## Enrollment Management Minutes

## 4:00pm – 5:00pm  Monday, April 13, 2020  Zoom

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

* **Members Present**: Thad Russell, Primavera Arvizu, Joe Cascio, Michelle Miller, Kim Behrens, Claudia Habib, Mike Carley, James Thompson, Robert Simpkins, Tim Brown, Lupe Guillen, Maria Roman, Ann Marie Wagstaff, Sarah Phinney, Vickie Dugan, Kimanthi Warren, Kendra Haney, Sherie Burgess, Roger Perez, Miranda Warren.

1. **Call to Order –** The meeting was called to order at 4:02 pm.
2. **Approval of Agenda – April 13, 2020 –** Motion to approve agenda M/S/C – B. Simpkins/K. Haney
3. **Approval of Minutes – March 9, 2020 –** Motion to approve M/S/C – T. Brown/ V. Dugan
4. **Information Items**
5. *Review the move online –* Divisions shared how they moved courses online and the resources they used. There was also discussion on strategies used to keep students from cheating.
6. *2 Year Plans –* If your 2 year plans have changed due to summer classes being offered online at this time please send update plan to Miranda so we can update the webpage.
7. **Discussions Items**
8. *Summer/Fall* – Talk to your Dean about possibly adding sections for summer school.
9. *Spring Enrollment Report*– Mike Carley shared the report that District IR put together for spring drop rates.

1. **Other –** Encourage faculty to put their courses in Canvas, even if they are only face to face courses.
2. **Future Agenda Items**

Meeting adjourned at 5:05 pm