rubric in the fall

**Adjournment:**

 **Meeting adjourned at 9:41 am.**