

## Institutional Effectiveness Committee

March 15, 2011

### Agenda

#### IEC Goals 2010-11

- Analyze Program Review forms to increase clarity and reduce duplication of information.
- Offer combination of workshops and individual assistance to departments working on Program Reviews, evaluate effectiveness of aid and tailor training based on feedback.
- Orient committee members to IEC process and obtain feedback from members about processes and support.
- Determine what IEC does to help the college achieve sustainable continuous quality improvement in Program Review.

#### Process and Priorities (40 min)

- IEC Changes to committee
  - Purpose and Procedures document revision
  - Decision Making Document revision
  - Senate Proposal for Change

#### Procedure and Information (25 min)

- Issues with IEC instructional program review form

#### Approval of February 22, 2011 minutes (5 min)

#### Discussion of Documents and Appraisals

- Review and vote on final appraisal (5 min)
  - HLED
- Review commendations and recommendations (5 min)
  - Delano

#### Meetings for 2010-11

All 3:30 – 5 p.m. in the Collins Conference Center

April 5, 2011

May 3, 2011