# Bakersfield College – CTE Council

# Meeting Minutes

March 15, 2017

3:30 p.m. – 5:00 p.m.

1. Welcome and Review of Minutes

Cindy Collier called to order the meeting of the CTE Council at 3:30 pm on March 15, 2017 at Collins Conference Center.

1. Roll call

The following persons were present: Cindy Marissa Jeffers, Nancy Perkins, Liz Rozell, Bill Kelly, Beth Harrison, Lupe Aguirre, Pam Gomez, Tim Capehart, Jol Jackson, Gayla Anderson, Stephanie Baltazar, Heather Baltis, Leah Carter, Marsha Eggman, Justin Flint, Alex Gomez, Jeff Huston, Dan Johnson, Chris McCraw, Joshua Ottum, Joshua Ralls, Cindi Swoboda and Bernadette Towns.

1. Review of Minutes
   * Please review minutes from last meeting, send any suggestions to Marissa Jeffers
2. VTEA Plans

* 18 VTEA Plans have been received
* Between: Strong Workforce, Nan’s Block Grant, and VTEA has been able to almost fund every equipment requests through Program Review
* Have been able to fund almost every equipment requests for this year.
* Enrollment is up for College by 6% this year, CTE enrollment is down by 2.5% which is a concern may not picking up numbers in Banner – Students may not be picking right majors
* Dual Enrollment approximately 2700 this semester with almost 90% CTE
* Suggestions for Scoring VTEA Plans: Each Department gives a presentation, Let Department Chairs and Deans deal with it
* Cindy will get Core Indicator Reports with a week
* Complete all aspects for Program Review – CTE Certificate Form, Occupational Overview, Annual Update, Curricular Review, and Core Indicators.
* No Funding will be given to Departments who do not fully complete Program Review
* A program review is due for each Certificate(s) and/or Degree(s)

1. Strong Work Force Updates

* 2016/2017 – Plans Submitted
  + All Documents posted on webpage: <https://committees.kccd.edu/committee/career-and-technical-education-council-ctec>
* Bakersfield College is part of 4 Regional Plans
  + - BC is partnering with 11 Regional Colleges to create an AA/AS in Electronics to be a feeder into our Baccalaureate Program – Industrial Automation
  + Partnering with Cerro Coso & San Joaquin Delta for Health Simulation
  + Partnering with West Hills and Taft colleges with Dual Enrollment – Best Practices
  + Will Be hiring a Scheduling Technician to help Tina Chamberlain to focus on Dual Enrollment
  + BC will be joining with Modesto College along with 11 others in developing Work-based Internship, Job Placement
  + Regional Projects are the focus: Collaborate with other Colleges to adopt similar programs
* Local Plans –
  + Automotive, HVAC, Electronics, Biomedical, Advanced Manufacturing
  + Healthcare Navigator – New Certificate Program
  + Allocation for 17/18 will be coming out within the next month – we will receive at least 83% of funding Local & Regional shares
  + The other 17% won’t know until December
  + Start planning/brain-storming how to spend the money
  + See Cindy Collier for questions or assistance
  + If your program has been funded, *Start Spending*
  + Funding 16/17 does roll over to December 2017, but prefer if spending is completed by June 30, 2017.
  + See Rozanne Hernandez for independent assistance with how to track and reporting basis.
  + Start spending for Equipment funding
  + Chose 1 Quote out of the 3 quotes and send to Marissa if you are approved for Nan’s Block Grant.
  + Direct Quotes for Strong Workforce go to Rozanne Hernandez
  + ICA Contracts are for any Vendors who have to set up equipment here on campus. They have to be approved by the Board, so get those submitted soon.

1. Equipment Purchase Update

* Send Quotes to Marissa Jeffers for Nan’s Block Grant
* Quotes for Strong Workforce send to Rozanne Hernandez
* Get quotes in quickly especially any that may require ICA contracts

1. Role of Job Placement Specialists
   * Job Specialists are your Support/Resource
   * Any opportunities concerning jobs, resources or questions, please contact Job Specialists
   * Each program will have a Job Specialist assigned – a list will be sent later
   * JobSpeaker -Work in progress – working out bugs in system
   * Please invite Job Specialists to your classrooms especially any meetings with guest speakers
   * Check out CTE on Facebook
2. Adjournment

Cindy Collier Adjourned the meeting at 4:30 pm.

Minutes submitted by: Marissa Jeffers

Minutes approved by: Cindy Collier