

ISIT/FACILITIES/OTHER EQUIPMENT REQUEST 2018:

Program or Service Unit:	Enrollment Services
Submitter:	Michelle Pena
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Funding Source or needs funding. Please explain	Needs funding
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PLEASE NOTE: If you have multiple requests, please submit multiple forms.

Please share as many details as possible such as room location(s), type of equipment and/or software requested. If you have a cost estimate, that would be helpful, we will contact you for more details.

Please share as many details as possible such as room location(s), type of facilities request, remodel or construction request, safety concern, or furniture request.

You will have an opportunity to present your request to the ISIT/FACILITIES OR CTE committee.

I am requesting the following:

<p>Facilities:</p> <p>Furniture needed – 4 desks setup in our backroom used to house the evaluators.</p> <p>Facilities need to be updated at the front windows to be uniform across the front windows 1-8, students need to be able to converse with staff members and be understood.</p> <p>Technology needs:</p> <p>2 Computers would be tied to the new hires we are requesting.</p>
