

Institutional Effectiveness Committee
April 13, 2010
Agenda

Procedure and Information (30 minutes)

- New Members
- College Council presentation of 3/19/10 by English Department Chair
- Fall 2010 Program Reviews – Due 8/6/10
 - Bookstore
 - Graphics
 - Maintenance & Operations
- Spring 2010 Program Reviews – Due 2/12/10
 - Extended Learning – received
 - Information Services – received
- Fall 2009 Program Reviews – Due 9/22/09
 - Received without athletics – 1/20/10
 - Health and PE
 - In Revision – Due 1/22/10
 - Academic Development - received
 - ESL - received
 - Philosophy
 - Computer Studies - received
- Spring 2009 Program Reviews
 - Late
 - Delano – receipt in wrong format – sent back
 - Received again 2/1/10 – combined format
 - Received with references and hyperlinks – 3/17/10
 - In Revision – Due 10/22/09
 - Student Health Center
 - In Progress – Revised due date 11/30/09
 - New due date for revision 4/24/10
- Approval of March minutes
- Review of IEC Goals
- Evaluation form feedback
- Working Meeting – Tuesday, April 20, 3-4:30 p.m., A-5

Discussion of Documents and Appraisals (60 minutes)

- Spring and Fall 2009 Program Reviews
 - Discuss for completion of Summary and Budget Implications
 - Social Science – completed per committee – vote on final appraisal
 - Academic Development – completed through working meeting – vote on final appraisal
 - English as a Second Language – completed through working meeting – vote on final appraisal
- Spring 2010 Program Reviews
 - Discuss documents for Recommendations
 - Information Services
 - Extended Learning

Goals for IEC 2009-2010

- Analyze Program Review forms to increase clarity and reduce duplication of information.
- Offer combination of workshops and individual assistance to departments working on Program Reviews and evaluate effectiveness of aid.
- Recruit more Classified Staff and Faculty representation to IEC to complete membership.

Future Meetings – all 3:30-5:00 p.m., Collins Conference Center

- May 4, 2010