1) Review and approve March 1, 2011 minutes

2) Report on action items from March 1, 2011 meeting (see minutes)

3) Review status of SEC
   Review participation; identify potential faculty co-chairs and contact.

4) Training for Co-Chairs

5) First issue referred to ASC
   What is the purpose of the Unit Plan and Program Review processes?
   How are they related? Should they be related? If so, how?
   Establish college definition of a program.
   Unit plan template: http://bakersfieldcollege.edu/irp/Unit%20Plan/a1_UnitPlan.asp
   Program review template: see email
   Review ACCJC rubrics on Planning and Program

6) Things to think about
   a) How we communicate with standing committees
   b) How we develop/design/update a website
   c) How we help to improve college communication

7) Adjourn

Next Meeting: Tuesday, April 12, 2011
3:30 p.m. - 5:00 p.m. in Collins Conference Center